MINUTES WORK SESSION MEETING UNOFFICIAL COPY OF THE BOARD OF EDUCATION

DATE: TUESDAY, NOVEMBER 13, 2018 PLACE: ADMINISTRATION OFFICE TIME: 7:30 P.M. 1881 DEER PARK AVENUE

2018-2019-07 DEER PARK, NY 11729

MEMBERS PRESENT: Mr. John Gouskos, President

Mrs. Donna Marie Elliott, Vice President

Mr. Al Centamore

Ms. Donna Gulli Grunseich

Mr. Robert Marino Mr. Keith Rooney Mrs. Kristine Rosales

STAFF PRESENT: Ms. Eva Demyen, Superintendent

Ms. Marguerite Jimenez, Asst. Superintendent Mr. James Cummings, Asst. Superintendent

Ms. Lisa Brennan, District Clerk

PRESENTATION:

Mr. Dave Tellier District Audit Report

District had stellar results with no reported deficiencies

AGENDA ITEMS:

Approved - draft 2019-2020 Budget Calendar

Committee Meeting updates:

Facilities: Discussion on A/C for classrooms in all schools and Energy Performance **Special Ed:** Co-teaching workshops on-going at Frost, Coffee cart is working out great, JFK Buddy club is on-going, District Behaviorist was hired and is working out well, Transition Fair – great event for networking, Spec. Olympics – Collaborating with other districts

Safety: (met previously in the week) - Steve Hampson discussed disposal of hazardous waste

NEW BUSINESS:

CHANGE ORDER

NO. 2 FOR

INTERIORUpon a motion by Mr. Marino, seconded by Ms. Gulli Grunseich,RECONSTRUCTIONthe Board of Education unanimously approved the following

AT ROBERT FROST Resolution:

RESOLVED, that based up on the approval of the District's architect, Change Order No. 2 for interior reconstruction is hereby approved at a *decrease of* \$905.00.

CHANGE ORDER

NO. 3 FOR

INTERIORUpon a motion by Mr. Marino, seconded by Ms. Gulli Grunseich,RECONSTRUCTIONthe Board of Education unanimously approved the following

AT JOHN Q. ADAMS Resolution:

RESOLVED, that based up on the approval of the District's architect, Change Order No. 3 for interior reconstruction is hereby approved at a *decrease of* \$19,000.00.

CHANGE ORDER

NO. 1 FOR

INTERIORUpon a motion by Mrs. Rosales, seconded by Mr. Rooney,RECONSTRUCTIONthe Board of Education unanimously approved the following

AT MAY MOORE Resolution:

RESOLVED, that based up on the approval of the District's architect, Change Order No. 1 for interior reconstruction is hereby approved at a *decrease of* \$4,150.00.

ACCEPTANCE

OF THE

2017-2018 Upon a motion by Ms. Gulli Grunseich, seconded by Mrs. Elliott, the Board of Education unanimously approved the following

AUDIT REPORT Resolution:

RESOVLED, that the Board of Education accept the Independent Audit Report from Nawrocki Smith LLP for the fiscal year 2017-2018.

The Information will be available at the following locations:

Administration Bldg. Deer Park Library 1881 Deer Park Avenue 44 Lake Avenue Deer Park, NY 11729 Deer Park, NY 11729

ADDENDUM TO

DPTA AND

DEER PARK

UNION FREEUpon a motion by Ms. Gulli Grunseich, seconded by Mr. Marino,SCHOOL DISTRICTthe Board of Education unanimously approved the following

2018-2021 Resolution:

CONTRACT (Dues)

RESOLVED, that the Board of Education approve the *deletion* of Article II, Section 4, Maintenance fee deduction for non-members, which was included in the 2018-2021 Memorandum of Agreement between the DPTA and the Deer Park Union Free School District.

ACCEPTANCE OF MONETARY

DONATIONUpon a motion by Mrs. Elliott, seconded by Mrs. Rosales,**TO JOHN**the Board of Education unanimously approved the following

F. KENNEDY Resolution:

RESOLVED, that the Board of Education accept a monetary donation check in the amount of \$160.01 from Shoparoo to be deposited into the JFK Spirit Account.

DONATION

OF PLAYGROUND

EQUIPMENTUpon a motion by Ms. Gulli Grunseich, seconded by Mr. Centamore, the Board of Education unanimously approved the following

KENNEDY Resolution:

RESOLVED, that the Board of Education approve the donation of three playground pieces and two buddy benches to the John F. Kennedy School.

These efforts were made possible by three years of fundraising efforts by the JFK PFC.

DISPOSAL OF PLAYGROUND

EQUIPMENTUpon a motion by Mrs. Elliott, seconded by Mr. Centamore, the Board of Education unanimously approved the following

KENNEDY Resolution:

RESOLVED, that the Board of Education approve the disposal of a climbing dome on the JFK playground. This equipment is in need of repairs and will be replaced with new equipment that will be donated from the JFK PFC.

MONETARY DONATION TO THE

SPECIAL EDUpon a motion by Mrs. Elliott, seconded by Ms. Gulli Grunseich,BUDDYthe Board of Education unanimously approved the following

PROGRAM Resolution:

<u>AT JFK</u>

RESOLVED, that the Board of Education approve a \$550 donation from Realty Direct NY to be used to help promote awareness and acceptance.

MONETARY DONATION TO THE

SPECIAL NEEDSUpon a motion by Mr. Marino, seconded by Mrs. Elliott,
the Board of Education unanimously approved the following

PROGRAM Resolution:

AT JFK

RESOLVED, that the Board of Education approve the donation of a \$5,000 grant from the Jack Fanning Memorial Foundation. This money was applied for by Ms. Tortorici and will be used to support the Special Needs Life Skills program at JFK.

DONATION
OF A COUCH
TO THE
S/F SOCIAL

TO THE
Upon a motion by Mr. Centamore, seconded by Ms. Gulli Grunseich,
the Board of Education unanimously approved the following

SKILLS ROOM Resolution:

RESOLVED, that the Board of Education approve the donation of a couch by a Deer Park resident that will be used in the S/E Social Skills room. This couch will replace a couch that is worn out and in need of replacement. The approximate value of the couch is \$200.00.

APPROVAL Upon a motion by Mr. Rooney, seconded by Mrs. Elliott,

OF the Board of Education unanimously approved the following

SCHEDULE Schedule D.

SCHEDULE D - BID AWARD/RESCIND

Bids for Bid # <u>BDP18-021 Service and Rebuild Pumps and Electrical Motors were received and opened at 11:00 AM on September 28, 2018.</u>

Bids were advertised in Newsday. Forms and specifications were processed in accordance with Section 103 of the General Municipal Law and bids were solicited on the Empire State Purchasing Group website at www.EmpireStateBidSystem.com.

Bids were received from the following vendors:

ABS Pump Repair, Inc. \$85.00 per hour labor cost A&M Pump and Motor Repair Inc. \$80.00 per hour labor cost Mechanical Concepts & Services Inc. \$82.00 per hour labor cost

Present at bid opening: Lauren von Ende, Purchasing Agent and Concetta Bertelle, Recorder. There were no vendors present.

It is recommended that the bid be awarded to the following vendor as the lowest responsible bidder meeting specifications:

A&M Pump and Motor Repair Inc. \$80.00 per hour labor cost

Bids for <u>Bid # BDP18-022 Paper and Envelopes</u> were received and opened at 11:00 am on <u>October 4, 2018.</u>

Bids were advertised in Newsday. Forms and specifications were processed in accordance with Section 103 of the General Municipal Law and bids were solicited on the Empire State Purchasing Group website at www.EmpireStateBidSystem.com.

Bids were received from the following vendors:

Contract Paper Group Paper Mart, Inc. W.B. Mason Co., Inc. Present at bid opening: Lauren von Ende, Purchasing Agent and Linda Melendez, Recorder. There were no vendors present.

It is recommended that the bid not be awarded to any of the bidding vendors because there was not enough competition due to one vendor disqualification and the other two vendors only bidding on a few items each. We wish to put this out for a re-bid and encourage more competition from additional vendors to ensure we receive the most advantageous pricing.

Upon a motion by Mr. Marino, seconded by Mr. Rooney, the Board of Education adjourned at 8:30 p.m. and entered into an Executive Session to discuss a personnel matter. At 9:20 p.m. the Board reconvened in public and with no further business, the meeting was adjourned.