# DEER PARK SCHOOL DISTRICT

# KINDERGARTEN Registration

REGISTRATION IS NOT COMPLETE UNTIL ALL NECESSARY INFORMATION AND DOCUMENTATION IS PROVIDED



# Deer Park School District Office of Central Registration District Office 1881 Deer Park Avenue, Deer Park New York 11729 Phone: (631) 274-4372 Fax: (631) 274-8867

The following requirements <u>must</u> be met in order to enroll a student into the Deer Park School District:

- The student must be registered by the parent or legal guardian (Proof of legal guardianship and/or court papers are required)
- The student must be present at the registration intake appointment
- Photo Identification (ID) is required of the student's parent/legal guardian.
- Original Birth Certificate
- District's Health Appraisal form (see attached) & Immunization form (see attached) signed and stamped by physician
- Current report card and secondary transcript if available
- Withdrawal card/Discharge documentation from previous school
- Proof of Residency: (ALL OF THE FOLLOWING MUST BE PROVIDED)

Homeowner:	Current property tax statement Current utility bill
Renter:	Landlord Affidavit (See Attached) <u>must</u> be notarized Current property tax statement of homeowner Current utility in renter's name

Under penalties of perjury, the statements contained in this application are true. Statements in this application are subject to verification by the Deer Park School District and false statements are subject to financial liability where applicable. It is the applicant's responsibility to notify the school district of any changes or circumstances affecting this application. ANY FALSE STATEMENTS MADE IN THIS APPLICATION ARE ALSO PUNISHABLE AS A CLASS 'A' MISDEMEANOR PURSUANT TO SECTION 210.45 OF THE PENAL LAW.

#### **REGISTRATION FORM**

PRIMARY DATA	
FIRST NAME	DATE REGISTERED
	PROOF OF RESIDENCE
LAST NAME	PREVIOUS ADDRESS:
MIDDLE NAME GRADE	
ETHNICITYSEX	CITY STATE ZIP
DATE OF BIRTH	PREVIOUS SCHOOL
DISTRICT ID #	ADDRESS:
BIRTH CITY	CITY STATE ZIP
BIRTH STATE	Did student previously attend Deer Park Schools?
BIRTH COUNTRY	

	ADDITIONAL PEOPL	ADDITIONAL PEOPLE LIVING IN YOUR HOME	
SIBLINGS	ADULT NAME	,	
BIRTH DATE	Name	Relationship	
SIBLINGS	ADULT NAME	,	
BIRTH DATE	CHILD'S NAME	,	
SIBLINGS	Name	Date of Birth	
BIRTH DATE	CHILD'S NAME	,	
SIBLINGS			
BIRTH DATE	CHILD'S NAME	,	

FATHER'S NAMEADDRESS	MOTHER 'S NAMEADDRESS
CITY STATE ZIP HOME PHONE ( )	CITY STATE ZIP HOME PHONE ( )
BUSINESS PHONE ( )	BUSINESS PHONE ( ) CELL PHONE ( )
CHECK APPROPRIATE BOXES:         Image: Ima	CHECK APPROPRIATE BOXES:         □ ok to pick up       □ legal custody         □ lives with student       □ receives mailing
MALE GUARDIAN  Step-Father Father Other  Relationship  Name	FEMALE GUARDIAN  Step-Mother Foster Mother Other Relationship Name
Address	Address
CITY     STATE     ZIP       HOME PHONE (     )	CITY STATE ZIP HOME PHONE ( ) BUSINESS PHONE ( ) CELL PHONE

X

I understand that the statements in this application are subject to verification by the School District and that false statements could subject me to financial liability where applicable.

#### DEER PARK PUBLIC SCHOOLS 1881 Deer Avenue Deer Park, New York 11729

#### **HEALTH INFORMATION FORM**

Child's Name:	Date of Birth:	
Address:		
	Birth Weight:	
Place of Birth:	Type of Delivery:	
Full term or Premature:	Business Phone:	
Father's Name:	Business Phone:	
Mother's Name:	Business Phone:	
Local physician to be called in case of emergency and parent cann		
Name of Doctor:	Phone:	

Has child had any of the following: Please state dates.

Chicken Pox	Diabetes	Serious injuries
Measles	Pneumonia	Tonsillectomy
German Measles	Rheumatic Fever	Surgery
Roseola	Heart Disease	Allergies
Mumps	Poliomyelitis	Asthma
Scarlet Fever	Tuberculosis	
Scarlatina	Epilepsy	
Whooping Cough	Ear conditions	

Does your child have any eye difficulties: If so, describe including the name of specialist treating eye condition:

Does your child have any speech problems. (lisp, baby talk, etc.) If so, describe:

Is there any history in mother or father's family of Diabetes, Epilepsy, Heart Disease or Tuberculosis? If so, name relationship and diagnosis:

Please state the approximate age of your child when he/she sat up,\_\_\_\_\_, walked, \_\_\_\_\_, talked, \_\_\_\_\_.

Please list other children in family and their birth dates:

Parent/GuardianSignature

Date

#### DEER PARK UNION FREE SCHOOL DISTRICT MEDICAL HISTORY FORM

NAME:

#### PLEASE CHECK ALL AREAS. DO NOT LEAVE ANY BLANKS. FAMILY HISTORY (PARENTS)

HIGH BLOOD PRESSURE STROKE HEART TROUBLE **BLACKOUT SPELLS** SEIZURES OR FITS DIABETES **KIDNEY DISEASE** SUDDEN DEATH BLINDNESS **BLEEDING DISORDERS** 

YES	NO

#### EXPLAIN ALL YES ANSWERS

#### MEDICAL HISTORY (STUDENT) Has student had any of the following illnesses?

na na hana na h	Yes	Date	No
MONONUCLEOSIS			
RHEUMATIC FEVER		the damage of the second second	
MEASLES			
CHICKEN POX			
MUMPS			
DIABETES			
HEPATITIS B			
ALLERGIES (Explain)			

Medication Presently Taking: Hospitalizations: (Dates & Reason)\_\_\_\_\_

Operations: (Dates & Type)\_\_\_\_\_

Any Current Medical Problems:\_\_\_\_\_

#### GRADE:\_\_\_\_

Has student had any of the following:	Yes	No
Frequent Headache		
Concussion		
Seizures or Fits		
Blackouts		
Heat Stroke		
Double Vision		
Eyeglasses or Contacts		
Blindness in Either Eye		
Dental Appliances (Braces or False Teeth)		
Dizzy Spells		
Poor Hearing		
Frequent Earaches		
Nose Bleeds		
Rapid Heart Beat at Rest		
Irregular Heart Beat		
High Blood Pressure		
Heart Murmur		
Heart Trouble		
Swollen Ankles or Joints (Other than Sprains)		
Shortness of Breath		
Asthma		
Pneumonia		
Other Lung Conditions		
Chest Pain		
Constant Coughing Ulcers		
Worms		
Yellow Jaundice		
Unexplained Fevers		
Kidney Problems		
Bladder Infections		
Blood in Urine		
Blood Transfusions		
Anemia Thursda Tanada la		
Thyroid Trouble		
Free Bleeding		-
Easy Bruising		
Hot or Cold Spells		
Arthritis		
Knee Injury Knee Pain		
Dislocations		
Fractures		
Neck Injury		
Weak Ankles		
Back Problems or Injury		
back Froblems of injury		

#### EXPLAIN ALL YES ANSWERS ON REVERSE SIDE

I CERTIFY THAT THE INFORMATION IN THIS FORM IS TRUE Parent/Guardian signature:\_\_\_\_\_ Telephone # (Home):

#### Deer Park School District

## Kindergarten and Pre-K Developmental Screening

### Medical Evaluation and History

Child's name	Date	
Address	Date of Birth	
Telephone #	Age	
Father's name	Sex:malefemale	
Mother's name	School:	
Preschool: yes no		
Family History: Marital status:		
List name and birthdate of brothers and sisters:		
Guardian: Other adults in hon	ne	
Relationship:		
Language spoken at home:		
Pre-Natal and Natal Information:		
Was there anything unusual about the pregnancy explain:		
	Premature	
	Baby's birth weight	
Breech	Incubator	
Forceps		

#### KINDERGARTEN AND PRE-K DEVELOPMENTAL SCREENING

Did this child require any special medical care at birth or during the first month?yesno		
explain		
Severe or unusual illness or allergies:yesno		
If yes, age: Illness		
Any behavior change?		
Severe fall or injury?yesno		
If yes, age Unconscious?		
How long? Convulsions?		
Has your child had any evidence of hearing problems?yesno		
Туре?		
Does your child take any medication or special vitamins?yesno		
Туре?		
This child sat up at age (if guess, label as such)		
This child stood up at age (if guess, label as such)		
This child began walking at age ( If guess, label as such)		
This child can walk up steps using alternate feetyesno		
This child can walk down steps using alternate feetyesno		
This child can ride a tricycleyesno		
Motor development seems goodyesno I have some concerns		

This child began saying first words at		•		
This child began putting 2 or 3 words togethe	er at			
This child began speaking in sentences at				
Most people understand him/her		yes	no	
Mother/Father has to interpret		yes	no	
Child seems to speak a lot		yes	no	
I am concerned about speech/language deve	lopment	yes	no	
Child is toilet trained trained at what age	?	yes	no	
What is his/her bedtime? Any	difficulty at be	dtime?	yes	_no
Child eats well?yesno				
Prefers certain foods?yesn explain	•			
Does this child (check one)	always	sometimes	rarely	don't know
Cry/whine				
Seem to be unusually quiet				
Repeat actions or words needlessly				
Pay attention to what you say or do				,
Seems to be restless or fidgety				
Seems to be happy				
Have temper tantrums				
Cry when not given his/her own way		a <del></del>		
Move slowly				
Have many friends				
Plays well with other children			·	
Fights with siblings			( <b></b> )	

#### **KINDERGARTEN and PRE-K DEVELOPMENTAL SCREENING**

What are this child's favorite activities?
Does he/she prefer to play alone or with others?
What kind of things does this child do that bothers you?
Does this child do things that you feel are unusual?
Is this child easy to discipline?yesno explain
What are your concerns about this child?

#### Do you notice, or has a doctor reported, any of the following in this child?

Asthma	Headaches
Indigestion	Nightmares
Constipation	Thumb sucking
Diarrhea	Nail biting
Vomiting	Epilepsy (seizures)
Frequent fevers	Overtired or lacking pep
Sinus trouble	Heart trouble
Nose bleeds	Difficulty hearing
Bed wetting	Difficulty seeing
Allergies	Overactive
Other physical problems or comments?	

#### DEER PARK SCHOOL DISTRICT Office of Central Registration 1881 Deer Park Avenue Deer Park, New York 11729

#### Dear Parents/Guardian:

Your child will be attending the Deer Park School District for the upcoming school year. In accordance with New York State Immunization Laws and the ACIP-recommended immunization schedule, children enrolling in school for the first time or new to the District will have their immunization record reviewed by our school nurses. You will be contacted by our Nursing staff if minimum requirements are not met.

#### **Required immunizations are as follows:**

- Polio vaccine (IPV/OPV)- 3-5 doses.
- <u>Diphtheria and Tetanus toxoid-containing vaccine and Pertussis vaccine (DTaP/DTP/Tdap)</u>- 3-5 doses.
- <u>Tetanus and Diphtheria toxoid-containing vaccine and Pertussis vaccine booster (Tdap)</u>- 1 dose for students enrolling in grades 6-12 who have not previously received Tdap after 7 yrs. of age.
- Measles, Mumps and Rubella (MMR)- 2 doses required after 12 months of age\*\*\*\*1 dose required for Pre-K enrollment.
- Hepatitis B- 3-4 doses administered at recommended ages and intervals.
- <u>Varicella</u>- 1 dose-Administered after 12 months of age. \*\*\*\*2 doses required for kindergarten, 1<sup>st</sup> grade, 6<sup>th</sup> grade and 7<sup>th</sup> grade enrollment.

#### Additional immunizations required for Pre-K are as follows:

- Haemophilus influenza type B (Hib)- 1-4 doses administered at recommended ages and intervals.
- <u>Pneumococcal Conjugate Vaccine (PCV)</u>- 1-4 doses administered at recommended ages and intervals.

#### **Deer Park School District Requires:**

- Physical Exam completed within 1 year of school entrance.
- Tuberculin Test administered within a year.
- Lead Level for Pre-K and Kindergarten enrollment.

Please be aware that your child may be **excluded from school** if any of the above required immunizations are incomplete. If you should have any questions regarding this matter, please contact your child's school nurse.

John Quincy Adams School	274-4430
May Moore Primary School	274-4480
John F. Kennedy Intermediate School	274-4330
Robert Frost Middle School	274-4230
Deer Park High School	274-4130
Ss. Cyril and Methodius School	667-6229

X\_

I have read, and understand the contents of this letter.

#### DEER PARK SCHOOL DISTRICT 1881 Deer Park Avenue Deer Park, New York 11729

Student:	School/Grade:
	School/Grade:

Dear Parents/Guardians:

NYS Immunization Law requires children attending the Deer Park School District have a certificate from his/her healthcare provider for the following immunizations in accordance with the ACIP-recommended immunization schedule. <u>Month. day and year</u> <u>must be indicated.</u>

Polio (IPV or OP	PV) 1	2	3	4	5
DTP or DTaP	1	2	3	4	5
Tdap	1	(required	for students enter	ing 6 <sup>th</sup> grade, given a	fter age 7)
TD	1	2	3		
Hepatitis B	1	2	3	4	
MMR				**OR**	
Measles		2			
Mumps		2			
Rubella	1	2			
Varicella	1	2			
Haemophilus Inf	fluenzae (1	equired for pre-k	enrollment)		
Type B (Hib)				4	-
Pneumococcal C	onjugate (	required for pre-	k enrollment)		
(PCV)				4	5
<u>Deer Park Scho</u>	<u>ol Distric</u>	<u>t requires:</u>			
Tuberculin Test	Date /	/ R	esults	mm	
					**For Pre-K & Kindergarten**
				_	
Physician's Signa Address					hysician's Stamp:
Phone and Fax#					

#### DEER PARK SCHOOL DISTRICT 1881 Deer Park Avenue Deer Park, New York 11729

# PHYSICAL & DENTAL EXAMINATION REQUIREMENTS

Dear Parents/Guardians:

New York State law requires all children entering the school district for the first time, and when entering Pre-K or Kindergarten, 2<sup>nd</sup> grade, 4<sup>th</sup> grade, 7<sup>th</sup> grade and 10<sup>th</sup> grade to have a physical examination completed by a New York State licensed physician, nurse practitioner or physician assistant. As part of the physical examination, a dental certificate, completed by a dentist or dental hygienist is required at the same time.

- A copy of the physical examination and dental certificate must be provided to the school no more than 30 days after your child first starts school, and when your child begins Kindergarten, 2<sup>nd</sup> grade, 4<sup>th</sup> grade, 7<sup>th</sup> grade and 10<sup>th</sup> grade.
- If your child has an appointment for a physical exam during the school year that is after the first 30 days of school, please provide your child's school nurse with documentation of the appointment date from the healthcare provider. Physical exams must be done less than 1 year prior to date of entry into school.
- Please make copies of the completed forms for your own records before sending them to the school health office.

If you should have any questions or concerns regarding the NYS health and dental requirements, please contact your child's school nurse.

John Quincy Adams School	631-274-4430
May Moore Primary School	631-274-4480
John F. Kennedy Intermediate School	631-274-4330
Robert Frost Middle School	631-274-4230
Deer Park High School	631-274-4130
Ss. Cyril and Methodius School	631-667-6229

NYSED REQUIRES AN ANNUAL PHYSICAL EXAM FOR NEW ENTRANTS, STUDENTS IN GRADES PRE-K, K, 2, 4, 7 AND 10, SPORTS, WORKING PERMITS AND FOR CSE. IF THIS FORM IS NOT RETURNED COMPLETED IN FULL YOUR CHILD WILL BE EXAMINED BY OUR SCHOOL PHYSICIAN.

#### HEALTH CERTIFICATE/APPRAISAL FORM

Name	Date of Birth			
School		Month	Day	Year
Grade	Gender M or F			

	IMMUNIZATIONS/HEALTH HISTORY	
Immunization record attached	Sickle cell screen: positive negative	Not done Date:
No immunizations given today	PPD: positive negative	Not done Date:
Immunizations given since last Health Appraisal:	Elevated lead yes no	Not done Date:
	Dental referral yes no	Not done Date:
Significant medical/surgical history:	See attached	
Allergies: LIFE THREATENING	Food Insect Seasonal Medication	Other:

	PHYSIC	AL EXAM		
Height	Pulse			
Weight	Urine			
Blood Pressure				
Date of Exam			Referral	
Vision-without glasses/contact lenses	R	L		
Vision-with glasses/contact lenses	R	L		
Vision-Near point	R	L		
Hearingpass 20 db sc both ears or	R	L		

		BODY MASS IN	IDEX
Body Mass Index	c:		
Weight status cate	gory (BMI Percentile):		
Circle one :	Less than 5 <sup>th</sup>	5 <sup>th</sup> through 49 <sup>th</sup>	50 <sup>th</sup> through 84 <sup>th</sup>
	85 <sup>th</sup> through 94 <sup>th</sup>	95 <sup>th</sup> through 98 <sup>th</sup>	99 <sup>th</sup> and higher
EXAM ENTIRELY	NORMAL	TANNER I. II.	III. IV. V. Scoliosis: negative positive

Specify any abnormality:

	MEDICATIONS		
NAME	DOSAGE	TIME	

If <b>AM</b> dose is missed at home	Self – Directed	yes or no	Self carry/Administered	yes or no
Note: Nurse will also assess self-direction for the school setting	ng. Please advise	parent to send	in additional medication in the	e event that
Emergency sheltering is necessary at school or is the morning	medication has no	t been aiven.		

PHYSICAL EDUCATION/SPORT	S/PLAYGROUN	D/WORK QUALIFICATION/CSE CONS	IDER	ATIC	DN
Free from contagions & physically qualified for circled:	r all physical ea	ducation, sports, playground, work & s	school	act	ivities OR only as
Limited contact cheerleading, gymnastics, ski, v	olleyball, cross-c	country, handball, fence, baseball, floor hoc	key, so	oftba	11
Non-contact badminton, golf, swim, table ten	nis, tennis, arche	ery, riflery, weight train, crew, dance, tra	ck, rur	i, wa	lk, rope jump
Specify medical accommodations needed for s	chool:				none
Known or suspected disability		please monitor	yes	or	no
Restrictions		please monitor	yes	or	no
Protective equipment required/ please circle:	Athletic cup	Sport goggles/impact resistant eyewear	othe	r	

	0	PTIONAL INFO	ORMATIO	N, if kn	own		· · · · · · · · · · · · · · · · · · ·
Specify current disease:	Asthma	Diabetes:	Type 1	Туре	2	Hyperlipidemia	Hypertension
Other					1.2.		
Provider's Signature			0.2	Phone_	<u></u>		(Stamp below)
Provider's Name/Address				_Fax #_			
Parent Signature				Date			e
This exam complies with NYSE 5 days that will require review	ED requirements by a private hea	above and is val Ithcare provider	id for 12 n and the s	nonths, v chool me	with the dical di	e exception of any illness or inju irector.	ry lasting more than

## DEER PARK SCHOOL DISTRICT/DENTAL HEALTH FORM

**Parent/Guardian:** New York State law (Chapter 281) permits schools to request a dental examination in the following grades: School entry, Pre-K, K, 2, 7, & 10. Your child may have a dental check-up during this school year to assess his/her fitness to attend school. Please complete Section 1 and take the form to your dentist for an assessment. If your child had a dental check-up before he/she started the school, ask your dentist to fill out Section 2. Return the completed form to the school's medical director or school nurse as soon as possible

	SECTIO	N 1. To be c	ompleted	by Parent or G	iuardian (Please Pr	int)	
Child's name							60 - Balli
Birth Date	Sex	_Male	Female	Will this be y	our child's 1 <sup>st</sup> visit t	o a dentist?yes	_no
School					Grade		
Have you noticed any ves	problem in the mo			your child's a		k or focus on school <u>acti</u>	vities?
assessment is only a lin order for my child to re receiving this prelimina	nited means of eval eceive a complete d ary oral health asses those performing t	luation to asse ental examina ssment does r	ess the stu ation with lot establis	ident's dental l x-rays if neces sh any new, or	health, and I would i sary to maintain goo igoing or continuing	oral health assessment. I need to secure the servic od oral health.I also unde doctor-patient relationsl is should I choose NOT to	es of a dentist in rstand that hip. Further, I w
Parent's signature_					Dat	te	
	SECTI	ON 2. TO BE	COMPLET	ED BY THE DE	NTIST	1400	
The Dental Health con	dition of			on		(DATE OF EXAN	(1)
NO, THE STUD SCHOOLS .Note: Not i	ENT LISTED ABOVE n fit condition of d es including pain, sv	IS NOT IN FI ental health r velling or infe	T CONDIT means tha ction relat	ION OF DENT t a condition e ed to clinical e	AL HEALTH TO PER exists that interfere vidence of open cav	HER ATTENDANCE AT THE MIT HIS/HER ATTENDAN s with a student's ability rities. The designation of ding school.	CE AT THE PUB to chew, speak
ITIST'S NAME AN	D ADDRESS (PL	EASE PRI	NT OR S	TAMP)		DENTIST'S SIG	NATURE
	perience/Restorati	onHistory-Ha	s the child	l ever had a ca	vity(treated or untr	reated) ? ( A filling (temp	
YESNOUntreated dark brown coloration surfaces. If retained ro are considered sound u	Caries-Does this ch of the walls of the ot assume that the Inless a cavitated le	ild have an o lesion. Thes whole tooth esion is also p	pen cavity e criteria was destr resent).	y? ( at least ½ apply to pits a oyed by Caries	mm of tooth struct nd fissure cavitated Broken or chipped	ture loss at the enamel d lesions as well as those d teeth , plus teeth with	e on smooth too temporary fillin
YES_NO_Dental seal	ants present other	problems (sp	ecify)				
TREATMENT NEEDS (ch	eck all that apply)	No ob	vious pro	blem. Routine	dental care is recor	mmended. Visit your den	itist regularly.

\_\_\_\_\_May need dental care. Please schedule an appointment with your dentist as possible for an evaluation.

\_\_\_\_Immediate dental care is required. Please schedule an appointment immediately with your dentist to avoid problems.

# Health Clinics

**Martin Luther King Health Center** 

1556 Straight Path

Wyandanch, NY 11798

631-854-1700

**Brentwood Family Health Center** 

1869 Brentwood Road

Brentwood, NY 11717

631-853-3400

**BY APPOINTMENT ONLY** 

\*Inquire about reduced rates



#### **DEER PARK UNION FREE SCHOOL DISTRICT**

#### **INSTRUCTIONAL TECHNOLOGY**

41 HOMER AVENUE DEER PARK, NEW YORK 11729 (631) 274-4380 Fax (631) 274-8852

Eva J. Demyen Superintendent

Anastasia Tzortzatos District Administrator of Instructional Technology

Dear Parent/Guardian:

As a new school year begins, we are required to review the Deer Park School District's Acceptable Use Policy (AUP) with you and your child. The AUP requires that every student who accesses the district's computer network and browses the Internet during school to turn in a parent/student signed AUP. The AUP is enclosed with this letter and should be read by both parent/guardian and student. It must be renewed each and every school year.

Through the district's computer network, students have access to a wealth of databases and educational resources worldwide. The Deer Park School District maintains a web filter that is designed to block access to inappropriate websites; however, keep in mind that no web filter is 100% effective. Our staff will remain vigilant in monitoring student access to the Internet and inform my office of potentially inappropriate websites, which we can block. As a district, we believe that the benefits to the students from access to the Internet, in the form of educational resources and opportunities for collaboration exceed the disadvantages. District personnel will continue to provide students with computer and Internet safety lessons to ensure that our students have the tools they need to be safe and successful learners in the 21<sup>st</sup> Century.

Please review the AUP with your child and sign the form on the last page agreeing to comply with Deer Park School District's computing policies. **Only** the signed last page should be returned to your child's homeroom teacher (or English teacher at the High School). Any student who does not have a signed AUP by the required date will have their computer network access deactivated and will be unable to access the school computers until the signed AUP is received.

Yours in Education,

Ms. Anastasia #zortzatos District Administrator for Instructional Technology

CC: Ms. Eva Demyen, Superintendent Board of Education

#### COMPUTER RESOURCES AND DATA MANAGEMENT REGULATION <u>"Acceptable Use Policy"</u>

The following rules and regulations govern the use of the district's computer network system, employee access to the Internet, and management of computerized records. It is in its entirety and represents the district's "Acceptable Use Policy."

#### I. <u>Administration</u>

- The Superintendent of Schools shall designate a District Administrator of Instructional Technology, Data Warehousing & Information System to oversee the district's computer network.
- The District Administrator of Instructional Technology, Data Warehousing & Information System shall monitor and examine all network activities, as appropriate, to ensure proper use of the system.
- The District Administrator of Instructional Technology, Data Warehousing & Information System shall develop and implement procedures for data back-up and storage. These procedures will facilitate the disaster recovery and notification plan and will comply with the requirements for records retention in compliance with the district's policy on School District Records (1120); taking into account the use of onsite storage and storage in the cloud.
- The District Administrator of Instructional Technology, Data Warehousing & Information System shall be responsible for disseminating and interpreting district policy and regulations governing use of the district's network at the building level with all network users.
- The District Administrator of Instructional Technology, Data Warehousing & Information System shall provide employee training for proper use of the network and will ensure that staff supervising students using the district's network provide similar training to their students, including providing copies of district policy and regulations (including policy 4526, Computer Use in Instruction) governing use of the district's network.
- The District Administrator of Instructional Technology, Data Warehousing & Information System shall take reasonable steps to protect the network from viruses or other software and network security risks that would comprise the network.
- All student and employee agreements to abide by district policy and regulations and parental consent forms shall be kept on file in the District Office and/or Office of the Department of Instructional Technology.
- Consistent with applicable internal controls, the Assistant Superintendent of Business in conjunction with the District Administrator of Instructional Technology, Data Warehousing & Information System, will ensure the proper segregation of duties in assigning responsibilities for computer resources and data management.

#### II. Internet Access

Student Internet access is addressed in policy and regulation 4526, Computer Use in Instruction. District employees and third party users are governed by the following regulations:

- Employees will be issued an e-mail account through the district's computer network.
- Employees are expected to review their e-mail daily.
- Communications with parents and/or students should be saved and the district will archive the e-mail records according to procedures developed by the District Administrator of Instructional Technology, Data Warehousing & Information System.
- Employees may access the Internet for education-related and/or work-related activities.
- Employees shall refrain from using computer resources for personal use.
- Employees are advised that they must not have an expectation of privacy in the use of the district's computers.
- Use of computer resources in ways that violate the acceptable use and conduct regulation, outlined below, will be subject to discipline.

#### III. Acceptable Use and Conduct

The following regulations apply to **all staff and third party users** of the district's computer system:

- Access to the district's computer network is provided solely for educational and/or research purposes and management of district operations consistent with the district's mission and goals.
- Use of the district's computer network is a privilege, not a right. Inappropriate use may result in the suspension or revocation of that privilege.
- Each individual in whose name an access account is issued is responsible at all times for its proper use.
- All network users will be issued a login name and password. Passwords must be changed periodically.
- Only those network users with permission from the District Administrator of Instructional Technology may access the district's system from off-site (e.g., from home).
- All network users are expected to abide by the generally accepted rules of network etiquette. This includes being polite and using only appropriate language. Abusive language, vulgarities and swear words are all inappropriate.

• Network users identifying a security problem on the district's network must notify appropriate staff. Any network user identified as a security risk or having a history of violations of district computer use guidelines may be denied access to the district's network.

#### IV. Prohibited Activity and Uses

The following is a list of prohibited activity for **all staff and third party users** concerning use of the district's computer network. Any violation of these prohibitions may result in discipline or other appropriate penalty, including suspension or revocation of a user's access to the network.

- Using the network for commercial activity, including advertising.
- Infringing on any copyrights or other intellectual property rights, including copying, installing, receiving, transmitting or making available any copyrighted software on the district computer network.
- Using the network to receive, transmit or make available to others obscene, offensive, or sexually explicit material.
- Using the network to receive, transmit or make available to others messages that are racist, sexist, abusive or harassing to others.
- Use of another's account or password.
- Attempting to read, delete, copy or modify the electronic mail (email) of other system users.
- Forging or attempting to forge e-mail messages.
- Engaging in vandalism. Vandalism is defined as any malicious attempt to harm or destroy district equipment or materials, data of another user of the district's network or of any of the entities or other networks that are connected to the Internet. This includes, but is not limited to, creating and/or placing a computer virus, malware on the network, and not reporting security risks as appropriate.
- Using the network to send anonymous messages or files.
- Revealing the personal address, telephone number or other personal information of oneself or another person.
- Using the network for sending and/or receiving personal messages.
- Intentionally disrupting network traffic or crashing the network and connected systems.
- Installing personal software, using personal disks, or downloading files on the district's computers and/or network without the permission of the appropriate district official or employee.
- Using district computing resources for fraudulent purposes or financial gain.
- Stealing data, equipment or intellectual property.
- Gaining or seeking to gain unauthorized access to any files, resources, or computer or phone systems, or vandalize the data of another user.

- Wastefully using finite district resources.
- Changing or exceeding resource quotas as set by the district without the permission of the appropriate district official or employee.
- Using the network while your access privileges are suspended or revoked.
- Using the network in a fashion inconsistent with directions from teachers and other staff and generally accepted network etiquette.

#### V. <u>No Privacy Guarantee</u>

Users of the district's computer network should not expect, nor does the district guarantee, privacy for electronic mail (e-mail) or any use of the district's computer network. The district reserves the right to access and view any material stored on district equipment or any material used in conjunction with the district's computer network.

#### VI. Sanctions

All users of the district's computer network and equipment are required to comply with the district's policy and regulations governing the district's computer network. Failure to comply with the policy or regulation may result in disciplinary action as well as suspension and/or revocation of computer access privileges.

Any information pertaining to or implicating illegal activity will be reported to the proper authorities. Transmission of any material in violation of any federal, state and/or local law or regulation is prohibited. This includes, but is not limited to materials protected by copyright, threatening or obscene material or material protected by trade secret. Users must respect all intellectual and property rights and laws.

#### VII. District Responsibilities

The district makes no warranties of any kind, either expressed or implied, for the access being provided. Further, the district assumes no responsibility for the quality, availability, accuracy, nature or reliability of the service and/or information provided. Users of the district's computer network and the Internet use information at their own risk. Each user is responsible for verifying the integrity and authenticity of the information.

The district will not be responsible for any damages suffered by any user, including, but not limited to, loss of data resulting from delays, non-deliveries, misdeliveries, or service interruptions caused by the user's own negligence or any other errors or omissions. The district also will not be responsible for unauthorized financial obligations resulting from the use of or access to the district's computer network or the Internet.

The district will take reasonable steps to protect the information on the network and provide a secure network for data storage and use, including ensuring that contracts with vendors address data security issues and that district officials provide appropriate oversight. Even though the district may use technical and/or manual means to regulate access and information, these methods do not provide a foolproof means of enforcing the provisions of the district policy and regulation.

#### VIII. Network Etiquette and Privacy

Users are expected to abide by the rules of network etiquette. These rules include, but are not limited to, the following:

- 1. Users must login with their own user ID and password, where applicable, and must not share this information with other users. They must also log off after their session has finished.
- 2. Users finding machines logged on under other users username should log off the machine whether they intend to use it or not.
- 3. Be polite never send or encourage others to send abusive messages.
- 4. Use appropriate language users should remember that they are representatives of the school on a global public system. Illegal activities of any kind are strictly forbidden.
- 5. Do not use language that could be calculated to incite hatred against any minority group.
- 6. Privacy do not reveal any personal information (e.g. home address, telephone number) about yourself or other users. Do not trespass into other user's files or folders.
- 7. Password do not reveal your password to anyone. If you think someone has learned your password then contact the District Administrator of Instructional Technology.
- 8. Electronic mail Is not guaranteed to be private. Messages relating to or in support of illegal activities will be reported to the authorities. Do not send anonymous messages.
- 9. Pupils will not be allowed access to unsupervised and/or unauthorized chat rooms and should not attempt to gain access to them.
- 10. As part of our E-Rate and CIPA compliance, the District uses a filtering system to block inappropriate content from being accessed on the network. Staff or students finding unsuitable websites through the school network should report the web address to the District Administrator of Instructional Technology. In the event that an educational site is blocked, please fill out the appropriate form available on the Instructional Technology website and send it to the Instructional Technology Department.
- 11. Any personal laptop must be registered with the Instructional Technology Department prior to accessing the wireless network. The form is available on the Instructional Technology website.

- 12. Do not attempt to visit websites that might be considered inappropriate. Such sites would include those relating to illegal activity. All sites visited leave evidence in the network and on the computer. Downloading some material is illegal and the police or other authorities may be called to investigate such use.
- 13. Unapproved system utilities and executable files will not be allowed in pupils' work areas or attached to e-mail.
- 14. Files held on the school's network will be regularly checked by the Instructional Technology Department.
- 15. Other than e-Boards and curriculum/course related blogs, web pages or through district issued e-mail accounts, social interactions between teachers and students are prohibited.
- 16. It is the responsibility of the User (where appropriate) to take all reasonable steps to ensure compliance with the conditions set out in this Policy document, and to ensure that unacceptable use of the Internet/Intranet does not occur.

#### Additional Guidelines

- Users must comply with the acceptable use policy of any other networks that they access.
- Users must not download software without approval from the Instructional Technology Department.

#### Services

There will be no warranties of any kind, whether expressed or implied, for the network service offered by the school. The school will not be responsible for any damages suffered while on the system. These damages include loss of data as a result of delays, non-deliveries, or service interruptions caused by the system or your errors or omissions. Use of any information obtained via the network is at your own risk.

#### Network Security

Users are expected to inform the District Administrator of Instructional Technology immediately if a security breach is identified. Do not demonstrate this problem to other users. Users must login with their own user ID and password, where applicable, and must not share this information with other users. Users identified as a security risk will be denied access to the network.

#### Physical Security

Staff users are expected to ensure that portable equipment such as laptops, digital cameras, iPads, iPod Touches and remote responders are securely locked away when they are not being used.

#### Media Publications

For the safety of our students, District employees should follow these guidelines when posting student-related information to the District's Web site:

- Documents/pictures may not include student last names.
- Family information (address, telephone number, e-mail address, etc.) may not be posted.
- Student location information (schedule, after-school activity participation, bus stop, etc.) may not be posted.

Publishing includes, but is not limited to:

- the school website/eBoards/blogs/wikis
- web broadcasting
- online newspapers

#### DEER PARK UFSD STUDENT USER AGREEMENT FORM

After reading the Deer Park UFSD Acceptable Use Policy, please complete this form to indicate that you agree with the terms and conditions outlined in the above AUP document and agree to compliance with needed future revisions. Your signature is required before access may be granted to the Deer Park UFSD network.

As a student of Deer Park UFSD and a user of the computer network, I have read and hereby agree to comply with the Deer Park UFSD Acceptable Use Policy.

Student Name (Please Print):			
Student's School:	Grade:	Date of Birth:	
Student Signature:		Date:	

As parent/legal guardian of the student signing above, I grant permission for my child to access networked computer services such as electronic mail and Internet. I have read and agree to the Deer Park UFSD Acceptable Use Policy, and I understand that I may be held responsible for violations by my child. I understand that some materials on the Internet may be objectionable; therefore I agree to accept responsibility for guiding my child, and conveying to her/him appropriate standards for selecting, sharing, and/or exploring information and media.

Parent/Guardian	Signature:	Date:

Adoption Date: January 22, 2008 First Reading: August 25, 2009 Second Reading: September 22, 2009 Adoption Date: September 22, 2009 First Reading: March 19, 2013 Second Reading: April 23, 2013 Adoption Date: April 23, 2013 First Reading: August 5, 2014 Second Reading: August 26, 2014 Adoption Date: August 26, 2014

#### DEER PARK UNION FREE SCHOOL DISTRICT INSTRUCTIONAL TECHNOLOGY

41 Homer Avenue ~ Deer Park, New York 11729 Phone: (631) 274-4380 ~ Fax: (631) 242-2517

Eva J. Demyen Superintendent of Schools Wendy Kraus Curriculum Associate District Data Coordinator

Dear Parent/Guardian:

The Deer Park School District is using the *Infinite Campus Parent Portal* to provide parent/guardians with easy, secure, and real time access to student attendance history, grades, assessment scores, transportation, and student schedules for each school age child in your household. Progress reports (High School and Robert Frost) and report cards (ALL Schools) for students will be provided through the Campus Backpack area of the Parent Portal in lieu of postal mail. Please note that there is no cost to use the Parent Portal.

The application below is the first step in the process towards viewing your children's student information in the Parent Portal. After completing and returning this form, you will receive an e-mail with the instructions for creating your account and logging in to the Parent Portal.

	PLEASE PRINT	TALL INFORMATION BEI	LOW	
Residence Address:				
	Street Address	City	State	Zip
E-Mail Address:		(required)		
Primary Telephone No	Including Area Code			

List the names of all of your children currently enrolled in the Deer Park School District and residing at the address listed above. Note that any changes in address must be made at our Central Registration Office (1881 Deer Park Avenue; Deer Park).

Child's First Name	Child's Last Name	Child's Date of Birth MM/DD/YYYY	Name of Deer Park School Currently Attending

By creating an account, you agree that you are the <u>legal parent/guardian</u> for the child(ren) listed above and will not share your password or allow anyone other than yourself to use the account. The Deer Park School District is not responsible for providing technical support for issues arising from home computers or Internet access. Password reset requests cannot be made over the phone or at individual schools. If you need your password reset, please e-mail *parentportal@deerparkschools.org* with your request using the e-mail address used to register for the account. Please allow up to five business days for your request to be processed. You may be asked to provide information to verify your account.

Parent/Guardian Signature

Print Parent/Guardian Name

Date

Please complete and submit your form by mailing it to:

Deer Park School District Department of Instructional Technology Attn: Infinite Campus Parent Portal Support 41 Homer Avenue Deer Park, New York 11729

# **Custodial Stipulation Form**

Please answer all the questions indicated below:

Student Name	Date of Birth
Address	Phone #
Mother's Name	Legal Custody yesno
Father's Name	Legal Custodyyesno
Legal Guardian	Legal Custody yesno
1. Who does the child reside within t	he Deer Park School District?
Mother & Father Mother Only F	ather Only Other Relationship
Briefly explain other	
2. Is there a custody agreement in eff	fect?
YESif yes, briefly describe your situation	and attach a copy of the custody document, divorce decree, guardianship papers
<b>NO</b> if no, please sign to verify the followi	ng statement:
	<b>does not exist</b> or pertain to my child as indicated in this registration process.
	• • • • • • • • • • • • • • • • • • •
Signature X	
NEW YORK STATE EDUCATION LAW STIPULATES T CARDS, UNLESS OTHERWISE INDICATED IN A COU	HAT PARENTS HAVE THE RIGHT TO ACCESS THEIR CHILD'S SCHOOL RECORDS AND REPORT RT ORDER.
3. Is there a request for dual maili	ing to the non-custodial parent?
YES Name	_ Address
State	_Zip Code
NO please sign to decline X	
4. Is the non-custodial parent permitt YES ok to pick up student	ted to pick up the student from school for illness, appointments, etc? NO not permitted to pick up student
	O SIGN YOUR CHILD OUT OF THE BUILDING FOR ANY REASON /OR DISIGNEE AS INDICATED ON THIS DOCUMENT AND EMERGENCY CARD.
made by me are willfully false my child	information identified in this document is true. I further understand that if any statements 's registration and attendance in the Deer Park School District may be subject to review by holding information that is relevant with relation to custodial concerns may result in legal
Signature	Date

#### DEER PARK SCHOOL DISTRICT OFFICE OF CENTRAL REGISTRATION PRIOR SPECIAL EDUCATION SERVICES

Student's Name:		Date of E	Birth:
Current Address:		Phone N	umber:
	Teacher or (	Phone N	istrict: umber:
		Suidance Courseior 5 Marrie.	- 00
Did student receive any sp	ecial education services?	□ NO □ YES (indicate	below):
IF YOU RE	SPONDED "YES" TO THE AB	OVE, PLEASE COMPLETE THE	FOLLOWING:
Type of Special Education F	Program Attended:		
Special Education Class		esource Room	
Inclusion Program		elated Services Only	
BOCES Special Education	: School Name:		
□ Other (specify type of pr	ogram or name of school) _		
Related Services Provided i	n Most Recent Placement:	Check all that apply:	
Speech/Language     Dhusiant Theorem		□Occupational Therapy	Vision Services
Physical Therapy <u>Classification</u> If known	Hearing Services		
Don't Know	Learning Disabled	Mentally Retarded	Speech Impaired
Emotionally Disturbed	Other Health Impaired	Multiply Disabled	Autistic
□ Visually Impaired			
Do you have a copy of your	child's most recent IEP:	NO YES (please att	ach copy)
	Special Education Director		
Address of CSE Office		Phone #	
	nformation to the Deer Park	School District	

I authorize the school and CSE indicated above to release academic, psychological, psychiatric, medical and all other evaluations, IEP's and records to the Deer Park schools. I am aware that all records will be kept confidential and access limited to school personnel who work with my child. I understand I may review all records. I also consent to having school district personnel who work with my child (principal, psychologist, social worker, regular or special education teachers, related services providers, guidance counselor and/or CS Chairperson) speak with individuals from the school and CSE office indicated above. I am aware my consent is voluntary and can be withdrawn at any time.

Signature of Parent/Person in Parental Relationship

#### DEER PARK UNION FREE SCHOOL DISTRICT

1881 Deer Park Avenue Deer Park, NY 11729 (631) 274-4001 \* Fax (631) 242-6762

> Eva J. Demyen Superintendent of Schools

Frank Caliguiri Asst. Superintendent

Marguerite Jimenez Asst. Superintendent

#### SPECIAL EDUCATION INFORMATIONAL NOTICE

Dear Parent/Guardian:

In order to support services for students whose educational needs require special attention, the Office of Pupil Personnel services provides professional assistance through the following programs: health services, psychological and social work services, guidance and counseling, speech and language therapy, special education classes, attendance monitoring, home instruction, special education testing and evaluation, special transportation, the Committee on Special Education (CSE), and the Committee on Preschool Special Education (CPSE).

If you suspect your school age child of having an educationally disabling condition, as defined in the regulations of the commissioner of education Part 100 of Section 4402 of the Education Law, you may request an evaluation by the Committee on Special Education. Children who are receiving special education services are reviewed by this committee on an annual basis. Referrals to the Committee on Preschool Special Education for children ages 3 to 4 years old can be requested by contacting the Office of Pupil Personnel services.

Should you have specific questions regarding the Special Education process you may refer to the New York State Education Department's website at: <a href="https://www.p12.nysed.gov/specialed/publications/policy/parents-guide.pdf">www.p12.nysed.gov/specialed/publications/policy/parents-guide.pdf</a>, or the school district website at <a href="https://www.deerparkschools.org">www.p12.nysed.gov/specialed/publications/policy/parents-guide.pdf</a>, or the school district website at <a href="https://www.deerparkschools.org">www.p12.nysed.gov/specialed/publications/policy/parents-guide.pdf</a>, or the school district website at <a href="https://www.deerparkschools.org">www.deerparkschools.org</a>.

Questions regarding the referral process and how to initiate an evaluation by the Committee on Special Education (CSE) can be directed to:

Mr. Frank Caliguiri, Assistant Superintendent of Pupil Personnel Services Deer Park Union Free School District 1881 Deer Park Avenue Deer Park, New York 11729 Phone: (631) 274-4040

I have read and received a copy of this informational notification

^		
Parent/	Guardian	Signature

#### **Deer Park Schools – Household Verification Form**

20\_\_\_- 20\_\_\_\_

Student's Name (Last, First N	/)		School	Teacher
Date of Birth	Grade	Gender	Race/Ethnicity*	$\Box \ A \Box \ B \Box \ I \Box \ P \Box \ W$
Is the student Hispanic, Lati	no, or of Spanish o	rigin? 🗌 Yes 🗌 N	ю	
Primary Household Name			Primary House	hold Phone
Primary Household Address	6		Town	Zip
Secondary Household Name	e (if applicable)		Secondary Hou	usehold Phone
Secondary Household Addr	ess		Town	Zip

Name of Child	Date of Birth	School Attending	Grade	Gender	Race/Ethnicity*

\* Race/Ethnicity - Check all that apply:

A: Asian, B: Black, I: American Indian or Alaska Native, P: Pacific Islander or Native Hawaiian W: White

Parent or Guardian Information

#### Parent/Guardian:

Please print

Name Last, First	Gender	Address	Home Phone	Work Phone	Cell Phone	Email Address
Relationship to child		OK to pick up student		∠ □ Live with	atudant 🗌 P	aggivag mailinga
		OK to pick up student	Legal custody			eceives mailings

#### Parent/Guardian:

Name Last, First	Gender	Address	Home Phone	Work Phone	Cell Phone	Email Address
Relationship to child						
		OK to pick up student	Legal custody	/ Live with	student L F	Receives mailings

If you are making a guardian, name, and/or address change, please include legal documentation with this form.

\*\* Please fill out both sides of card completely, and provide signature.\*\*

#### Other People who live in the Primary Household (example Step Parent, Grandparent, Aunt, Uncle)

Name Last, First	Gender	Relationship to children	Work Phone	Cell Phone	
					OK to pick up student
					OK to pick up student
					OK to pick up student

#### **Other Contacts**

	Name Last, First	Gender	Home Phone	Work Phone	Cell Phone	
Emergency Contact 1						OK to pick up student
Emergency Contact 2						OK to pick up student
Emergency Contact 3						OK to pick up student
Doctor						
Dentist						

Check here if your child has had any allergies, illness or injuries in the past year or has taken any medication on a daily basis. Please list medications on this card. Also, include anything the school should know in order to give your child special care. To protect my child's health and safety in school, I consent to the sharing of pertinent health information with involved school staff.

ergies	
ness	
uries	
edications	
her	

- In case of an illness or injury and no authorized adult (listed on this card) can be reached, please transport my child to the nearest • hospital emergency room by ambulance if necessary.
- I realize that the school district cannot assume responsibility for medical fees or expenses incurred.
- I hereby give permission to share health information with teachers for safety reasons.

Check this	box	if	you	are	а	new
registrant						

Check this box if information is accurate and no changes are required

Return form to your child's school or mail to: IT Department, 41 Homer Avenue, Deer Park, NY 11729

Parent/Guardian (Print name) \_\_\_\_\_ Signature \_\_\_\_\_ Signature \_\_\_\_\_

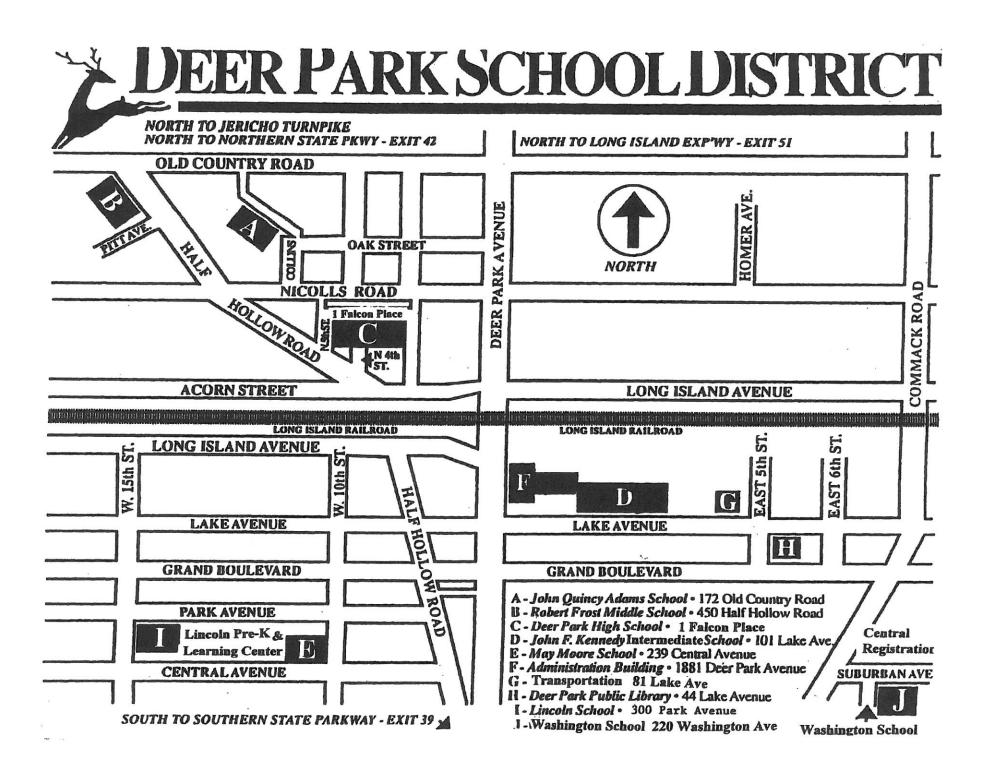
#### AFFIDAVIT OF PROPERTY OWNER/LANDLORD IN SUPPORT OF THE ADMISSION APPLICATION TO DEER PARK SCHOOL DISTRICT

STATE OF NEW YORK	)	
COUNTY OF SUFFOLK	) SS:	
I,(Name of Property Owner as property owner or manager/agen	/Landlord or Property Manager) t of the dwelling located	
at (Street #, Address, City, S	tota 7in)	
hereby certify that I am renting space (Month/Year) (Month/Y	ce in this dwelling on a	n(Date)
<ul> <li>The following persons are identified</li> <li>Maternal Parent/Guardian:</li> <li>Paternal Parent/Guardian:</li> <li>Name of Child in Admittance Applied</li> </ul>		- 0
Last:	First:	MI:
List all other persons residing in the	dwelling:	
Last Name	First Name	Relationship
As property owner/landlord, I certify in writing at 1881 Deer Park Avenue tenancy relationship.		
(Signature of Property Owner/Landlord)	(Print Name)	PHONE #

That deponent has read the foregoing affidavit and knows the contents thereof; that the same are true to the deponent's own knowledge and that deponent has given answers set forth above knowing that The Deer Park School District, Deer Park, New York, will rely upon them in determining whether the child is to be admitted to its school system without being required to pay tuition.

Sworn to before me this \_\_\_\_\_\_ day of \_\_\_\_\_, 20 \_\_\_\_.

(NOTARY PUBLIC)	JBLIC)	PU	ARY	(NO]
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#### 2015-2016 School Year

New York State Immunization Requirements for School Entrance/Attendance<sup>1</sup>

<u>NOTES</u>: Children in a pre-kindergarten setting should be age appropriately immunized. The number of doses depends on the schedule recommended by the Advisory Committee for Immunization Practices (ACIP).

For grades pre-k through 7, intervals between doses of vaccine should be in accordance with the ACIP recommended immunization schedule for persons 0 through 18 years of age (*exception*: intervals between doses of polio vaccine only need to be reviewed for grades kindergarten, 1, 6 and 7). Doses received before the minimum age or intervals are not valid and do not count toward the number of doses listed below. Intervals between doses of vaccine DO NOT need to be reviewed for grades 8 through 12. See footnotes for specific information for <u>each</u> vaccine. Children who are enrolling in grade-less classes should meet the immunization requirements of the grades for which they are age equivalent.

	PRE-KINDERGARTEN					
	(Day Care, Head Start,	KINDERGARTEN	GRADES	GRADES	GRADES	
VACCINES	Nursery or Pre-k)	through 1	2 through 5	6 through 7	8 through 12	
Diphtheria and Tetanus toxoid-containing	4 doses	5 dos		3 dose		
vaccine and Pertussis vaccine		4 doses if the 4 <sup>th</sup> dose wa	as received at 4 years of			
(DTaP/DTP/Tdap) <sup>2</sup>		age or o				
		3 doses if the series is sta	rted at 7 years of age or			
		old	er			
Tetanus and Diphtheria toxoid-containing		Not applicable		1dos	9	
vaccine and Pertussis vaccine booster (Tdap) <sup>3</sup>						
Polio vaccine (IPV/OPV) <sup>4</sup>	3 doses	4 doses <u>or</u>	3 doses	4 doses or	3 doses	
		3 doses if the 3 <sup>rd</sup> dose		3 doses if the 3 <sup>rd</sup> dose		
		was received at 4 years		was received at 4		
		of age or older		years of age or older		
Measles, Mumps and Rubella vaccine (MMR) <sup>5</sup>	1dose	2 doses				
Hepatitis B vaccine <sup>6</sup>	3 doses		3 doses	or		
		2 doses of adult hepatitis B vaccine (Recombivax) for children who received the doses				
				n 11 through 15 years of ag		
Varicella (Chickenpox) vaccine <sup>7</sup>	1dose	2 doses	1dose	2 doses	1dose	
Haemophilus influenzae type b conjugate vaccine (Hib) <sup>8</sup>	1to 4 doses	Not applicable				
Pneumococcal Conjugate Vaccine (PCV) <sup>9</sup>	1to 4 doses		Not applic	able		

#### Dose requirements MUST be read with the footnotes of this schedule.

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New York State Immunization Requirements for School Entrance/Attendance 2015-16

1

- 1. Demonstrated serologic evidence of measles, mumps, rubella, hepatitis B, varicella or polio (for all three serotypes) antibodies is acceptable proof of immunity to these diseases. Diagnosis by a physician, physician assistant or nurse practitioner that a child has had varicella disease is acceptable proof of immunity to varicella.
- 2. Diphtheria and tetanus toxoids and acellular pertussis (DTaP) vaccine. (Minimum age: 6 weeks)
  - a. Children starting the series on time should receive a 5-dose series of DTaP vaccine at ages 2, 4, 6, 15 through 18 months, and 4 years of age or older. The fourth dose may be received as early as age 12 months, provided at least 6 months have elapsed since the third dose. However, the fourth dose of DTaP need not be repeated if it was administered at least 4 months after the third dose of DTaP. The final dose in the series must be received on or after the fourth birthday and at least 6 months after the previous dose.
  - b. If the fourth dose of DTaP was administered at age 4 years or older, the fifth (booster) dose of DTaP vaccine is not necessary.
  - c. For children born prior to 1/1/2005, doses of DT and Td meet the immunization requirement for diphtheria toxoid-containing vaccine.
  - d. Children ages 7 through 10 years who are not fully immunized with the childhood DTaP vaccine series should receive Tdap vaccine as the first dose in the catch-up series; if additional doses are needed, use Td vaccine. A Tdap vaccine (or incorrectly administered DTaP vaccine) received at 7 years or age or older will meet the 6<sup>th</sup> grade Tdap requirement.
  - e. For previously unvaccinated children 7 years of age and older, the immunization requirement is 3 doses. Tdap should be given for the first dose, followed by two doses of Td in accordance with the ACIP recommended immunization schedule for persons 0-18 years of age: an initial Tdap followed 4 weeks later by a Td, and 6 months later by another Td.
- 3. Tetanus and diphtheria toxoids and acellular pertussis (Tdap) vaccine. (Minimum age: 7 years)
  - a. Students 11 years of age or older entering grades 6 through 12 are required to have one dose of Tdap. A dose received at 7 years of age or older will meet this requirement.
  - b. Students who are 10 years old in grade 6 are in compliance until they turn 11 years of age.
- 4. Inactivated poliovirus vaccine (IPV). (Minimum age: 6 weeks)
  - a. Children starting the series on time should receive a series of IPV at ages 2, 4, 6 through 18 months and 4 years of age or older. The final dose in the series must be received on or after the fourth birthday and at least 6 months after the previous dose.
  - b. For students who received their fourth dose before August 7, 2010, 4 doses separated by at least 4 weeks is sufficient.
  - c. If the third dose of polio vaccine was received at age 4 years or older, the fourth dose of polio vaccine is not necessary.
- 5. Measles, mumps, and rubella (MMR) vaccine. (Minimum age: 12 months)
  - a. The first dose of MMR vaccine must have been received on or after the first birthday. The second dose must have been received at least 28 days (4 weeks) after the first dose to be considered valid.
  - b. Students in grades kindergarten through 12 must have received 2 doses of measles-containing vaccine, 2 doses of mumps-containing vaccine and at least 1 dose of rubella-containing vaccine.
  - c. One dose of MMR is required for pre-kindergarten.
- 6. Hepatitis B vaccine.

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- a. Dose 1 may be given at birth or anytime thereafter. Dose 2 must be received at least 4 weeks (28 days) after dose 1. Dose 3 must be at least 8 weeks after dose 2 AND at least 16 weeks after dose 1 AND no earlier than 24 weeks of age.
- b. Two doses of adult hepatitis B vaccine (Recombivax) received at least 4 months apart at age 11 through 15 years will meet the requirement.
- 7. Varicella (Chickenpox) vaccine. (Minimum age: 12 months)
  - a. The first dose of varicella vaccine must have been received on or after the first birthday. The second dose must have been received at least 28 days (4 weeks) after the first dose to be considered valid.

New York State Immunization Requirements for School Entrance/Attendance 2015-16

- b. Two doses of varicella vaccine are required for students in grades kindergarten, 1, 6 and 7.
- c. One dose of varicella vaccine is required for pre-kindergarten and grades 2 through 5 and 8 through 12.
- 8. Haemophilus influenzae type b conjugate vaccine (Hib). (Minimum age: 6 weeks)
  - a. Children starting the series on time should receive Hib vaccine at 2 months, 4 months, 6 months and 12 through 59 months of age.
  - b. If 2 doses of vaccine were received before 12 months of age, only 3 doses are required with dose 3 at 12 through 15 months of age and at least 8 weeks after dose 2.
  - c. If dose 1 was received at ages 12 through 14 months of age, only 2 doses are required with dose 2 at least 8 weeks after dose 1.
  - d. If dose 1 was received at 15 months of age or older, only 1 dose is required.
  - e. Hib vaccine is not required for children 5 years of age or older.
- 9. Pneumococcal conjugate vaccine (PCV). (Minimum age: 6 weeks)
  - a. Children starting the series on time should receive PCV vaccine at ages 2 months, 4 months, 6 months and 12 through 59 months of age. The final dose must be received at age 12 through 59 months of age.
  - b. Unvaccinated children 7 through 11 months of age are required to receive 2 doses, at least 4 weeks apart, followed by a 3rd dose at age 12 through 15 months.
  - c. Unvaccinated children 12 through 23 months of age are required to receive 2 doses of vaccine at least 8 weeks apart.
  - d. If one dose of vaccine was received at 24 months of age or older, no further doses are required.
  - e. For further information, refer to the PCV chart available in the School Survey Instruction Booklet at <u>http://www.health.ny.gov/prevention/immunization/schools/</u>.

For further information contact:

New York State Department of Health, Bureau of Immunization, Room 649, Corning Tower ESP, Albany, NY 12237, (518) 473-4437.

New York City Department of Health and Mental Hygiene, Program Support Unit, Bureau of Immunization, 42-09 28<sup>th</sup> Street, 5<sup>th</sup> floor, Long Island City, NY 11101, (347) 396-2433.