DEER PARK UFSD BOARD OF EDUCATION <u>OCTOBER 22, 2013</u> OPEN MEETING AGENDA – 8:00 PM ADMINISTRATION BLDG.

- I. Call to Order.
- II. Roll Call, Members, Board of Education.

III. APPROVAL OF MINUTES

Recommend that the Board of Education make the necessary corrections and move for the approval of the Minutes of the Open Meeting of September 24, 2013 and the Work Session of October 8, 2013.

IV. **PRESENTATIONS**

Board of Education Recognition: Thank you for all their commitment and dedication to the Deer Park community



Timothy Getchius, HS Student for all his volunteer services to The Self-Advocacy Assoc. of NYS and being named "2013 Youth Advisor" of the year

Robert Loy, Maintenance staff

for helping Girl Scout Troop 1649 with their Washington Beautification Project

David Tellier of Nawrocki Smith LLP will present the district's Financial Statement Audit

V. NEW BUSINESS:

1. INSTALLATION OF FENCE AT DEER PARK PUBLIC LIBRARY

Recommend that the Board of Education approve the following resolution:

RESOLVED, that the Board of Education approves the request of the Deer Park Public Library for the installation of a fence surrounding the east side of the property at no cost to the school district.

2. <u>MEMORANDUM OF UNDERSTANDING BETWEEN DPUFSD AND</u> <u>THE ADMINISTRATORS' ASSOCIATION</u>

Recommend that the Board of Education approve the following resolution:

RESOLVED, that the Board of Education hereby ratifies the Memorandum of Understanding between the Deer Park School District and the Deer Park Administrators' Association, and it is further

RESOLVED, that the President of the Board of Education is hereby authorized to sign a collective bargaining agreement on behalf of the district.

3. FIRST READING OF POLICY #1500

Recommend, that the Board of Education approve the following resolution:

RESOVLED, that the Board of Education approve revisions to the below noted policy:

#1500 – Public Use of School Facilities

4. <u>SECOND READING AND APPROVAL OF POLICIES</u>

Recommend, that the Board of Education approve the following resolution:

RESOLVED, that the Board of Education approve the following policies as accepted and adopted by the Board of Education and placed in the Board of Education policy manual.

#8410 - Student Transportation
#8411 - School Bus Scheduling & Routing
#8411R - Bus Scheduling & Routing Regulation
#9420 - Evaluation of Staff (not covered by 3012-c)
#9420.1 - Building Principal & Classroom Teacher Evaluation

5. TAX LEVY FOR 2013-2014 SCHOOL YEAR

Recommend, that the Board of Education approve the following resolution:

RESOLVED, that pursuant to Subdivision 12, Section 1604 of Education Law, the estimated Receipt including application of the fund balance determined that required levy of taxes for school district purposes be established as follows:

2013-2014 General Fund Appropriations	\$ 103,670,545
Less estimated receipts for 2013-2014	<u>32,742,841</u>
Subtotal for Budget	\$ 70,927,704
Less fund balance	4,500,000
Less use of reserves	968,137
Tax levy for school purposes	\$ 65,459,567

RESOLVED, that pursuant to Section 259, and/or subdivision (2) section 1804 of education law, the following additional tax levies also be established:

DEER PARK PUBLIC LIBRARY, as requested by the Library Trustees: \$2,926,670 and,

BE IT FURTHER RESOLVED, that pursuant to Section 8 of the Suffolk County Tax Act and based upon the assessed values which have been certified to the District, the following computer tax rates per \$100 of assessed value be adopted and ordered certified to the Supervisor of the Town of Babylon, together with the dollar amounts to be raised by the President of the Board of Education of the Deer Park Union Free School District. The tax rate for the 2013-2014 school year for the school district is \$190.59 (4.24% increase), and for the Deer Park Library \$8.52 (7.79% decrease).

6. 2012-2013 DISTRICT AUDIT REPORT

Recommend, that the Board of Education approve the following resolution:

RESOVLED, that the Board of Education accept the Independent Audit Report from Nawrocki Smith LLP for the fiscal year 2012-2013.

The Information is available at the following locations:

Administration Bldg.
1881 Deer Park Avenue
Deer Park, NY 11729

Deer Park Library 44 Lake Avenue Deer Park, NY 11729

7. <u>APPROVAL OF ADDITIONAL CO-CURRICULAR ADVISORS FOR</u> <u>THE 2013-14 SCHOOL YEAR</u>

Recommend, that the Board of Education approve the following resolution:

RESOLVED, that the following co-curricular advisors be approved for the 2013-14 school year:

High School:				
<u>Activity/Club</u>	<u>Name</u>	<u>Exp</u> .	<u>Units</u>	<u>Amount</u>
Class Advisors - Freshman	Sharon Stamile	1	2	\$ 966.28
	Melanie Vohs	1	2	966.28
Robotics Advisor	David Knuffke	5+	5	\$3,132.80
Robotics Advisor Asst.	Alex Mesimeris	5+	3	1,879.68
JFK:				
Newspaper Club	Eileen Cullinane	5+	3	\$1,879.68
	Lori Sullivan	1	3	1,449.42

VI. APPROVAL OF SCHEDULES

Recommend, that the Board of Education approve the following schedules collectively:

NON-INSTRUCTIONAL

SCHEDULE -- CS -- CHANGE OF SALARY/ STATUS (Non-Instructional)

Jennifer DeJoseph

May Moore School Position: Non-Instructional 5 hour Aide Salary/Step: No Change Effective Date(s): 9/30/2013 - 6/30/2014 Change from 3 1/2 hr cafeteria aide to 5 hour aide

Cheryl Lugo

May Moore School Position: Non-Instructional 5 hour Aide Salary/Step: No Change Effective Date(s): 9/30/2013 - 6/30/2014 Change from 3 1/2 hr cafeteria aide to 5 hour aide

SCHEDULE -- NN -- APPOINTMENTS (Non-Instructional)

Karen Camodeo

TransportationPosition:Part-Time (.357) Clerk TypistSalary/Step:\$39,814 Step 1Effective Date(s):9/23/2013This appointment is in addition to her bus driver position. Salaryprorated at \$10,934

Danielle Casey

Deer Park High School Position: Lifeguard/Head Senior Instructor Salary/Step: \$9.55/\$16.10 Effective Date(s): 10/23/2013

Allison Lacoff

Robert Frost Middle SchoolPosition:Non-Instructional 6 hr AideSalary/Step:\$12.78/hrEffective Date(s):10/1/2013

John Pawelko

Deer Park High School Position: Lifeguard & Rec Aide Salary/Step: \$9.55/hr Effective Date(s): 10/23/2013

Darlene Piazza

May Moore School Position: Non-Instructional 5 hour Aide Salary/Step: \$12.78/hour Step 1 Effective Date(s): 9/30/2013 - 6/30/2014

Geraldine Skelton

May Moore School Position: Non-Instructional 5 hour Aide Salary/Step: \$12.78/hour Step 1 Effective Date(s): 9/30/2013 - 6/30/2014

Gina M. Vogler

May Moore School Position: Non-Instructional 5 hour Aide Salary/Step: \$12.78/hour Step 1 Effective Date(s): 9/30/2013 - 6/30/2014

Maureen Yung

John F Kennedy Intermediate School Position: Cafeteria Aide Salary/Step: \$12.78/hr Step 1 Effective Date(s): 10/15/2013

<u>SCHEDULE -- OO --RESIGNATIONS / RETIREMENTS / REMOVALS / TERMINATIONS</u> (Non- Instructional)

Karen Goren

District Wide Position: Substitute Cafeteria Aide Salary/Step: Effective Date(s): 9/1/2013 Removal. No outstanding obligation to the district.

Barbara Heinz

District Wide Position: Substitute Cafeteria Aide Salary/Step: Effective Date(s): 9/1/2013 Removal. No outstanding obligation to the district.

Jennifer Wayne

District Wide Position: Substitute Aide Salary/Step: Effective Date(s): 9/1/2013 Removal. No outstanding obligation to the district.

SCHEDULE -- QQ --LEAVES OF ABSENCE (Non-Instructional)

Roselynn Reffi

Transportation Position: Transportation Aide Salary/Step: Effective Date(s): 9/27/2013 - 10/15/2013 Unpaid LOA (FMLA) She will ALSO be taking 10/21/13-11/14/13 as additional Unpaid LOA

Paul Vultaggio

Memorial Position: Groundsman Salary/Step: Effective Date(s): 9/17/2013 - 10/29/2013 Paid Medical LOA

John Warner

Transportation Position: Bus driver Salary/Step: Effective Date(s): 10/12/2013 - 10/14/2013 CHANGE of dates for Unpaid Medical LOA (FMLA). Returning early.

Henrietta Williams

John F Kennedy Intermediate School Position: Cafeteria Aide Salary/Step: Effective Date(s): 10/8/2013 - 1/3/2014 Unpaid Medical LOA (FMLA)

SCHEDULE -- TRN --TRANSFERS (Non-Instructional)

Heather Viola May Moore School Position: Non-Instructional Aide (cafeteria) Salary/Step: Effective Date(s): 10/15/2013 - 6/30/2014 Transfer from JFK to May Moore School

INSTRUCTIONAL

SCHEDULE -- CSS --CHANGE OF STATUS / SALARY (Instructional)

Heather Ciurleo

John F Kennedy Intermediate School Position: Permanent Substitute Teacher Salary/Step: \$115/day Effective Date(s): 9/1/2013 - 6/30/2014 CHANGE OF DATES ONLY as Perm Sub

SCHEDULE -- NPS --PER DIEM SUBSTITUTES (Instructional)

Rachelle Amendola

District Wide Position: Per-Diem Substitute Teacher Salary/Step: \$100/day Effective Date(s): 10/23/2013 Certification: Math 7-12

Christina Calvano

District Wide Position: Per-Diem Substitute Teacher Salary/Step: \$100/day Effective Date(s): 10/16/2013 Certification: Childhood Ed 1-6, Stud w Disabilities 1-6, Visual Arts

Sandra Cutrone

District Wide Position: Per-Diem Substitute Teacher Salary/Step: \$100/day Effective Date(s): 10/16/2013 Certification: Pre-K, Kindergarten and 1-6

Jerelyn D'Amadeo

District Wide Position: Per-Diem Substitute Teacher Salary/Step: \$100/day Effective Date(s): 10/16/2013 Certification: Early Childhood Ed B-2

Pamela Franzese

District Wide Position: Per-Diem Substitute Teacher Salary/Step: \$100/day Effective Date(s): 10/16/2013 Certifications: Students w Disabilities 1-6, Childhood Ed 1-6

Holly Petrone

District Wide Position: Per-Diem Substitute Teacher Salary/Step: \$100/day Effective Date(s): 10/16/2013 Certifications: Students w Disabilities 1-6, Childhood Ed 1-6

Nina Ragone

District Wide Position: Per-Diem Substitute Teacher Salary/Step: \$100/day Effective Date(s): 10/16/2013 Certification: Childhood Ed 1-6

Michelle Sarco

District Wide Position: Per-Diem Substitute Teacher Salary/Step: \$100/day Effective Date(s): 10/16/2013 Certification: Visual Arts

Erin Skaalerud

District Wide Position: Per-Diem Substitute Teacher Salary/Step: \$100/day Effective Date(s): 10/16/2013 Certifications: Childhood Ed 1-6, Students w Disabilities 1-6, Early Childhood Ed B-2, Students w Disabilities B-2

Brianne Turner

District Wide Position: Per-Diem Substitute Teacher Salary/Step: \$100/day Effective Date(s): 6/1/2014 Certification: Childhood Ed 1-6

SCHEDULE -- NS -- PERMANENT SUBSTITUTES (Instructional)

Michelle Fariello

John F Kennedy Intermediate School Position: Permanent Substitute Salary/Step: \$115/day Effective Date(s): 10/24/2013 - 5/31/2014

Victoria Gloe

John Quincy Adams School Position: Permanent Substitute Salary/Step: \$115/day Effective Date(s): 10/7/2013 - 1/6/2014

Kelly Lyons

John F Kennedy Intermediate School Position: Permanent Substitute Teacher Salary/Step: \$115/day Effective Date(s): 10/15/2013 - 1/31/2014

Jennifer Paduano

May Moore School Position: Permanent Substitute Teacher Salary/Step: \$115/day Effective Date(s): 10/1/2013 - 5/31/2014

Erin Saccente

Deer Park High School Position: Permanent Substitute Teacher Salary/Step: \$115/day Effective Date(s): 10/21/2013 - 5/31/2014

Brianne Turner

John Quincy Adams School Position: Permanent Substitute Teacher Salary/Step: \$115/day Effective Date(s): 10/21/2013 - 5/31/2014

<u>SCHEDULE -- O --RESIGNATIONS / RETIREMENTS / REMOVALS / TERMINATIONS</u> (Instructional)

Robert Acierno

District Wide Position: Per-Diem Substitute Teacher Salary/Step: Effective Date(s): 9/1/2013 Resignation. No outstanding obligation to the district.

Lindsay Audiino

Deer Park High School Position: Permanent Substitute/Per-Diem Substitute Salary/Step: Effective Date(s): 10/1/2013 Termination. No outstanding obligation to the district.

Christina Baurle

District Wide Position: Per-Diem Substitute Teacher Salary/Step: Effective Date(s): 9/1/2013 Resignation. No outstanding obligation to the district.

Jessica D'Angelo

District Wide Position: Per-Diem Substitute Teacher Salary/Step: Effective Date(s): 9/1/2013 Resignation. No outstanding obligation to the district.

Amanda Finley

District Wide Position: Per-Diem Substitute Teacher Salary/Step: Effective Date(s): 9/1/2013 Resignation. No outstanding obligation to the district.

Joanna Gentile

District Wide Position: Per-Diem Substitute Teacher Salary/Step: Effective Date(s): 9/1/2013 Resignation. No outstanding obligation to the district.

Leah Kovic

District Wide Position: Per-Diem Substitute Teacher Salary/Step: Effective Date(s): 9/1/2013 Resignation. No outstanding obligation to the district.

Lisa Laing

John F Kennedy Intermediate School Position: Permanent Substitute Salary/Step: Effective Date(s): 10/15/2013 Resignation as permanent substitute only. No outstanding obligation to the district.

Christina Loggia

District Wide Position: Per-Diem Substitute Teacher Salary/Step: Effective Date(s): 9/23/2013 Resignation. No outstanding obligation to the district.

Robert Mascolo

District Wide Position: Per-Diem Substitute Teacher Salary/Step: Effective Date(s): 9/1/2013 Resignation. No outstanding obligation to the district.

Amy Mastrocinque

District Wide Position: Per-Diem Substitute Teacher Salary/Step: Effective Date(s): 9/1/2013 Resignation. No outstanding obligation to the district.

Bethany Murano

District Wide Position: Per-Diem Substitute Teacher Salary/Step: Effective Date(s): 9/1/2013 Resignation. No outstanding obligation to the district.

Barbara Osipoff

District Wide Position: Per-Diem Substitute Teacher Salary/Step: Effective Date(s): 9/1/2013 Resignation. No outstanding obligation to the district.

Jacqueline Read

District Wide Position: Per-Diem Substitute Teacher Salary/Step: Effective Date(s): 10/8/2013 Resignation. No outstanding obligation to the district.

Kristen Shepard

District Wide Position: Per-Diem Substitute Teacher Salary/Step: Effective Date(s): 9/1/2013 Resignation. No outstanding obligation to the district.

SCHEDULE -- P -- TENURE APPOINTMENTS (Instructional)

Lisa McQuilkin

Robert Frost Middle School Position: Guidance Salary/Step: Effective Date(s): 9/1/2011 - 10/31/2013 Tenure Date: November 1, 2013

Christina Poppe

Deer Park High School Position: ELA Curriculum Associate Salary/Step: Effective Date(s): 11/15/2010 - 11/14/2013 Tenure Date: November 15, 2013

SCHEDULE -- Q -- LEAVES OF ABSENCE (Instructional)

Nicole Alvanos

Robert Frost Middle School Position: Special Education Teacher Salary/Step: Effective Date(s): 12/4/2013 - 1/29/2014 Paid Maternity Sick LOA (FMLA)

Diane Carino

Deer Park High School Position: Special Education Teacher Salary/Step: Effective Date(s): 10/12/2013 - 11/22/2013 Paid Remainder of LOA (FMLA)

Melissa Gieck-Hayes

Deer Park High School Position: Math Teacher Salary/Step: Effective Date(s): 1/2/2014 - 1/17/2014 Paid Leave of Absence (FMLA)

Karen Harker

Robert Frost Middle School Position: Reading Teacher Salary/Step: Effective Date(s): 10/2/2013 - 10/15/2013 Paid Medical Leave of Absence (FMLA)

Elissa Lynch

May Moore School Position: Special Education Teacher Salary/Step: Effective Date(s): 9/27/2013 - 11/8/2013 Change of dates for Paid Maternity Sick Leave (FMLA)

Kelly Lyons

Robert Frost Middle School Position: Teaching Assistant Salary/Step: Effective Date(s): 10/15/2013 - 1/31/2014 Temporary Leave of Absence as T.A. to obtain Permanent Substitute position. Change of Tenure Date to Dec. 1, 2016

Jennifer Zylberberg

John F Kennedy Intermediate School Position: Special Education Teacher Salary/Step: Effective Date(s): 10/21/2013 - 1/24/2014 CHANGE of dates for Maternity LOA (FMLA) 10/21/13-11/27/13 Paid Maternity LOA 11/28/13-1/24/14 Unpaid Remainder of FMLA

SCHEDULE -- TA --PROBATIONARY TEACHING ASSISTANT (Instructional)

Gail Heffernan

Deer Park High School Position: Probationary Teaching Assistant Salary/Step: \$26,020 Effective Date(s): 10/15/2013 - 10/14/2016 Salary prorated at \$22,247

Vincent Monaco

Robert Frost Middle SchoolPosition:Probationary Teaching AssistantSalary/Step:\$26,020Effective Date(s):10/7/2013 - 10/6/2016Salary prorated at \$22,898

Alyssa Pisani

May Moore School Position: Probationary Teaching Assistant Salary/Step: \$26,020 Effective Date(s): 10/7/2013 - 10/6/2016 Salary prorated at \$22,898

SCHEDULE -- TR -- TRANSFERS (Instructional)

Keith Fasano

Deer Park High School Position: Teaching Assistant Salary/Step: Effective Date(s): 10/15/2013 Transfer from RF to HS due to change in student needs

Gail Heffernan

John F Kennedy Intermediate School Position: Teaching Assistant Salary/Step: Effective Date(s): 10/15/2013 Transfer from HS to JFK due to changein student needs

Bryan Schuster

John F Kennedy Intermediate School Position: Teaching Assistant Salary/Step: Effective Date(s): 10/7/2013 Transfer from HS to JFK due to change in student needs

SCHEDULE -- TTPA -- TEMPORARY ASSIGNMENT (Instructional)

Anne Marie Abeltin

John F Kennedy Intermediate School Position: Virtual Academy Summer School Substitute Salary/Step: \$222.11/day Effective Date(s): 7/8/2013 - 8/16/2013

Megan Boccard

District Wide Position: After School Social Skills Salary/Step: \$33.45/hr Effective Date(s): 9/1/2013 - 6/30/2014

Rachel Burkel

District Wide Position: After School Social Skills Salary/Step: \$16.00/hr Effective Date(s): 9/1/2013 - 6/30/2014

Josephine Conway

Deer Park High School Position: Mentor Salary/Step: \$1,200/yr Effective Date(s): 9/1/2013 - 6/30/2014

Randi Cortina

District Wide Position: After School Social Skills Salary/Step: \$16.00/hr Effective Date(s): 9/1/2013 - 6/30/2014

Robert D'Agostino

Deer Park High School Position: Driver Education Teacher Salary/Step: \$47.50/hr Effective Date(s): 9/1/2013 - 6/30/2014

Nancy DePalo

District Wide Position: After School Social Skills Salary/Step: \$16.00/hr Effective Date(s): 9/1/2013 - 6/30/2014

Jessica Gordon

District Wide Position: After School Social Skills Salary/Step: \$33.45/hr Effective Date(s): 9/1/2013 - 6/30/2014

Christine Hafner

Deer Park High School Position: Girls JV Basketball Head Coach Salary/Step: \$3,865.12 8 Units/Step 1 Effective Date(s): 11/12/2013 - 2/28/2014

Laurie Johnson

District Wide Position: After School Social Skills Salary/Step: \$16.00/hr Effective Date(s): 9/1/2013 - 6/30/2014

David Knuffke

Deer Park High School Position: Mentor Salary/Step: \$1,200/yr Effective Date(s): 9/1/2013 - 6/30/2014

Dawn McMullen

District Wide Position: After School Social Skills Salary/Step: \$16.00/hr Effective Date(s): 9/1/2013 - 6/30/2014

Lisa McQuilken

District Wide Position: After School Social Skills Salary/Step: \$33.45/hr Effective Date(s): 9/1/2013 - 6/30/2014

Lisa Meyer

District Wide Position: After School Social Skills Salary/Step: \$33.45/hr Effective Date(s): 9/1/2013 - 6/30/2014

Vincent Monaco

District Wide Position: After School Social Skills Salary/Step: \$16.00/hr Effective Date(s): 9/1/2013 - 6/30/2014

Robin Mont

District Wide Position: After School Social Skills Salary/Step: \$16.00/hr Effective Date(s): 9/1/2013 - 6/30/2014

Karyn Phelan

District Wide Position: After School Social Skills Salary/Step: \$16.00/hr Effective Date(s): 9/1/2013 - 6/30/2014

Louise Rothman

District Wide Position: After School Social Skills Salary/Step: \$16.00/hr Effective Date(s): 9/1/2013 - 6/30/2014

Maria Ryan

Robert Frost Middle SchoolPosition:Health AideSalary/Step:\$4,144Effective Date(s):9/1/2013 - 6/30/2014

Kristen Thompson

District Wide Position: After School Social Skills Salary/Step: \$16.00/hr Effective Date(s): 9/1/2013 - 6/30/2014

Marie Tortorici

District Wide Position: After School Social Skills Salary/Step: \$33.45/hr Effective Date(s): 9/1/2013 - 6/30/2014

SCHEDULE 13/BP-744 – SCHEDULES OF BILLS PAYABLE

*WORKERS'			
COMP.	Daily Check Register	9/25/2013	\$8,568.50
*TRUST &			
AGENCY	#3	9/30/2013	\$1,850,982.71
*GENERAL FUND	#9	9/30/2013	\$485,776.85
WORKERS'			
COMP.	Daily Check Register	10/2/2013	\$1,420.38
WORKERS'			
COMP.	Daily Check Register	10/8/2013	\$9,440.20
*CAPITAL FUND	#6	10/8/2013	\$151,139.03
*FEDERAL FUND	#7	10/8/2013	\$28,303.60
*GENERAL FUND	#13	10/8/2013	\$356,294.52
WORKERS'			. ,
COMP.	Daily Check Register	10/16/2013	\$9,757.72
CAPITAL FUND	#7	10/22/2013	\$8,620.50
FEDERAL FUND	#8	10/22/2013	\$50,646.98
GENERAL FUND	#16	10/22/2013	\$1,605,650.60
RESERVE FUND	#3	10/31/2013	\$24,874.88
			<i>q</i> = .,e

SCHEDULE 13-E-368 - EXPLANATION OF BUDGETARY TRANSFERS #T8 & T9

SCHEDULE 13-F-233 & 234 - CONTRACT REPORTS

<u>SCHEDULE 10-H-13 – HOME TEACHING (regular & S/E)</u> (confidential)

<u>SCHEDULE 10-S-13 – SPECIAL TRANSPORTATION</u> (confidential)

SCHEDULE 10-SE-13 - COMMITTEE RECOMMENDATIONS (confidential)

VII. **<u>RECEIPT OF SCHEDULES</u>**

Recommend that the Board of Education approve the following receipt of schedules collectively:

SCHEDULE 13-A-414 – TREASURERS REPORT

Statement of Revenues* -	General Fund - Federal Fund - School Lunch Fund -	September September September
Treasurer's Report -	September	
Cash Flow -	September	
Claims Audit Report -	September 1, 2013 Sep	tember 30, 2013

SCHEDULE 13-B-744 - APPROPRIATION BUDGET STATUS REPORT

Appropriation Budget Status Report*	General Fund - Capital Fund (Regular/Bond) -	September September
	Federal Fund - School Lunch Fund -	September September
Extra-Classroom Activities Funds	High School - Robert Frost -	September September
Trial Balance (September)	General Fund School Lunch Workers' Comp. & Unemployment Federal Fund Capital Projects Trust & Agency Private Purpose Trust Flexible Benefits	

VIII. **DISCUSSION/APPROVAL**

IX. PUBLIC BE HEARD

X. **QUESTIONS/COMMENTS/CONCERNS, Board of Education**

XI. <u>ADJOURN</u>