

DEER PARK UNION FREE SCHOOL DISTRICT

ROBERT FROST MIDDLE SCHOOL

450 Half Hollow Road
Deer Park, New York 11729
Main Office: (631) 274-4200 • Fax (631) 242-0035

Eliana K. Levey, Ed. D.
Principal

James Henry
Kevin Quirk
Associate Principals

August 2020

Dear Parent/Guardian:

We hope that you and your family have had an enjoyable summer vacation. Welcome to a new school year!

This year, the first in person days of school are Tuesday and Wednesday, September 8 and 9, 2020 for the GRAY COHORT, and Thursday and Friday, September 10 and 11, 2020 for the MAROON COHORT. Virtual Students will be connected with their teachers via Google Classroom. Please make sure to log on September 8th to check your email and Google Classroom.

Your child's class schedule can be accessed via the Parent Portal in Infinite Campus. At this time, **all schedules are permanent and not subject to change**. Please make sure that your child has their schedule with them on the first day of school. In addition, please read the important information in the second enclosed letter together with your child.

This year we will continue to utilize the School Messenger phone and email alert system to communicate important matters to you in a quick and efficient manner. In addition, our website contains up-to-date, relevant information, as well as our Instagram and Twitter accounts. Please check them often!

The complete *Parent & Student Information Booklet* is available on our website (although there will be some slight modifications made to accommodate our hybrid and virtual models this year). We encourage you to read this with your child prior to the start of the school year to refresh their, and your, knowledge of school philosophies, policies, and procedures.

All procedures for arrival and dismissal of students have been modified for this school year. Please refer to the separate communication regarding these instructions.

Per district policy, parents must make an appointment if they wish to speak with a teacher or administrator. Most meetings will be held virtually. Please have **PHOTO ID** ready to be shown, and follow the posted safety rules. Items for students will be left in the security vestibule. Parents will not be allowed into the building unless in cases of extreme emergency. We appreciate your support for our safety measures put in place to protect your children.

This year will be like no other year we've ever experienced before. These plans **ONLY** work if everyone is compliant, agreeable, and follows the rules and directions as set forth by the staff. Only then will we be able to safely follow the guidelines of the DOH and the CDC.

If you should have any questions, please email your child's guidance counselor, or any school staff member.

Sincerely from your administrative team,

Eliana K. Levey, Ed.D., Principal
James Henry, Associate Principal
Kevin Quirk, Associate Principal

Robert Frost Middle School
Important information for Hybrid students

PLEASE READ THE FOLLOWING INFORMATION CAREFULLY

- **All students who attend school in the building** must wear a mask at all times, except during lunch and scheduled mask breaks throughout the day.
- Students must maintain a social distance of 6 feet away from other students at all times when practicable.
- Students must remain in their assigned seats unless permission is granted by the teacher to move.
- One student will be allowed in the bathroom at a time during class periods. If you have an emergency situation, please inform us immediately so we can best accommodate you.
- Certain bathrooms will be closed during the course of the day for cleaning according to a schedule maintained by our custodial staff. Schedules will be posted in every classroom.
- Hallways will move in one direction. Arrows will be placed on the walls and the floor to guide students in the proper direction. (see map attached)
- Students will not use lockers this year, therefore it is important to travel lightly and take only what you absolutely need for the day to school (Chromebook, pen/pencil, folder, notebook, lunch, etc.).
- Students will not change for gym this year, and therefore will not use the gym locker rooms or lockers.
- Students will be seated in desks in the cafeteria. Students will need to follow directions from the teachers in the cafeteria as to how they are able to purchase food. This will remain orderly.
- Students will be encouraged to go outside for a recess period after they finish their lunch. Students will be expected to wear masks when social distancing cannot happen.
- Please remember that although it will be warm to start the school year, students are expected to dress appropriately for a day of school. All dress code regulations will still be in effect.
- Students will be carrying their cell phones with them. We also expect that students will be using their personal cell phones to communicate with their parents instead of using a communal phone. We will review these policies with students during the first weeks of school.
- Students will be offered a desk blotter that they can then carry with them from class to class to have a barrier on the desk. Students can take a new one daily during HomeBase and will throw them away at the end of the school day. During Homebase, students will be reminded to write “FRONT” and “BACK” on the paper so that they can remember which side to put down on the desk.
- Students are encouraged to bring their own hand sanitizer to school. The district will provide hand sanitizing stations throughout the building.
- Students may bring baby wipes or other non-toxic wipes to school to clean their area, if they choose. Clorox or Lysol wipes are not state approved for use in school.

As new issues arise, or new procedures may need to be put into place, we will inform you as soon as possible.