# DEER PARK SCHOOL DISTRICT

## KINDERGARTEN Registration

REGISTRATION IS NOT COMPLETE UNTIL ALL NECESSARY INFORMATION AND DOCUMENTATION IS PROVIDED



## Deer Park School District Office of Central Registration District Office

1881 Deer Park Avenue, Deer Park New York 11729 Phone: (631) 274-4372 Fax: (631) 274-8867

The following requirements <u>must</u> be met in order to enroll a student into the Deer Park School District:

- The student must be registered by the parent or legal guardian (Proof of legal guardianship and/or court papers are required)
- The student must be present at the registration intake appointment
- Photo Identification (ID) is required of the student's parent/legal guardian.
- Original Birth Certificate
- District's Health Appraisal form (see attached) & Immunization form (see attached) signed and stamped by physician
- Current report card and secondary transcript if available
- Withdrawal card/Discharge documentation from previous school
- Proof of Residency: (ALL OF THE FOLLOWING MUST BE PROVIDED)

Homeowner: Current property tax statement

Current utility bill

Renter:

Landlord Affidavit (See Attached) must be notarized

Current property tax statement of homeowner

Current utility in renter's name

Under penalties of perjury, the statements contained in this application are true. Statements in this application are subject to verification by the Deer Park School District and false statements are subject to financial liability where applicable. It is the applicant's responsibility to notify the school district of any changes or circumstances affecting this application. ANY FALSE STATEMENTS MADE IN THIS APPLICATION ARE ALSO PUNISHABLE AS A CLASS 'A' MISDEMEANOR PURSUANT TO SECTION 210.45 OF THE PENAL LAW.

#### **REGISTRATION FORM**

PRIMARY DATA	
FIRST NAME	DATE REGISTERED
	PROOF OF RESIDENCE
LAST NAME	PREVIOUS ADDRESS:
MIDDLE NAME GRADE	
ETHNICITYSEX	
	CITY STATE ZIP
DATE OF BIRTH	PREVIOUS SCHOOL
DISTRICT ID #	
DISTRICT ID#	ADDRESS:
BIRTH CITY	
	CHT STATE ZIP
BIRTH STATE	Did student previously attend Deer Park Schools?
BIRTH COUNTRY	
CIDI INICE	ADDITIONAL PEOPLE LIVING IN YOUR HOME
SIBLINGS BIRTH DATE	Name Relationship
SIBLINGS BIRTH DATE	THE CET THERE,
SIBLINGS	CANAL DIRECT DATE
BIRTH DATESIBLINGS	
BIRTH DATE	CHILD'S NAME
FATHER'S NAME	MOTHER 'S NAME
ADDRESS	ADDRESS
CITY STATE Z HOME PHONE ( )	P CITY STATE ZIP HOME PHONE ( )
BUSINESS PHONE ( )	BUSINESS PHONE ( )
CHECK APPROPRIATE BOXES:	CHECK APPROPRIATE BOXES:
☐ ok to pick up ☐ legal custody ☐ lives with student ☐ receives mailing	☐ ok to pick up ☐ legal custody ☐ lives with student ☐ receives mailing
· ·	•
MALE GUARDIAN  ☐ Step-Father ☐ Foster Father ☐ Other	FEMALE GUARDIAN  □ Step-Mother □ Foster Mother □ Other  Relationship
NameRelationship	NameRelationship
Address	
TITY STATE 7	P CITY STATE 7IP
The state of the s	HOME BHONE (
HOME PHONE ( )	HOME PHONE ( ) BUSINESS PHONE ( )

PARENT/GUARDIAN SIGNATURE

I understand that the statements in this application are subject to verification by the School District and that false statements could subject me to financial liability where applicable.

#### DEER PARK PUBLIC SCHOOLS 1881 Deer Avenue Deer Park, New York 11729

#### **HEALTH INFORMATION FORM**

Child's Name:		Date of Birth:	
Address:		Telephone:	
	0.0000000000000000000000000000000000000	Birth Weight:	
Place of Birth:		Type of Delivery:	
Full term or Premature:		Business Phone:	
Father's Name:		Business Phone:	
Mother's Name:		Business Phone:	
	case of emergency and parent		
Name of Doctor:		Phone:	
Has child had any of the follow	wing: Please state dates.		
Chicken Pox	Diabetes	Serious injuries	
Measles	Pneumonia		
German Measles	Rheumatic Fever		
Roseola	Heart Disease		
Mumps	Poliomyelitis		
Scarlet Fever	Tuberculosis		
Scarlatina	Epilepsy		
Whooping Cough	Ear conditions		
	difficulties: If so, describe inclued in the control of the contro	etc.) If so, describe:	ng eye condition:
Is there any history in mother relationship and diagnosis:	or father's family of Diabetes	, Epilepsy, Heart Disease or Tuber	culosis? If so, name
Please state the approximate a		sat up,, walked,	_, talked,
	Par	ent/GuardianSignature	Date

### DEER PARK UNION FREE SCHOOL DISTRICT MEDICAL HISTORY FORM

NAME:			GRADE:		
	CHECK ALL AREAS.		Has student had any of the following:	Yes	No
	LEAVE ANY BLANKS.		Frequent Headache		
FA	MILY HISTORY		Concussion		
	(PARENTS)		Seizures or Fits		
	YES	NO	Blackouts		
HIGH BLOOD PRESSURE			Heat Stroke		
STROKE			Double Vision Eyeglasses or Contacts		
HEART TROUBLE			Blindness in Either Eye		
BLACKOUT SPELLS			Dental Appliances (Braces or False Teeth)	-	
SEIZURES OR FITS			Dizzy Spells	<del></del>	
DIABETES			Poor Hearing		
KIDNEY DISEASE			Frequent Earaches	1	
SUDDEN DEATH			Nose Bleeds		
BLINDNESS			Rapid Heart Beat at Rest		
			Irregular Heart Beat		
BLEEDING DISORDERS			High Blood Pressure		
EVELAND ALL VEC ANGLUERO			Heart Murmur		
EXPLAIN ALL YES ANSWERS			Heart Trouble		
			Swollen Ankles or Joints (Other than Sprains)		
			Shortness of Breath		
	-		Asthma		
	20.3495-00 345300		Pneumonia		
			Other Lung Conditions		
ME	DICAL HISTORY		Chest Pain		
			Constant Coughing Ulcers		
	(STUDENT)		Worms		
Has student had any of the	e following illnesses?		Yellow Jaundice		
	Yes Date	No	Unexplained Fevers		
MONONUCLEOSIS			Kidney Problems		
RHEUMATIC FEVER			Bladder Infections		
MEASLES			Blood in Urine		
CHICKEN POX			Blood Transfusions		
MUMPS			Anemia		
DIABETES			Thyroid Trouble		
HEPATITIS B			Free Bleeding		
			Easy Bruising		
ALLERGIES (Explain)			Hot or Cold Spells	-	
			Arthritis	-	
Medication Presently Taking:			Knee Injury Knee Pain		
Hospitalizations: (Dates & Re	ason)		Dislocations		
			Fractures		
			Neck Injury		
Operations: (Dates & Type)			Weak Ankles		
			Back Problems or Injury		0.00
	is:				
			EXPLAIN ALL YES ANSWERS ON RE	VERSE SIDE	
CERTIFY THAT THE INFORMA					
arent/Guardian signature:					
elephone # (Home):					
(Work):					
(Cell):					

#### **Deer Park School District**

### Kindergarten and Pre-K Developmental Screening

#### **Medical Evaluation and History**

Child's name	_ Date	_	
Address	_ Date of B	irth	
Telephone #	Age		
Father's name	Sex:	male	female
Mother's name	School:		
Preschool: yes no			
Family History: Marital status:			
List name and birthdate of brothers and sisters:			
Guardian: Other adults in hor	ne		
Relationship:		**************************************	
Language spoken at home:			
Pre-Natal and Natal Information:			
Was there anything unusual about the pregnancy explain:			no
Normal delivery			-
Caesarian			
	Oxygen Admini		

#### KINDERGARTEN AND PRE-K DEVELOPMENTAL SCREENING

Did this child require any special medical care at birth or during the first month?yesno explain
Severe or unusual illness or allergies:yesno
If yes, age: Illness
Any behavior change?
Severe fall or injury?yesno
If yes, age Unconscious?
How long? Convulsions?
Has your child had any evidence of hearing problems?yesno
Type?
Does your child take any medication or special vitamins?yesno
Type?
This child sat up at age (if guess, label as such)
This child stood up at age (if guess, label as such)
This child began walking at age ( If guess, label as such)
This child can walk up steps using alternate feetyesno
This child can walk down steps using alternate feetyesno
This child can ride a tricycleyesno
Motor development seems goodyesno I have some concerns

This child began saying first words at				<del></del>
This child began putting 2 or 3 words toget	her at			
This child began speaking in sentences at_				
Most people understand him/her		yes	no	
Mother/Father has to interpret		yes	no	
Child seems to speak a lot	: <del></del>	yes	no	
I am concerned about speech/language dev	velopment	yes	no	
Child is toilet trained trained at what ag	ge?	yes	no	
What is his/her bedtime? A	ny difficulty at be	dtime?	yes	_no
Child eats well?yesno				
Prefers certain foods?yes				
Does this child (check one)	always	sometimes		don't know
Cry/whine	-			
Seem to be unusually quiet	(,			
Repeat actions or words needlessly		2		
Pay attention to what you say or do				
Seems to be restless or fidgety	-	<del></del>		
Seems to be happy				
Have temper tantrums				
Cry when not given his/her own way				
Move slowly				
Have many friends				
Plays well with other children				
Fights with siblings				

#### KINDERGARTEN and PRE-K DEVELOPMENTAL SCREENING

What are this child's favorite activities?				
Does he/she prefer to play alone or v	with others?			
What kind of things does this child d	o that bothers you?			
Does this child do things that you fee	el are unusual?			
Is this child easy to discipline?explain	yesno			
What are your concerns about this c	hild?			
Do you notice, or has a doctor repor	rted, any of the following in this child?			
Asthma	Headaches			
Indigestion	Nightmares			
Constipation	Thumb sucking			
Diarrhea	Nail biting			
Vomiting	Epilepsy (seizures)			
Frequent fevers	Overtired or lacking pep			
Sinus trouble	Heart trouble			
Nose bleeds	Difficulty hearing			
Bed wetting	Difficulty seeing			
Allergies	Overactive			
Other physical problems or comments?				

## DEER PARK SCHOOL DISTRICT Office of Central Registration 1881 Deer Park Avenue Deer Park, New York 11729

#### Dear Parents/Guardian:

Your child will be attending the Deer Park School District for the upcoming school year. In accordance with New York State Immunization Laws and the ACIP-recommended immunization schedule, children enrolling in school for the first time or new to the District will have their immunization record reviewed by our school nurses. You will be contacted by our Nursing staff if minimum requirements are not met.

#### Required immunizations are as follows:

- Polio vaccine (IPV/OPV)- 3-5 doses.
- Diphtheria and Tetanus toxoid-containing vaccine and Pertussis vaccine (DTaP/DTP/Tdap)- 3-5 doses.
- <u>Tetanus and Diphtheria toxoid-containing vaccine and Pertussis vaccine booster (Tdap)</u>- 1 dose for students enrolling in grades 6-12 who have not previously received Tdap after 7 yrs. of age.
- Measles, Mumps and Rubella (MMR)- 2 doses (1 dose required for Pre-K enrollment.)
- Hepatitis B- 3-4 doses administered at recommended ages and intervals.
- <u>Varicella</u>- 1 dose-Administered after 12 months of age. \*\*\*\*2 doses required for kindergarten, 1st grade, 2nd grade, 6th grade, 7th grade and 8th grade enrollment.
- Meningicoccal Conjugate vaccine (MenACWY)-1 dose required for 7<sup>th</sup> grade enrollment, 2 doses required for 12<sup>th</sup> grade enrollment (1 dose if the vaccine was received at 16 yrs. of age or older)

#### Additional immunizations required for Pre-K are as follows:

- Haemophilus influenza type B (Hib) 1-4 doses administered at recommended ages and intervals.
- Pneumococcal Conjugate vaccine (PCV) 1-4 doses administered at recommended ages and intervals.

#### **Deer Park School District Requires:**

- Physical Exam completed within 1 year of school entrance.
- Tuberculin Test administered within the past year.
- Lead Level for Pre-K and Kindergarten enrollment.

Please be aware that your child may be <u>excluded from school</u> if any of the above required immunizations are incomplete. If you should have any questions regarding this matter, please contact your child's school nurse.

John Quincy Adams School	631-274-4430
May Moore Primary School	631-274-4480
John F. Kennedy Intermediate School	631-274-4330
Robert Frost Middle School	631-274-4230
Deer Park High School	631-274-4130
Ss. Cyril and Methodius School	631-667-6229

X\_\_\_\_\_\_I have read, and understand the contents of this letter.

#### DEER PARK SCHOOL DISTRICT 1881 Deer Park Avenue Deer Park, New York 11729

Student:			School/G	rade:			_
Dear Parents/Gu NYS Imm certificate from h ACIP-recommend	unization La is/her heal	thcare prov	rider for the	following in	mmunizatio	School Distric ns in accorda ne indicated.	nce with the
Polio (IPV or OPV	) 1	_ 2	3	4	5	_	
DTP or DTaP	1	2	_ 3	4	5	_	
Tdap	1	_ (required for	students enteri	ng 6th grade, give	en after age 7)		
TD	1	_ 2	_ 3				
Hepatitis B	1	_ 2	3	4			
MMR Measles Mumps Rubella	1 1	2 2 2		**OR**			
Varicella	1	_ 2				. *	
Meningococcal	1	_ 2	(required	for students ente	ering 7th and 12th	grades)	
Haemophilus Influ (required for pre-k enrol	ienzae Type Iment)	e B (Hib) 1	2	3	4		
Pneumococcal Cor (required for pre-k enroll	ijugate (PC\	V) 1	2	3	4	5	_
Deer Park School	District re	quires:					
Tuberculin Test Da Lead Level Date				mm mcg/dl	**For Pre-K	& Kindergart	en**
Physician's Signatu Address Phone and Fax#					hysician's St	amp:	

#### DEER PARK SCHOOL DISTRICT 1881 Deer Park Avenue Deer Park, New York 11729

### PHYSICAL & DENTAL EXAMINATION REQUIREMENTS

#### Dear Parents/Guardians:

New York State law requires all children entering the school district for the first time, and when entering Pre-K or Kindergarten, 2<sup>nd</sup> grade, 4<sup>th</sup> grade, 7<sup>th</sup> grade and 10<sup>th</sup> grade to have a physical examination completed by a New York State licensed physician, nurse practitioner or physician assistant. As part of the physical examination, a dental certificate, completed by a dentist or dental hygienist is required at the same time.

- A copy of the physical examination and dental certificate must be provided to the school no more than 30 days after your child first starts school, and when your child begins Kindergarten, 2<sup>nd</sup> grade, 4<sup>th</sup> grade, 7<sup>th</sup> grade and 10<sup>th</sup> grade.
- If your child has an appointment for a physical exam during the school year that is after the first 30 days of school, please provide your child's school nurse with documentation of the appointment date from the healthcare provider. Physical exams must be done less than 1 year prior to date of entry into school.
- Please make copies of the completed forms for your own records before sending them to the school health office.

If you should have any questions or concerns regarding the NYS health and dental requirements, please contact your child's school nurse.

John Quincy Adams School	631-274-4430
May Moore Primary School	631-274-4480
John F. Kennedy Intermediate School	631-274-4330
Robert Frost Middle School	631-274-4230
Deer Park High School	631-274-4130
Ss. Cyril and Methodius School	631-667-6229

NYSED requires an annual physical exam for new entrants, students in Grades K, 2, 4, 7 and 10, sports, working permits and triennially for the Committee on Special Education (CSE).

#### **HEALTH APPRAISAL FORM**

Name:		Date of Birth:				
School: Gender:	OM OF	Grade:				
	IONS / HEAI	TH HISTORY				
☐ Immunization record attached ☐ No immunizations given today ☐ Immunizations given since last Health Appraisal:	the state of the s	Screen: Positive Positive Positive Positive		tive 🔲 Not	done Date: done Date:	
Significant Medical/Surgical History:   See attached	9.	-	58			
Specify current diseases:   Asthma Diabetes Other:	s: Type 1	AND SECURITY OF THE PARTY OF TH	☐ Hyper	lipidemia	O	Hypertension
Allergies:	☐ Insect: _			Other:		
PH	YSICAL EX					
Height: Weight:	Blood Press	ure:		Date of Ex	am:	Referral
Body Mass Index:	Vision - with	out glasses/contact l	enses	R	L	
Weight Status Category (BMI Percentile):	Vision - with	glasses/contact lens	ses	R	L	
□ less than 5 <sup>th</sup> □ 5 <sup>th</sup> through 49 <sup>th</sup> □ 50 <sup>th</sup> through 84 <sup>th</sup>	Vision - Nea			R	L	_
□ 85 <sup>th</sup> through 94 <sup>th</sup> □ 95 <sup>th</sup> through 98 <sup>th</sup> □ 99 <sup>th</sup> and higher	Hearing	Pass 20 db sc both e	ears or:	R	L	
Medications (list all):						,
Name:						
Name:	Dosage	Time:		93339 933		
Note: Nurse will also assess self-direction for the school setting. Facilities sheltering is necessary at school of	Please advise or if the morning	ig medication has no	litional me ot been gi	edication in ven.	the event that	emergency
PHYSICAL EDUCATION / SPORTS / PLAYGR						
☐ Free from contagions & physically qualified for all physical e  Limited contact: cheerlead, gymnastics, ski, volleyball, cross-come Non-contact: badminton, bowl, golf, swim, table tennis, tennis, a  ☐ Specify medical accommodations needed for school:	untry, handbal archery, riflery,	l, fence, baseball, flo weight train, crew, d	or hockey lance, tra	y, softball. ck, run, walk		as checked:
16. 85					☐ Please mo	nitor
☐ Known or suspected disability:						
☐ Restrictions:	300				Please mo	nitor
☐ Protective equipment required: ☐ Athletic Cup ☐ Sport g		resistant eyewear  Phone:			(Stamp	pelow)
Provider's Signature:						
Provider's Name/Address:		Fax:				
Parent Signature:	for twelve mon	Date:ths. with the exception	on of anv	illness or ini	iury lasting me	ore than five
days that will require review by private healthcare	provider and t	he school medical di	rector.	Rev.	10/3/07	

days that will require review by private healthcare provider and the school medical director.

### DEER PARK SCHOOL DISTRICT/DENTAL HEALTH FORM

Parent/Guardian: New York State law (Chapter 281) permits schools to request a dental examination in the following grades: School entry, Pre-K, K, 2, 7, & 10. Your child may have a dental check-up during this school year to assess his/her fitness to attend school. Please complete Section 1 and take the form to your dentist for an assessment. If your child had a dental check-up before he/she started the school, ask your dentist to fill out Section 2. Return the completed form to the school's medical director or school nurse as soon as possible

	SECTION 1. To	be completed by Parer	nt or Guardian ( P	Please Print)
Child's name				
Birth Date	SexMale_	Female Will th	is be your child's	1 <sup>st</sup> visit to a dentist?yesno
School			Grade	
Have you noticed any yes		interferes with your ch	ild's ability to che	ew, speak or focus on school <u>activities?</u>
assessment is only a lin order for my child to re receiving this prelimina	nited means of evaluation to eceive a complete dental ex any oral health assessment of those performing this asses	to assess the student's decamination with x-rays if does not establish any ne	ental health, and I necessary to mair ew, ongoing or co	a basic oral health assessment. I understand this would need to secure the services of a dentist in tain good oral health. I also understand that intinuing doctor-patient relationship. Further, I will or results should I choose NOT to follow the
Parent's signature		100 - 100 -		Date
:	SECTION 2. 1	O BE COMPLETED BY TH	HE DENTIST	
The Dental Health cond	dition of	01	n	(DATE OF EXAM)
THE DATE OF THE EXAM	✓ NEEDS TO BE WITHIN 12	MONTHS OF THE START	F OF THE SCHOOL	YEAR IN WHICH IT IS REQUESTED. CHECK ONE:
YES , THE STUDE	ENT LISTED ABOVE IS IN FIT	CONDITION OF DENTAL	HEALTH TO PERM	TIT HIS/HER ATTENDANCE AT THE PUBLIC SCHOOL
SCHOOLS .Note: Not in focus on school activities	n fit condition of dental he	ealth means that a cond or infection related to cli	lition exists that in nical evidence of o	TO PERMIT HIS/HER ATTENDANCE AT THE PUBI nterferes with a student's ability to chew, speak open cavities. The designation of not in fit conditi m attending school.
ITIST'S NAME ANI	D ADDRESS (PLEASE	PRINT OR STAMP	)	DENTIST'S SIGNATURE
Optional Sections-If yo	u agree to release this info	rmation to your child's	school, please init	ial here
	perience/RestorationHistong because it was extracted			d or untreated) ? ( A filling (temporary/permaner
dark brown coloration surfaces. If retained roo	of the walls of the lesion.	These criteria apply to tooth was destroyed by	pits and fissure of	th structure loss at the enamel surface. Brown avitated lesions as well as those on smooth too chipped teeth, plus teeth with temporary filling
YESNODental seals	ants present other probler	ms (specify)		
TREATMENT NEEDS (ch	eck all that apply)	No obvious problem. Ro	outine dental care	is recommended. Visit your dentist regularly.
May need dental c	are. Please schedule an ap	ppointment with your de	entist as possible	for an evaluation.
Immunations alountal	ii  Di			your dontist to avoid problems

## Health Clinics

Martin Luther King Health Center

1556 Straight Path

Wyandanch, NY 11798

516-214-8020

Brentwood Family Health Center

1869 Brentwood Road

Brentwood, NY 11717

631-853-3400

BY APPOINTMENT ONLY

\*Inquire about reduced rates

## DEER PARK UNION FREE SCHOOL DISTRICT INSTRUCTIONAL TECHNOLOGY

41 Homer Avenue • Deer Park, New York 11729 Phone: (631) 274-4380 • Fax: (631) 274-8852

Eva J. Demyen Superintendent

Christopher Kauter District Administrator for Instructional Technology

#### Dear Parent/Guardian:

As a new school year begins, we are required to review the Deer Park School District's Acceptable Use Policy (AUP) with you and your child. The AUP requires that every student who accesses the district's computer network and browses the Internet during school to turn in a parent/student signed AUP. The AUP is enclosed with this letter and should be read by both parent/guardian and student. It must be renewed each and every school year.

Through the district's computer network, students have access to a wealth of databases and educational resources worldwide. The Deer Park School District maintains a web filter that is designed to block access to inappropriate websites, however, keep in mind that no web filter is 100% effective. Our staff will remain vigilant in monitoring student access to the Internet and inform my office of potentially inappropriate websites, which we can block. As a district, we believe that the benefits to the students from access to the Internet, in the form of educational resources and opportunities for collaboration, exceed the disadvantages. District personnel will continue to provide students with computer and Internet safety lessons to ensure that our students have the tools they need to be safe and successful learners in the 21st Century.

Please review the AUP with your child and sign the form on the last page agreeing to comply with Deer Park School District's computing policies. **Only** the signed last page should be returned to your child's homeroom teacher (or English teacher at the High School). Any student who does not have a signed AUP by the required date will have their computer network access deactivated and will be unable to access the school computers until the signed AUP is received.

Yours In Education,

Christopher Kauter

District Administrator for Instructional Technology

cc: Ms. Eva Demyen

Superintendent Board of Education

Mr / Kent

### COMPUTER RESOURCES AND DATA MANAGEMENT REGULATION "ACCEPTABLE USE POLICY"

The following rules and regulations govern the use of the district's computer network system, employee access to the Internet, and management of computerized records. It is in its entirety and represents the district's "Acceptable Use Policy."

#### I. Administration

- The Superintendent of Schools shall designate a District Administrator of Instructional Technology, Data Warehousing & Information System to oversee the district's computer network.
- The District Administrator of Instructional Technology, Data Warehousing & Information System shall monitor and examine all network activities, as appropriate, to ensure proper use of the system.
- The District Administrator of Instructional Technology, Data Warehousing & Information System shall develop and implement procedures for data back-up and storage. These procedures will facilitate the disaster recovery and notification plan and will comply with the requirements for records retention in compliance with the district's policy on School District Records (1120); taking into account the use of onsite storage and storage in the cloud.
- The District Administrator of Instructional Technology, Data Warehousing & Information System shall be responsible for disseminating and interpreting district policy and regulations governing use of the district's network at the building level with all network users.
- The District Administrator of Instructional Technology, Data Warehousing & Information System shall provide employee training for proper use of the network and will ensure that staff supervising students using the district's network provide similar training to their students, including providing copies of district policy and regulations (including policy 4526, Computer Use in Instruction) governing use of the district's network.
- The District Administrator of Instructional Technology, Data Warehousing & Information System shall take reasonable steps to protect the network from viruses or other software and network security risks that would comprise the network.
- All student and employee agreements to abide by district policy and regulations and parental consent forms shall be kept on file in the District Office and/or Office of the Department of Instructional Technology.
- Consistent with applicable internal controls, the Assistant Superintendent
  of Business in conjunction with the District Administrator of
  Instructional Technology, Data Warehousing & Information System, will
  ensure the proper segregation of duties in assigning responsibilities for
  computer resources and data management.

#### II. Internet Access

Student Internet access is addressed in policy and regulation 4526, Computer Use in Instruction. District employees and third party users are governed by the following regulations:

- Employees will be issued an e-mail account through the district's computer network.
- Employees are expected to review their e-mail daily.
- Communications with parents and/or students should be saved and the district will archive the e-mail records according to procedures developed by the District Administrator of Instructional Technology, Data Warehousing & Information System.
- Employees may access the Internet for education-related and/or work-related activities.
- Employees shall refrain from using computer resources for personal use.
- Employees are advised that they must not have an expectation of privacy in the use of the district's computers.
- Use of computer resources in ways that violate the acceptable use and conduct regulation, outlined below, will be subject to discipline.

#### III. Acceptable Use and Conduct

The following regulations apply to all staff and third party users of the district's computer system:

- Access to the district's computer network is provided solely for educational and/or research purposes and management of district operations consistent with the district's mission and goals.
- Use of the district's computer network is a privilege, not a right.
   Inappropriate use may result in the suspension or revocation of that privilege.
- Each individual in whose name an access account is issued is responsible at all times for its proper use.
- All network users will be issued a login name and password. Passwords must be changed periodically.
- Only those network users with permission from the District Administrator of Instructional Technology may access the district's system from off-site (e.g., from home).
- All network users are expected to abide by the generally accepted rules of network etiquette. This includes being polite and using only appropriate language. Abusive language, vulgarities and swear words are all inappropriate.

• Network users identifying a security problem on the district's network must notify appropriate staff. Any network user identified as a security risk or having a history of violations of district computer use guidelines may be denied access to the district's network.

#### IV. Prohibited Activity and Uses

The following is a list of prohibited activity for all staff and third party users concerning use of the district's computer network. Any violation of these prohibitions may result in discipline or other appropriate penalty, including suspension or revocation of a user's access to the network.

- Using the network for commercial activity, including advertising.
- Infringing on any copyrights or other intellectual property rights, including copying, installing, receiving, transmitting or making available any copyrighted software on the district computer network.
- Using the network to receive, transmit or make available to others obscene, offensive, or sexually explicit material.
- Using the network to receive, transmit or make available to others messages that are racist, sexist, abusive or harassing to others.
- Use of another's account or password.
- Attempting to read, delete, copy or modify the electronic mail (email) of other system users.
- Forging or attempting to forge e-mail messages.
- Engaging in vandalism. Vandalism is defined as any malicious attempt to harm or destroy district equipment or materials, data of another user of the district's network or of any of the entities or other networks that are connected to the Internet. This includes, but is not limited to, creating and/or placing a computer virus, malware on the network, and not reporting security risks as appropriate.
- Using the network to send anonymous messages or files.
- Revealing the personal address, telephone number or other personal information of oneself or another person.
- Using the network for sending and/or receiving personal messages.
- Intentionally disrupting network traffic or crashing the network and connected systems.
- Installing personal software, using personal disks, or downloading files on the district's computers and/or network without the permission of the appropriate district official or employee.
- Using district computing resources for fraudulent purposes or financial gain.
- Stealing data, equipment or intellectual property.
- Gaining or seeking to gain unauthorized access to any files, resources, or computer or phone systems, or vandalize the data of another user.

- Wastefully using finite district resources.
- Changing or exceeding resource quotas as set by the district without the permission of the appropriate district official or employee.
- Using the network while your access privileges are suspended or revoked.
- Using the network in a fashion inconsistent with directions from teachers and other staff and generally accepted network etiquette.

#### V. No Privacy Guarantee

Users of the district's computer network should not expect, nor does the district guarantee, privacy for electronic mail (e-mail) or any use of the district's computer network. The district reserves the right to access and view any material stored on district equipment or any material used in conjunction with the district's computer network.

#### VI. Sanctions

All users of the district's computer network and equipment are required to comply with the district's policy and regulations governing the district's computer network. Failure to comply with the policy or regulation may result in disciplinary action as well as suspension and/or revocation of computer access privileges.

Any information pertaining to or implicating illegal activity will be reported to the proper authorities. Transmission of any material in violation of any federal, state and/or local law or regulation is prohibited. This includes, but is not limited to materials protected by copyright, threatening or obscene material or material protected by trade secret. Users must respect all intellectual and property rights and laws.

#### VII. <u>District Responsibilities</u>

The district makes no warranties of any kind, either expressed or implied, for the access being provided. Further, the district assumes no responsibility for the quality, availability, accuracy, nature or reliability of the service and/or information provided. Users of the district's computer network and the Internet use information at their own risk. Each user is responsible for verifying the integrity and authenticity of the information.

The district will not be responsible for any damages suffered by any user, including, but not limited to, loss of data resulting from delays, non-deliveries, misdeliveries, or service interruptions caused by the user's own negligence or any other errors or omissions. The district also will not be responsible for unauthorized financial obligations resulting from the use of or access to the district's computer network or the Internet.

The district will take reasonable steps to protect the information on the network and provide a secure network for data storage and use, including ensuring that contracts with vendors address data security issues and that district officials provide appropriate oversight. Even though the district may use technical and/or manual means to regulate access and information, these methods do not provide a foolproof means of enforcing the provisions of the district policy and regulation.

#### VIII. Network Etiquette and Privacy

Users are expected to abide by the rules of network etiquette. These rules include, but are not limited to, the following:

- 1. Users must login with their own user ID and password, where applicable, and must not share this information with other users. They must also log off after their session has finished.
- 2. Users finding machines logged on under other users username should log off the machine whether they intend to use it or not.
- 3. Be polite never send or encourage others to send abusive messages.
- 4. Use appropriate language users should remember that they are representatives of the school on a global public system. Illegal activities of any kind are strictly forbidden.
- 5. Do not use language that could be calculated to incite hatred against any minority group.
- 6. Privacy do not reveal any personal information (e.g. home address, telephone number) about yourself or other users. Do not trespass into other user's files or folders.
- 7. Password do not reveal your password to anyone. If you think someone has learned your password then contact the District Administrator of Instructional Technology.
- 8. Electronic mail Is not guaranteed to be private. Messages relating to or in support of illegal activities will be reported to the authorities. Do not send anonymous messages.
- Pupils will not be allowed access to unsupervised and/or unauthorized chat rooms and should not attempt to gain access to them.
- 10. As part of our E-Rate and CIPA compliance, the District uses a filtering system to block inappropriate content from being accessed on the network. Staff or students finding unsuitable websites through the school network should report the web address to the District Administrator of Instructional Technology. In the event that an educational site is blocked, please fill out the appropriate form available on the Instructional Technology website and send it to the Instructional Technology Department.
- 11. Any personal laptop must be registered with the Instructional Technology Department prior to accessing the wireless network. The form is available on the Instructional Technology website.

- 12. Do not attempt to visit websites that might be considered inappropriate. Such sites would include those relating to illegal activity. All sites visited leave evidence in the network and on the computer. Downloading some material is illegal and the police or other authorities may be called to investigate such use.
- 13. Unapproved system utilities and executable files will not be allowed in pupils' work areas or attached to e-mail.
- 14. Files held on the school's network will be regularly checked by the Instructional Technology Department.
- 15. Other than e-Boards and curriculum/course related blogs, web pages or through district issued e-mail accounts, social interactions between teachers and students are prohibited.
- 16. It is the responsibility of the User (where appropriate) to take all reasonable steps to ensure compliance with the conditions set out in this Policy document, and to ensure that unacceptable use of the Internet/Intranet does not occur.

#### Additional Guidelines

- Users must comply with the acceptable use policy of any other networks that they access.
- Users must not download software without approval from the Instructional Technology Department.

#### Services

There will be no warranties of any kind, whether expressed or implied, for the network service offered by the school. The school will not be responsible for any damages suffered while on the system. These damages include loss of data as a result of delays, non-deliveries, or service interruptions caused by the system or your errors or omissions. Use of any information obtained via the network is at your own risk.

#### **Network Security**

Users are expected to inform the District Administrator of Instructional Technology immediately if a security breach is identified. Do not demonstrate this problem to other users. Users must login with their own user ID and password, where applicable, and must not share this information with other users. Users identified as a security risk will be denied access to the network.

#### **Physical Security**

Staff users are expected to ensure that portable equipment such as laptops, digital cameras, iPads, iPod Touches and remote responders are securely locked away when they are not being used.

#### Media Publications

For the safety of our students, District employees should follow these guidelines when posting student-related information to the District's Web site:

- Documents/pictures may not include student last names.
- Family information (address, telephone number, e-mail address, etc.) may not be posted.
- Student location information (schedule, after-school activity participation, bus stop, etc.) may not be posted.

Publishing includes, but is not limited to:

- the school website/eBoards/blogs/wikis
- web broadcasting
- online newspapers

#### DEER PARK UFSD STUDENT USER AGREEMENT FORM

After reading the Deer Park UFSD Acceptable Use Policy, please complete this form to indicate that you agree with the terms and conditions outlined in the above AUP document and agree to compliance with needed future revisions. Your signature is required before access may be granted to the Deer Park UFSD network.

As a student of Deer Park UFSD and a user of the computer network, I have read and hereby agree to comply with the Deer Park UFSD Acceptable Use Policy.

Student Name (Please Print):		
Student's School:	_Grade:	_Date of Birth:
Student Signature:		_ Date:
As parent/legal guardian of the student child to access networked computer serv have read and agree to the Deer Parunderstand that I may be held responsible that some materials on the Internet may be responsibility for guiding my child, and of for selecting, sharing, and/or exploring in	ices such as el- k UFSD Acc e for violation be objectionable conveying to h	ectronic mail and Internet. I ceptable Use Policy, and I is by my child. I understand e; therefore I agree to accept er/him appropriate standards
Parent/Guardian Signature:		Date:

Adoption Date: January 22, 2008
First Reading: August 25, 2009
Second Reading: September 22, 2009
Adoption Date: September 22, 2009
First Reading: March 19, 2013
Second Reading: April 23, 2013
Adoption Date: April 23, 2013
First Reading: August 5, 2014
Second Reading: August 26, 2014
Adoption Date: August 26, 2014

#### DEER PARK UNION FREE SCHOOL DISTRICT INSTRUCTIONAL TECHNOLOGY

41 Homer Avenue ~ Deer Park, New York 11729 Phone: (631) 274-4380 ~ Fax: (631) 242-2517

Eva J. Demyen Superintendent of Schools

Wendy Kraus
Curriculum Associate
District Data Coordinator

Dear Parent/Guardian:

The Deer Park School District is using the *Infinite Campus Parent Portal* to provide parent/guardians with easy, secure, and real time access to student attendance history, grades, assessment scores, transportation, and student schedules for each school age child in your household. Progress reports (High School and Robert Frost) and report cards (ALL Schools) for students will be provided through the Campus Backpack area of the Parent Portal in lieu of postal mail. Please note that there is no cost to use the Parent Portal.

The application below is the first step in the process towards viewing your children's student information in the Parent Portal. After completing and returning this form, you will receive an e-mail with the instructions for creating your account and logging in to the Parent Portal. ----- PLEASE PRINT ALL INFORMATION BELOW -----Residence Address: Street Address City ZipE-Mail Address: (required) Primary Telephone No: Including Area Code List the names of all of your children currently enrolled in the Deer Park School District and residing at the address listed above. Note that any changes in address must be made at our Central Registration Office (1881 Deer Park Avenue; Deer Park). Child's First Name Child's Last Name Child's Date of Birth Name of Deer Park MM/DD/YYYY **School Currently** Attending By creating an account, you agree that you are the legal parent/guardian for the child(ren) listed above and will not share your password or allow anyone other than yourself to use the account. The Deer Park School District is not responsible for providing technical support for issues arising from home computers or Internet access. Password reset requests cannot be made over the phone or at individual schools. If you need your password reset, please e-mail parentportal@deerparkschools.org with your request using the e-mail address used to register for the account. Please allow up to five business days for your request to be processed. You may be asked to provide information to verify your account. Print Parent/Guardian Name Parent/Guardian Signature Date

Please complete and submit your form by mailing it to:

**Deer Park School District** 

Department of Instructional Technology Attn: Infinite Campus Parent Portal Support 41 Homer Avenue Deer Park, New York 11729

### **Custodial Stipulation Form**

Please answer all the questions indicated below:	
Student Name	Date of Birth
Address	Phone #
Mother's Name	Legal Custodyyesno
Father's Name	Legal Custodyyesno
Legal Guardian	Legal Custody yesno
1. Who does the child reside within the De	er Park School District?
Mother & Father Mother Only Father 0	Only Other Relationship
Briefly explain other	
2. Is there a custody agreement in effect?	
YESif yes, briefly describe your situation and at	ttach a copy of the custody document, divorce decree, guardianship papers
NOif no, please sign to verify the following star	tement:  not exist or pertain to my child as indicated in this registration process.
Signature X_	
	ARENTS HAVE THE RIGHT TO ACCESS THEIR CHILD'S SCHOOL RECORDS AND REPORT
3. Is there a request for dual mailing to	the non-custodial parent?
YES Name Add	ress
StateZip C	ode
NO please sign to decline X	
	pick up the student from school for illness, appointments, etc?  O not permitted to pick up student
	N YOUR CHILD OUT OF THE BUILDING FOR ANY REASON SIGNEE AS INDICATED ON THIS DOCUMENT AND EMERGENCY CARD.
made by me are willfully false my child's regist	nation identified in this document is true. I further understand that if any statements tration and attendance in the Deer Park School District may be subject to review by g information that is relevant with relation to custodial concerns may result in legal
Sianature	Date

## DEER PARK SCHOOL DISTRICT OFFICE OF CENTRAL REGISTRATION PRIOR SPECIAL EDUCATION SERVICES

Student's Name:	Date of Birth:
Current Address:	
Last School Attended:	
Address:	
Last Grade Completed: Teacher or Guid	dance Counselor's Name:
Did student receive any special education services?	□ NO □ YES (indicate below):
IF YOU RESPONDED "YES" TO THE ABOVE	E, PLEASE COMPLETE THE FOLLOWING:
Type of Special Education Program Attended:	
□ Special Education Class □ Reso	ource Room
□ Inclusion Program □ Relat	ed Services Only
☐ BOCES Special Education: School Name:	
☐ Other (specify type of program or name of school)	
Related Services Provided in Most Recent Placement: Che	ck all that apply:
☐ Speech/Language ☐ Counseling ☐ ☐	Occupational Therapy   ☐ Vision Services
☐ Physical Therapy ☐ Hearing Services	
Classification If known	
□ Don't Know □ Learning Disabled	☐ Mentally Retarded ☐ Speech Impaired
☐ Emotionally Disturbed ☐ Other Health Impaired	☐ Multiply Disabled ☐ Autistic
☐ Visually Impaired ☐ Traumatic Brain Injury	
Do you have a copy of your child's most recent IEP:	□ NO □ YES (please attach copy)
Name of CSE Chairperson/Special Education Director	
	Phone #
Release of Records/Information to the Deer Park Sch	nool District
I authorize the school and CSE indicated above to	
medical and all other evaluations, IEP's and records	
records will be kept confidential and access limited to	
understand I may review all records. I also consent	
with my child (principal, psychologist, social worker,	
services providers, guidance counselor and/or CS ( school and CSE office indicated above. I am aware r	
at any time.	my consent is voluntary and can be withdrawn
•	
Signature of Parent/Person in Parental Relationship	Date
orginatore of Farcing Ferson in Farcintal Metationship	Date

#### DEER PARK UNION FREE SCHOOL DISTRICT

1881 Deer Park Avenue Deer Park, NY 11729 (631) 274-4001 \* Fax (631) 242-6762

> Eva J. Demyen Superintendent of Schools

Frank Caliguiri
Asst. Superintendent

Marguerite Jimenez Asst. Superintendent

#### SPECIAL EDUCATION INFORMATIONAL NOTICE

Dear Parent/Guardian:

In order to support services for students whose educational needs require special attention, the Office of Pupil Personnel-services provides professional assistance through the following programs: health services, psychological and social work services, guidance and counseling, speech and language therapy, special education classes, attendance monitoring, home instruction, special education testing and evaluation, special transportation, the Committee on Special Education (CSE), and the Committee on Preschool Special Education (CPSE).

If you suspect your school age child of having an educationally disabling condition, as defined in the regulations of the commissioner of education Part 100 of Section 4402 of the Education Law, you may request an evaluation by the Committee on Special Education. Children who are receiving special education services are reviewed by this committee on an annual basis. Referrals to the Committee on Preschool Special Education for children ages 3 to 4 years old can be requested by contacting the Office of Pupil Personnel services.

Should you have specific questions regarding the Special Education process you may refer to the New York State Education Department's website at:

 $\underline{www.p12.nysed.gov/specialed/publications/policy/parents\ guide.pdf}\ ,\ or\ the\ school\ district\ website\ at\ \underline{www.deerparkschools.org}.$ 

Questions regarding the referral process and how to initiate an evaluation by the Committee on Special Education (CSE) can be directed to:

Mr. Frank Caliguiri, Assistant Superintendent of Pupil Personnel Services

Deer Park Union Free School District

1881 Deer Park Avenue

Deer Park, New York 11729

Phone: (631) 274-4040

nave read and received a copy of this informational no	tification
X	
Parent/Guardian Signature	

#### **Deer Park Schools – Household Verification Form**

Please print							20 20
Student's Name (Last, First M	)			Schoo	ol	Te	eacher
Date of Birth	Grad	e Ger	der	Race/Et	hnicity* □ A □	В□І□Р	□ W
Is the student Hispanic, Latir	າວ, or of Spa	nish origin?	Yes	□ No			
Primary Household Name				Primary	/ Household Ph	none	
Primary Household Address				Town _		Zip	
Secondary Household Name	(if applicable) _			Second	dary Household	l Phone	
Secondary Household Addre	SS			Town _		Zip	
Other Siblings in the Primary	/ Household						
Name of Child		Date of Birth	School	Attending	Grade	Gender	Race/Ethnicity*
							$\Box$ A $\Box$ B $\Box$ I $\Box$ P $\Box$ W
							$\Box$ A $\Box$ B $\Box$ I $\Box$ P $\Box$ W
							$\Box$ A $\Box$ B $\Box$ I $\Box$ P $\Box$ W
							$\square$ A $\square$ B $\square$ I $\square$ P $\square$ W
							$\square$ A $\square$ B $\square$ I $\square$ P $\square$ W
* Race/Ethnicity - Check A: Asian, B: Black Parent or Guardian Informati Parent/Guardian:	, I: American	Indian or Alask	a Native				
Name Last, First	Gender	Address		Home Phone	Work Phone	Cell Phone	Email Address
Relationship to child		OK to pick up s	tudent	Legal custody	/ Live with	student	Receives mailings
Parent/Guardian:							
Name Last, First	Gender	Address		Home Phone	Work Phone	Cell Phone	Email Address
Relationship to child	<del> </del>	OK to pick up s	tudent	Legal custody	/ ☐ Live with	student	Receives mailings

If you are making a guardian, name, and/or address change, please include legal documentation with this form.

\*\* Please fill out both sides of card completely, and provide signature.\*\*

Other People who live in	n the Prima	ary Housel	nold (exa	ample Ste	ep Parent, C	Grand	oarent, Aunt	, Ur	ncle)	
Name Last, First		Gender	Relation	onship to	children	Wor	k Phone	Ce	ell Phone	
										OK to pick up student
										OK to pick up student
										OK to pick up student
		<u> </u>	1			· · · · · · · · · · · · · · · · · · ·		1		
Other Contacts									1 -	
<b>5 0 1 1</b>	Name Las	st, First		Gender	Home Ph	one	Work Pho	ne	Cell Phone	
Emergency Contact 1										☐ OK to pick up student
Emergency Contact 2										OK to pick up student
Emergency Contact 3										OK to pick up student
Doctor										
Dentist										
health and safety in s  Allergies  Illness	SCHOOL, I CO	nsent to the	o Silalili(	y or perun	eni nealin i	IIIOIIII	auon wiin in	VUIV	eu school stal	1.
Injuries										
Medications										
Other										
<ul> <li>In case of an illneshospital emergence</li> <li>I realize that the self hereby give permental</li> </ul>	cy room by a chool distric	ambulance ct cannot as	if neces ssume re	sary. esponsibil	ity for medi	cal fe	es or expens			ort my child to the nearest
Check this box if y registrant			IT D		44.11	•		no	changes are	if information is accurate and required
Return form to your chil		i or mail to	: п рер							
Parent/Guardian (Print r	name)				Signature					Date

## AFFIDAVIT OF PROPERTY OWNER/LANDLORD IN SUPPORT OF THE ADMISSION APPLICATION TO DEER PARK SCHOOL DISTRICT

STATE OF NEW YORK	)	
COUNTY OF SUFFOLK	) SS:	
I,		
I,(Name of Property Ow as property owner or manager/ag	/ner/Landlord or Property Manager)	
as property owner or manager/ag	gent of the dwelling located	
at(Street #, Address, City	v State 7in)	
hereby certify that I am renting sy	pace in this dwelling on a basis beginning or	n
(Month/Year) (Mont	basis beginning or	(Date)
The following persons are identifi      Maternal Parent/Guardian      Paternal Parent/Guardian  Name of Child in Admittance App	n: :	
Last:	First:	MI:
List all other persons residing in the		
Last Name	First Name	Relationship
in writing at 1881 Deer Park Aven tenancy relationship.	ify that I will notify the Deer Parl nue, Deer Park, N.Y. 11729 within	·
(Signature of Property Owner/Landlord)	(Print Name)	PHONE #
That deponent has read the foregoing deponent's own knowledge and that d District, Deer Park, New York, will resystem without being required to pay	deponent has given answers set forth a ely upon them in determining whethe	reof; that the same are true to the above knowing that The Deer Park Schooler the child is to be admitted to its school
Sworn to before me this _	day of	, 20
NOTARY PUBLIC)		

#### DEER PARK SCHOOL DISTRICT NORTH TO JERICHO TURNPIKE NORTH TO NORTHERN STATE PKWY - EXIT 42 NORTH TO LONG ISLAND EXP'WY - EXIT 51 **OLD COUNTRY ROAD** VENUE OAK STREET NORTH RK NICOLLS ROAD RO 1 Falcon Place DEER MMACK **ACORN STREET** LONG ISLAND AVENUE LONG ISLAND RAILROAD LONG ISLAND RAILROAD ST LONG ISLAND AVENUE S 6th 15th W. 10th EAST D G LAKEAVENUE LAKE AVENUE HOL GRAND BOULEVARD **GRAND BOULEVARD** A - John Quincy Adams School • 172 Old Country Road PARK AVENUE B - Robert Frost Middle School . 450 Half Hollow Road C - Deer Park High School . 1 Falcon Place Central Lincoln Pre-K& D - John F. Kennedy Intermediate School - 101 Lake Ave. Registration **Learning Center** E - May Moore School . 239 Central Avenue F - Administration Building . 1881 Deer Park Avenue **CENTRAL AVENUE SUBURBANAVE** G - Transportation 81 Lake Ave 11 - Deer Park Public Library . 44 Lake Avenue I - Lincoln School . 300 Park Avenue SOUTH TO SOUTHERN STATE PARKWAY - EXIT 39 4 I-Washington School 220 Washington Ave

**Washington School** 

#### **2015-2016 School Year**

New York State Immunization Requirements for School Entrance/Attendance<sup>1</sup>

NOTES: Children in a pre-kindergarten setting should be age appropriately immunized. The number of doses depends on the schedule recommended by the Advisory Committee for Immunization Practices (ACIP).

For grades pre-k through 7, intervals between doses of vaccine should be in accordance with the ACIP recommended immunization schedule for persons 0 through 18 years of age (exception: intervals between doses of polio vaccine only need to be reviewed for grades kindergarten, 1, 6 and 7). Doses received before the minimum age or intervals are not valid and do not count toward the number of doses listed below. Intervals between doses of vaccine DO NOT need to be reviewed for grades 8 through 12. See footnotes for specific information for each vaccine. Children who are enrolling in grade-less classes should meet the immunization requirements of the grades for which they are age equivalent.

#### Dose requirements MUST be read with the footnotes of this schedule.

	PRE-KINDERGARTEN						
	(Day Care, Head Start,	KINDERGARTEN	GRADES	GRADES	GRADES		
VACCINES	Nursery or Pre-k)	through 1	2 through 5	6 through 7	8 through 12		
Diphtheria and Tetanus toxoid-containing	4 doses	5 dos	es or	3 dos	es		
vaccine and Pertussis vaccine		4 doses if the 4 <sup>th</sup> dose w	as received at 4 years of				
(DTaP/DTP/Tdap) <sup>2</sup>		age or o	older or				
		3 doses if the series is sta	arted at 7 years of age or				
		old	er				
Tetanus and Diphtheria toxoid-containing		Not applicable		1dos	е		
vaccine and Pertussis vaccine booster (Tdap) <sup>3</sup>	A						
Polio vaccine (IPV/OPV) <sup>4</sup>	3 doses	4 doses or	3 doses	4 doses or	3 doses		
		3 doses if the 3 <sup>rd</sup> dose		3 doses if the 3 <sup>rd</sup> dose			
		was received at 4 years		was received at 4			
		of age or older		years of age or older			
Measles, Mumps and Rubella vaccine (MMR) <sup>5</sup>	1dose	2 doses					
Hepatitis B vaccine <sup>6</sup>	3 doses	3 doses or					
-	900 000 000 000 000 000 000 000 000 000	2 doses of adult hepatitis B vaccine (Recombivax) for children who received the doses					
		at least 4 months apart between 11through 15 years of age					
Varicella (Chickenpox) vaccine <sup>7</sup>	1dose	2 doses	1dose	2 doses	1dose		
Homoshilus in Granne 4 h	41. 41.				14050		
Haemophilus influenzae type b conjugate vaccine (Hib) <sup>8</sup>	1to 4 doses	Not applicable					
Pneumococcal Conjugate Vaccine (PCV) <sup>9</sup>	1to 4 doses	Not applicable					

- 1. Demonstrated serologic evidence of measles, mumps, rubella, hepatitis B, varicella or polio (for all three serotypes) antibodies is acceptable proof of immunity to these diseases. Diagnosis by a physician, physician assistant or nurse practitioner that a child has had varicella disease is acceptable proof of immunity to varicella.
- 2. Diphtheria and tetanus toxoids and acellular pertussis (DTaP) vaccine. (Minimum age: 6 weeks)
  - a. Children starting the series on time should receive a 5-dose series of DTaP vaccine at ages 2, 4, 6, 15 through 18 months, and 4 years of age or older. The fourth dose may be received as early as age 12 months, provided at least 6 months have elapsed since the third dose. However, the fourth dose of DTaP need not be repeated if it was administered at least 4 months after the third dose of DTaP. The final dose in the series must be received on or after the fourth birthday and at least 6 months after the previous dose.
  - b. If the fourth dose of DTaP was administered at age 4 years or older, the fifth (booster) dose of DTaP vaccine is not necessary.
  - c. For children born prior to 1/1/2005, doses of DT and Td meet the immunization requirement for diphtheria toxoid-containing vaccine.
  - d. Children ages 7 through 10 years who are not fully immunized with the childhood DTaP vaccine series should receive Tdap vaccine as the first dose in the catch-up series; if additional doses are needed, use Td vaccine. A Tdap vaccine (or incorrectly administered DTaP vaccine) received at 7 years or age or older will meet the 6<sup>th</sup> grade Tdap requirement.
  - e. For previously unvaccinated children 7 years of age and older, the immunization requirement is 3 doses. Tdap should be given for the first dose, followed by two doses of Td in accordance with the ACIP recommended immunization schedule for persons 0-18 years of age: an initial Tdap followed 4 weeks later by a Td, and 6 months later by another Td.
- 3. Tetanus and diphtheria toxoids and acellular pertussis (Tdap) vaccine. (Minimum age: 7 years)
  - a. Students 11 years of age or older entering grades 6 through 12 are required to have one dose of Tdap. A dose received at 7 years of age or older will meet this requirement.
  - b. Students who are 10 years old in grade 6 are in compliance until they turn 11 years of age.
- 4. Inactivated poliovirus vaccine (IPV). (Minimum age: 6 weeks)
  - a. Children starting the series on time should receive a series of IPV at ages 2, 4, 6 through 18 months and 4 years of age or older. The final dose in the series must be received on or after the fourth birthday and at least 6 months after the previous dose.
  - b. For students who received their fourth dose before August 7, 2010, 4 doses separated by at least 4 weeks is sufficient.
  - c. If the third dose of polio vaccine was received at age 4 years or older, the fourth dose of polio vaccine is not necessary.
- 5. Measles, mumps, and rubella (MMR) vaccine. (Minimum age: 12 months)
  - a. The first dose of MMR vaccine must have been received on or after the first birthday. The second dose must have been received at least 28 days (4 weeks) after the first dose to be considered valid.
  - b. Students in grades kindergarten through 12 must have received 2 doses of measles-containing vaccine, 2 doses of mumps-containing vaccine and at least 1 dose of rubella-containing vaccine.
  - c. One dose of MMR is required for pre-kindergarten.
- 6. Hepatitis B vaccine.
  - a. Dose 1 may be given at birth or anytime thereafter. Dose 2 must be received at least 4 weeks (28 days) after dose 1. Dose 3 must be at least 8 weeks after dose 2 AND at least 16 weeks after dose 1 AND no earlier than 24 weeks of age.
  - b. Two doses of adult hepatitis B vaccine (Recombivax) received at least 4 months apart at age 11 through 15 years will meet the requirement.
- 7. Varicella (Chickenpox) vaccine. (Minimum age: 12 months)
  - a. The first dose of varicella vaccine must have been received on or after the first birthday. The second dose must have been received at least 28 days (4 weeks) after the first dose to be considered valid.

- b. Two doses of varicella vaccine are required for students in grades kindergarten, 1, 6 and 7.
- c. One dose of varicella vaccine is required for pre-kindergarten and grades 2 through 5 and 8 through 12.
- 8. Haemophilus influenzae type b conjugate vaccine (Hib). (Minimum age: 6 weeks)
  - a. Children starting the series on time should receive Hib vaccine at 2 months, 4 months, 6 months and 12 through 59 months of age.
  - b. If 2 doses of vaccine were received before 12 months of age, only 3 doses are required with dose 3 at 12 through 15 months of age and at least 8 weeks after dose 2.
  - c. If dose 1 was received at ages 12 through 14 months of age, only 2 doses are required with dose 2 at least 8 weeks after dose 1.
  - d. If dose 1 was received at 15 months of age or older, only 1 dose is required.
  - e. Hib vaccine is not required for children 5 years of age or older.
- 9. Pneumococcal conjugate vaccine (PCV). (Minimum age: 6 weeks)
  - a. Children starting the series on time should receive PCV vaccine at ages 2 months, 4 months, 6 months and 12 through 59 months of age. The final dose must be received at age 12 through 59 months of age.
  - b. Unvaccinated children 7 through 11 months of age are required to receive 2 doses, at least 4 weeks apart, followed by a 3<sup>rd</sup> dose at age 12 through 15 months.
  - c. Unvaccinated children 12 through 23 months of age are required to receive 2 doses of vaccine at least 8 weeks apart.
  - d. If one dose of vaccine was received at 24 months of age or older, no further doses are required.
  - e. For further information, refer to the PCV chart available in the School Survey Instruction Booklet at <a href="http://www.health.ny.gov/prevention/immunization/schools/">http://www.health.ny.gov/prevention/immunization/schools/</a>.

For further information contact:

New York State Department of Health, Bureau of Immunization, Room 649, Corning Tower ESP, Albany, NY 12237, (518) 473-4437.

New York City Department of Health and Mental Hygiene, Program Support Unit, Bureau of Immunization, 42-09 28<sup>th</sup> Street, 5<sup>th</sup> floor, Long Island City, NY 11101, (347) 396-2433.