

Deer Park High School

Testing Period

January 2017

Building Safety and Sanitation Procedures

The New York State Education Department mandates that schools “sanitize” the building prior to a testing period, and maintain a level of security that ensures that the building remain secure for the entire testing period. In order to be in compliance, the following procedures must be strictly adhered to:

- Students will not have access to their lockers on the days of testing.
- There will be **only** 2 points of entrance for the week: the main entrance (lobby) and Exit 2 (normal parent drop off).
No one will be permitted to enter or exit the building through any other exit.
- Students will not be allowed into the building before 7:00 am.
- At both exits, students will pass through a security check. No electronics will be permitted in the testing area. Clear plastic bags will be the only bags permitted in the building – Backpacks, pocketbooks, etc. will not be permitted.
- Students **must place** their school ID with their cell phone in a clear plastic bag upon entrance to the building.
- After passing the security check all students will report directly to the auditorium where they will wait until being released to their testing rooms.
- Students must remain in the testing rooms until 10:00 for AM exams and 2:00 for PM exams.
- Upon completion of an exam, students must immediately exit the building or report to the auditorium to wait for buses.
- There will be an assigned area open between morning and afternoon exams for students who have exams in both sessions. However, the cafeteria **will not** be serving food - students **must** bring their own lunch in a clear plastic bag.

Students will only be permitted in the building if they have a scheduled exam or scheduled review class.