MINUTES
UNOFFICIAL COPY
REGULAR OPEN MEETING
OF THE BOARD OF EDUCATION

DATE: TUESDAY, MARCH 19, 2013
TIME: 8:00 P.M.
PLACE: ADMINISTRATION BLDG.
1881 DEER PARK AVENUE
DEER PARK, NY 11729

MEMBERS PRESENT:
Mr. John Gouskos, President
Mr. Keith Rooney, Vice President
Mr. Al Centamore
Mrs. Donna Marie Elliott
Ms. Donna Gulli Grunseich
Mr. Frank Wilkinson

EXCUSED:
Mr. Robert Marino

STAFF PRESENT:
Ms. Eva Demyen, Superintendent
Mr. Frank Caliguiri, Asst. Superintendent
Ms. Marguerite Jimenez, Asst. Superintendent
Mr. Robert Sapir, Attorney
Ms. Lisa Brennan, District Clerk

APPROVAL OF MINUTES

Upon a motion by Mr. Rooney, seconded by Ms. Gulli Grunseich, the Board of Education made the necessary corrections and moved for the approval of the Minutes from the Open Meeting on February 28, 2013.

PRESENTATIONS

REBECCA FOX
Robert Frost student who participated in the L.I. Regional Spelling Bee at Hofstra University

Thank you to Ms. Schwartz JFK Art Teacher for displaying her students artwork In the Board Room

Deer Park was voted One of the Best Communities for Music Education By NAMM Foundation
Dr. Jeff Dailey, D.A. of Fine Arts presented the Board of Education with certificates

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NEW BUSINESS:

FIRST
READING – POLICIES 8630 & 8630-R

Upon a motion by Ms. Gulli Grunseich, seconded by Mrs. Elliott, the Board of Education unanimously approved the following resolution:

RESOLVED, that the Board of Education approve the revisions to the below policies:

#8630 – Computer Resources & Data Management
#8630R – Computer Resources & Data Management Regulation

SECOND
READING & APPROVAL – POLICIES

Upon a motion by Mr. Rooney, seconded by Ms. Gulli Grunseich, the Board of Education unanimously approved the following resolution:

RESOLVED, that the Board of Education approve the following policies as accepted and adopted by the Board of Education and placed in the Board of Education Policy manual:

#3440 – Expense Reimbursement Policy
#3440R – Expense Reimbursement Regulations
#5300.65 – Code of Conduct – Visitors at schools
#8130 – School Safety Plans and Teams
#8210.1 – Use of Surveillance Cameras on School Property

APPOINTMENT OF CHAIRPERSON FOR SPECIAL MEETING

Upon a motion by Mrs. Elliott, seconded by Mr. Centamore, the Board of Education unanimously approved the following resolution:

RESOLVED, that the Board of Education appoint Lisa Brennan, District Clerk to preside over the Special Budget meeting of May 21, 2013.

LEGAL NOTICE FOR SPECIAL MEETING

Upon a motion by Mr. Rooney, seconded by Mrs. Elliott, the Board of Education unanimously approved the following resolution:

RESOLVED, that the Board of Education of the Deer Park Union Free School District approve the Legal Notice pertaining to the Special Meeting budget vote, Election of Members to the Board of Education and the use of monies from the existing capital fund for projects and repairs. This advertisement will be in the L.I. Business News and The Beacon publications.
REGISTRARS AND TELLERS  

Upon a motion by Ms. Gulli Grunseich, seconded by Mrs. Elliott, the Board of Education unanimously approved the following resolution:

RESOLVED, that the Board of Education approve the following Deer Park residents to work as Registrars and Tellers and they shall receive $10.00 per hour for the forthcoming Budget Registration and Special Meeting on May 21, 2013.

Lucy Caldone  Pat Alfano  Susan Etersque
Terri Altadonna  Angela Mento  Rosalie Marro
Marge Pasqualone  Rae Lange  Alyssa Napoli
Marlene Downing  Eileen Hickey  Linda Melendez
Eileen LaMotte  Christina Bertelle  Sue Gaskin
Anne Sheppard  Dawn Modica  Lucy Benevegna
Concetta Bertelle  Marie Fiorentino  Marisa LaMotte
Gina L. Vogler  Marie Valerio  Martin Tanzer
Rosemary Gatti  Irene Byrd  Rose Olis

AMENDMENT TO SUPERINTENDENT'S CONTRACT (Extension)

Upon a motion by Mr. Rooney, seconded by Ms. Gulli Grunseich, the Board of Education unanimously approved the following resolution:

RESOLVED, that the Board of Education of the Deer Park Union Free School District hereby amends the contract of Eva J. Demyen, as Superintendent of Schools, extending it to March 18, 2018, and it is further

RESOLVED, that the President of the Board of Education is hereby authorized to sign such amendment on behalf of the Board of Education.

CLOSING OF ABRAHAM LINCOLN SCHOOL

Upon a motion by Ms. Gulli Grunseich, seconded by Mr. Rooney, the Board of Education approved the following resolution:  NAY – Mr. Wilkinson

RESOLVED, that effective the 2013-2014 school year, the Abraham Lincoln school will be closed and not used for instructional purposes.
Upon a motion by Mr. Centamore, seconded by Mr. Rooney, the Board of Education unanimously approved the following schedules collectively:

**NON-INSTRUCTIONAL**

**SCHEDULE -- CS -- CHANGE OF SALARY/STATUS (Non-Instructional)**

**Olga Gerve**  
Transportation  
Position: Substitute Bus Driver  
Salary/Step: $21.50/hr  
Effective Date(s): 3/13/2013  
SALARY CHANGE to correct substitute rate

**Thomas Lowe**  
Transportation  
Position: Substitute Bus Driver  
Salary/Step: $21.50/hr  
Effective Date(s): 3/13/2013  
SALARY CHANGE to correct substitute rate

**James Mare**  
Transportation  
Position: Sub Bus Driver  
Salary/Step: $21.50/hr  
From: $23.50/per hour To: $21.50/per hour  
Effective Date(s): 1/1/2013  
From regular driver to sub driver.

**Michael Negron**  
Transportation  
Position: Substitute Bus Driver  
Salary/Step: $21.50/hr  
Effective Date(s): 3/13/2013  
SALARY CHANGE to correct substitute rate

**Debra Wares-Holland**  
Transportation  
Position: Part Time Bus Driver  
Salary/Step:  
Effective Date(s): 3/13/2013  
From sub driver to regular driver. NO CHANGE IN SALARY.

**Tonja Woods**  
Transportation  
Position: Substitute Bus Driver  
Salary/Step: $21.50/hr  
Effective Date(s): 3/13/2013  
SALARY CHANGE to correct substitute rate

**SCHEDULE -- NN -- APPOINTMENTS (Non-Instructional)**

**Michael Appleyard**  
Memorial  
Position: Substitute Custodian  
Salary/Step: $8.50/per hour
Effective Date(s): 3/6/2013

Gail Heffernan
District Wide
Position: Substitute Aide
Salary/Step: $8.00/per hour
Effective Date(s): 3/6/2013

SCHEDULE -- NNPS -- PER DIEM SUBSTITUTES (Non-Instructional)

Josephine Calder
District Wide
Position: Substitute Aide
Salary/Step: $8/hr
Effective Date(s): 3/13/2013

Josephine Calder
District Wide
Position: Substitute Clerical
Salary/Step: $10/hr
Effective Date(s): 3/13/2013

SCHEDULE -- OO -- RESIGNATIONS / RETIREMENTS / REMOVALS / TERMINATIONS (Non-Instructional)

Anne Maxwell
Memorial
Position: Clerk Typist
Salary/Step:
Effective Date(s): 7/29/2013
Change of Retirement date from 6/30/13 to 7/29/13.

Debra Randazzo
District Wide
Position: Substitute Teacher Aide
Salary/Step:
Effective Date(s): 2/26/2013
Resignation. No outstanding obligation to the district.

SCHEDULE -- OO -- LEAVES OF ABSENCE (Non-Instructional)

Paula De lagrenade
Transportation
Position: Bus Driver & Cafeteria Aide
Salary/Step:
Effective Date(s): 1/25/2013 - 3/20/2013
Unpaid Medical LOA

Susan Ermish
Memorial
Position: Print Shop Supervisor
Salary/Step:
Effective Date(s): 2/26/2013 - 3/20/2013
Extension of Paid Medical LOA (FMLA)

Susan Ermish
Memorial
Position: Print Shop Supervisor
Salary/Step: Effective Date(s): 3/7/2013 - 3/20/2013
Extension of paid medical LOA (FMLA)

**Cheryl Howard**
Transportation
Position: Bus Driver
Salary/Step: Effective Date(s): 3/20/2013 - 4/12/2013
3/20/13-4/5/13 Paid FMLA (4/5/13 is 1/2 day paid) 4/6/13-4/12/13
Unpaid remainder of FMLA

**INSTRUCTIONAL**

**SCHEDULE -- LR -- LONG TERM SUBSTITUTE / LEAVE REPLACEMENT (LR) APPOINTMENTS (Instructional)**

**Michele Fariello**
May Moore School
Position: Long Term Sub (LR) Elementary Teacher
Salary/Step: $55,489 MA/Step 1
Effective Date(s): 3/23/2013 - 5/27/2013
Prorated salary at $11,097.80

**SCHEDULE -- NPS -- PER DIEM SUBSTITUTES (Instructional)**

**Robert Acierno**
District Wide
Position: Per-Diem Substitute Teacher
Salary/Step: $100/day
Effective Date(s): 3/13/2013
Math certification

**Nicole Dabe**
District Wide
Position: Per-Diem Substitute Teacher
Salary/Step: $100/day
Effective Date(s): 3/20/2013
Elementary K-6 certification

**Jennifer Farrell**
District Wide
Position: Per-Diem Substitute Teacher
Salary/Step: $100/day
Effective Date(s): 3/20/2013
Childhood Ed 1-6 and Students w/ Dis 1-6 certifications

**Jessica Gartland**
District Wide
Position: Per-Diem Substitute Teacher
Salary/Step: $100/day
Effective Date(s): 3/13/2013
Business K-12 certification

**Victoria Gloe**
District Wide
Position: Per-Diem Substitute Teacher
Salary/Step: $100/day
Amy Mastrocinque
District Wide
Position: Per-Diem Substitute Teacher
Salary/Step: $100/day
Effective Date(s): 6/1/2013
ELA 7-12 certification

Jodi Mazovec
District Wide
Position: Per-Diem Substitute Teacher
Salary/Step: $100/day
Effective Date(s): 3/20/2013
Childhood Ed 1-6 and Students w/ Dis 1-6 certifications

Jillian Miller
District Wide
Position: Per-Diem Substitute Teacher
Salary/Step: $100/day
Effective Date(s): 3/20/2013
Elementary 1-6 certification

Michael Munoz
District Wide
Position: Per-Diem Substitute Teacher
Salary/Step: $100/day
Effective Date(s): 3/13/2013
Physical Education certification

Yianna Petroutsas
District Wide
Position: Per-Diem Substitute Teacher
Salary/Step: $100 per day
Effective Date(s): 9/1/2013
Spanish certification

SCHEDULE -- NS --PERMANENT SUBSTITUTES (Instructional)

Amy Mastrocinque
Deer Park High School
Position: Permanent Substitute Teacher
Salary/Step: $115 per day
Effective Date(s): 3/18/2013 - 5/31/2013

Yianna Petroutsas
Robert Frost Middle School
Position: Permanent Substitute Teacher
Salary/Step: $115 per day
Effective Date(s): 3/18/2013 - 6/30/2013

SCHEDULE -- O --RESIGNATIONS / RETIREMENTS / REMOVALS / TERMINATIONS (Instructional)
Kathleen Griffin
John F Kennedy Intermediate School
Position: Associate Principal
Salary/Step: 
Effective Date(s): 9/1/2013
Resignation for the purpose of RETIREMENT.

Sandra James
District Wide
Position: Per-Diem Substitute Teacher
Salary/Step: 
Effective Date(s): 2/24/2013
Resignation. No outstanding obligation to the district.

Roanne Lefing
John Quincy Adams School
Position: Librarian
Salary/Step: 
Effective Date(s): 6/30/2013
Resignation for the purpose of RETIREMENT.

Randi Medeiros
Deer Park High School
Position: District Administrator - Special Ed
Salary/Step: 
Effective Date(s): 9/30/2013
Resignation for the purpose of RETIREMENT.

Daniel Richards
Deer Park High School
Position: Permanent Substitute Teacher
Salary/Step: 
Effective Date(s): 3/20/2013
Resignation as Permanent Substitute ONLY. (He will remain as a per- diem substitute through June 2013.)

SCHEDULE -- Q -- LEAVES OF ABSENCE (Instructional)

Joanne Bibow-Buck
Robert Frost Middle School
Position: Art Teacher
Salary/Step: 
Effective Date(s): 2/1/2013 - 3/15/2013
CHANGE of DATES for remainder of paid FMLA (returning early)

Drew Cisek
John Quincy Adams School
Position: Elementary Teacher
Salary/Step: 
Effective Date(s): 3/4/2013 - 3/19/2013
Paid Medical Leave of Absence (FMLA)

Keri Cook
Robert Frost Middle School
Position: Spanish Teacher
Salary/Step: 
Effective Date(s): 3/11/2013 - 6/30/2013
Christine DiProperzio
Deer Park High School
Position: English Teacher
Salary/Step:
Effective Date(s): 2/4/2013 - 5/10/2013

Christine Murphy
Deer Park High School
Position: ELA Teacher
Salary/Step:
Effective Date(s): 2/26/2013 - 4/12/2013
CHANGE to 2/26/13-3/12/13 Paid Remainder of LOA (FMLA)
3/13/13-4/12/13 Unpaid Remainder of FMLA

SCHEDULE -- TTPA --TEMPORARY ASSIGNMENT (Instructional)

Kristin Engel
Deer Park High School
Position: Head JV Girls Lacrosse Coach
Salary/Step: $4,032.15 8.5 Units/Step 1
Effective Date(s): 3/4/2013 - 5/9/2013

Vincent Galasso
Deer Park High School
Position: JV Head Boys Lacrosse Coach
Salary/Step: $4,032.15 8.5 Units/Step 1
Effective Date(s): 3/4/2013 - 5/9/2013

Peter Gugliotta
Robert Frost Middle School
Position: Boys Lacrosse Coach 7 & 8 Gr.
Salary/Step: $3,320.59 7 Units/Step 1
Effective Date(s): 3/4/2013 - 5/9/2013

SCHEDULE 12/BP-737 – SCHEDULES OF BILLS PAYABLE

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<tr>
<th>Description</th>
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SCHEDULE R13-D-001 – SCHOOL PHYSICIAN SERVICES

Proposals for RFP # RDP13-001 School Physician Services were received at 11:00 am on March 1, 2013.

Proposals were advertised in Newsday. Forms and specifications were processed in accordance with Section 104 of the General Municipal Law and proposals were solicited from vendors on the standard proposal list of the District as well as on the Empire State Purchasing Group at www.EmpireStateBidSystem.com.

Proposals were received from the following vendors:

Anthony N. Donatelli Jr., M.D. $33,987.00
Frank S. Segreto, M.D., P.C. $30,000.00
Jason B. Hitner, M.D. $28,500.00

Proposals were received by Lauren von Ende, Purchasing Agent and recorded by Concetta Bertelle, Clerk Typist.

It is recommended that the RFP be awarded to the following vendor based on the School District’s past experience and positive feedback with this vendor:

Anthony N. Donatelli Jr., M.D. $33,987.00

SCHEDULE 13-F-359– EXPLANATION OF BUDGETARY TRANSFERS
#T14, T15

SCHEDULES 13-F-222, 221 & 220 - CONTRACT REPORTS

SCHEDULE 3-H-13 – HOME TEACHING (regular & special)
(Confidential)

SCHEDULE 3-S-13 – SPECIAL TRANSPORTATION
(confidential)

SCHEDULE 3-SE-13 – COMMITTEE RECOMMENDATIONS
(confidential)
RECEIPT OF SCHEDULES

Upon a motion by Mrs. Elliott, seconded by Ms. Gulli Grunseich, the Board of Education unanimously approved the following receipt of schedules collectively:

**SCHEDULE 13-A-407 – TREASURER’S REPORT**

- Statement of Revenues - General Fund - Feb
- Statement of Revenues - Federal Fund - Feb
- Statement of Revenues - School Lunch Fund - Feb
- Treasurer’s Report - Feb
- Cash Flow - Feb
- Claims Audit Report - February 1, 2013 - February 28, 2013

**SCHEDULE 13-B-737 – APPROPRIATION BUDGET STATUS REPORT**

- Appropriation Budget Status Report - General Fund - Feb
- Appropriation Budget Status Report - Capital Fund (Regular/Bond) - Feb
- Appropriation Budget Status Report - Federal Fund - Feb
- Appropriation Budget Status Report - School Lunch Fund - Feb
- Extra-Classroom Activities Funds - High School - Feb
- Extra-Classroom Activities Funds - Robert Frost - Feb
- Trial Balance (Feb) - General Fund
- Trial Balance (Feb) - School Lunch
- Trial Balance (Feb) - Workers’ Comp. & Unemployment
- Trial Balance (Feb) - Federal Fund
- Trial Balance (Feb) - Capital Projects
- Trial Balance (Feb) - Trust & Agency
- Trial Balance (Feb) - Private Purpose Trust
- Trial Balance (Feb) - Flexible Benefits
DISCUSSION

- Approved Varsity Softball trip to Binghamton, NY 4/13 - 4/14/2013
- Reviewed 2013-2014 Budget codes: 2250-2259, 2280, 2320-2350, 2805-2832
- Mr. Gouskos congratulated the SCOPE Award winners from the SCOPE dinner that was held last night
- Reminder that College Night at the HS is on April 1
- Ms. Demyen made a statement regarding the closing of the Abraham Lincoln building and that it would be looked at in 6 months to make sure the transition of the AHS to the HS is running smoothly
- Ms. Demyen explained the budget and seniority process. She also clarified the reductions in revenues due to laws enacted by Albany and the Federal government.

PUBLIC BE HEARD

- Bryanna Pirro, Daniela & Julia Girani, Jennifer Depre, Sarah Heyne, Ashley Casella, Katherine Keller – students spoke about teacher cuts
- Linda Boss – teacher/program cuts, budget
- Glen Annarumma – budget cuts, Tanger outlets
- Bruce Sander – teacher cuts

QUESTIONS/COMMENTS/CONCERNS, Board of Education

ADJOURN

Upon a motion by Mrs. Gulli Grunseich, seconded by Mrs. Elliott, the Board of Education adjourned at 9:45 p.m.