

MEMBERS PRESENT: Mrs. Kristine Rosales, Vice President  
Mr. Al Centamore, Trustee  
Ms. Donna Gulli Grunseich, Trustee  
Mrs. Grace Heyne, Trustee  
Mr. Jerry D. Jean-Pierre, Trustee  
Mrs. Mahwish Yaqoob, Trustee

EXCUSED: Mrs. Donna Marie Elliott, President

STAFF PRESENT: Mr. James Cummings, Superintendent  
Ms. Marguerite Jimenez, Asst. Superintendent  
Ms. Alicia Konecny, Asst. Superintendent  
Mr. Dennis O’Brien, Attorney  
Ms. Lisa Brennan, District Clerk

EXCUSED: Miss Jayden Schabe, Student Representative

**CALL TO ORDER**

\*The meeting was called to order at 7:00 p.m. Upon a motion by Ms. Gulli Grunseich, seconded by Mr. Centamore, the Board of Education adjourned for an Executive Session to discuss Personnel matters. The Board of Education reconvened at 8:00 p.m. into an open session and continued with the pledge of allegiance.

**APPROVAL OF MINUTES**

Upon a motion by Ms. Gulli Grunseich, seconded by Mrs. Heyne, the Board of Education made the necessary corrections and moved for the approval of the Minutes of the Open Meeting on November 25, 2025.

**PRESENTATION:**

**State of Technology**  
**by**  
**Mr. Jay Murphy, Executive Director of IT & Innovation**

Postponed to a future meeting

**NEW BUSINESS:**

**ACCEPTANCE  
OF THE  
AUDITED  
FINANCIAL  
STATEMENTS  
FOR THE  
YEAR ENDED  
JUNE 30, 2025**

*Upon a motion by Ms. Gulli Grunseich, seconded by Mrs. Yaqoob, the Board of Education unanimously approved the following Resolution:*

**RESOLVED**, that the Board of Education accepts the Independent Audit Report from Nawrocki Smith, LLP for the fiscal year 2024-2025.

The information will be available at the following locations:

Administration Building, 1881 Deer Park Avenue, Deer Park, NY 11729  
Deer Park Library, 44 Lake Avenue, Deer Park, NY 11729

**CORRECTIVE  
ACTION PLANS  
FOR THE  
FISCAL YEAR  
ENDED  
JUNE 2025**

*Upon a motion by Mr. Centamore, seconded by Mr. Jean-Pierre, the Board of Education unanimously approved the following Resolution:*

**RESOLVED**, that the Board of Education accept the Corrective Action Plans as a response to the external Auditors', Nawrocki Smith LLP, findings and recommendation for the fiscal year ended June 2025.

**DISPOSAL  
OF AN ICE  
MACHINE  
AT THE  
DPHS**

*Upon a motion by Mrs. Heyne, seconded by Mrs. Yaqoob, the Board of Education unanimously approved the following Resolution:*

**RESOLVED**, that based on the recommendation of Mr. Billy Fitzgerald, Director of Operations, the Board of Education approve the disposal of a Manitowoc ice machine Property #111674 at the DPHS. The machine is not in working condition and finding parts for it has become difficult.

**RESIDENCY  
APPEAL**

*Upon a motion by Ms. Gulli Grunseich, seconded by Mrs. Yaqoob, the Board of Education unanimously approved the following Resolution:*

**RESOLVED**, that the Board of Education denies the residency appeal of the student contained in confidential Attachment "A".

**APPROVAL**  
**OF**  
**SCHEDULES**

*Upon a motion by Ms. Gulli Grunseich, seconded by Mrs. Heyne, the Board of Education unanimously approved the following Schedules collectively:*

**NON-INSTRUCTIONAL**

**SCHEDULE -- NN --APPOINTMENTS (Non-Instructional)**

- Bailey Corcoran**  
Deer Park High School  
Position:Lifeguard  
Salary/Step:     \$16.50/hr  
Effective Date(s):     12/10/2025
- Isabel Marcos**  
District Wide  
Position:District Wide Float School Nurse  
Salary/Step:             \$54,238.18             Step 5  
Effective Date(s):     1/5/2026  
Salary prorated @ \$32,542.91
- Michelle Wardlaw-Jackson**  
Transportation  
Position:Transportation Aide  
Salary/Step:     \$20.57/hr  
Effective Date(s):     12/10/2025
- James Wittong**  
Robert Frost Middle School  
Position:Day Security Guard  
Salary/Step:     \$22.46/hr  
Effective Date(s):     12/10/2025

**SCHEDULE -- NNPS --PER DIEM SUBSTITUTES (Non-Instructional)**

- Ilham Zia**  
District Wide  
Position:Per Diem Substitute Aide  
Salary/Step:     \$16.50/hr  
Effective Date(s):     12/10/2025

**SCHEDULE -- OO --RESIGNATIONS / RETIREMENTS / REMOVALS / TERMINATIONS (Non-Instructional)**

- Julio Castro**  
District Wide  
Position:Per Diem Substitute Security Guard  
Salary/Step:  
Effective Date(s):     12/5/2025  
Removal from sub list. No outstanding obligation to the district
- Susan Grabhorn**  
Transportation  
Position:Transportation Aide  
Salary/Step:  
Effective Date(s):     12/19/2025  
Resignation for the purpose of Retirement
- Gregory Julian**  
District Wide  
Position:Per Diem Substitute Security Guard  
Salary/Step:  
Effective Date(s):     12/5/2025  
Removal from sub list. No outstanding obligation to the district

**SCHEDULE -- QQ --LEAVES OF ABSENCE (Non-Instructional)**

**Antonietta Cafiso**

May Moore School

Position:3 hr. Non-Instructional Aide

Salary/Step:

Effective Date(s): 11/13/2025 - 12/5/2025

Extension (12/2-12/5) of Unpaid Medical LOA

**Leslie Sachs**

Transportation

Position:School Bus Driver

Salary/Step:

Effective Date(s): 11/24/2025 - 12/23/2025

Unpaid Medical LOA (FMLA)

**INSTRUCTIONAL**

**SCHEDULE -- CSS --CHANGE OF STATUS / SALARY (Instructional)**

**Patricia Katz**

John F Kennedy Intermediate School

Position:Deer Park Retiree Long Term Substitute Teacher

Salary/Step: \$250/day

Effective Date(s): 12/6/2025 - 12/23/2025

Extension of salary for M. Tortorici LOA

**Courtney Shannon**

Deer Park High School

Position:Permanent Substitute Teacher

Salary/Step: \$150/day

Effective Date(s): 12/4/2025 - 6/30/2026

**SCHEDULE -- LR --LONG TERM SUBSTITUTE / LEAVE REPLACEMENT (LR) APPOINTMENTS (Instructional)**

**Caroline Kelley**

May Moore School

Position:Long Term Substitute Teacher

Salary/Step: \$200/day

Effective Date(s): 1/5/2026 - 1/21/2026

J.Caputo LOA

**SCHEDULE -- NPS --PER DIEM SUBSTITUTES (Instructional)**

**Joseph Falcon**

District Wide

Position:Per Diem Substitute Teacher

Salary/Step: \$125/day

Effective Date(s): 1/5/2026

**SCHEDULE -- NS --PERMANENT SUBSTITUTES (Instructional)**

**Caroline Kelley**

May Moore School

Position:Permanent Substitute Teacher

Salary/Step: \$150/day

Effective Date(s): 12/17/2025 - 12/23/2025

**SCHEDULE -- O --RESIGNATIONS / RETIREMENTS / REMOVALS / TERMINATIONS**  
**(Instructional)**

**Erin Bloodnick**  
May Moore School  
Position: Probationary Teaching Assistant  
Salary/Step:  
Effective Date(s): 12/8/2025  
Resignation, no outstanding obligation to the district

**Daniella Cornelia**  
District Wide  
Position: Per-Diem Substitute Teacher  
Salary/Step:  
Effective Date(s): 12/5/2025  
Removal from sub list. No outstanding obligation to the district

**Maddison Feraca**  
Robert Frost Middle School  
Position: Permanent Substitute Teacher  
Salary/Step:  
Effective Date(s): 12/23/2025  
Resignation

**Harrison Finnerty**  
District Wide  
Position: Per Diem Substitute Teacher  
Salary/Step:  
Effective Date(s): 12/5/2025  
Removal from sub list. No outstanding obligation to the district

**Melanie Mannino**  
John Quincy Adams School  
Position: Permanent Substitute Teacher  
Salary/Step:  
Effective Date(s): 12/8/2025  
Resignation, no outstanding obligation to the district

**Sean Saporito**  
Robert Frost Middle School  
Position: Permanent Substitute Teacher  
Salary/Step:  
Effective Date(s): 12/12/2025  
Resignation

**Darcie Wallace**  
District Wide  
Position: Per Diem Substitute Teacher  
Salary/Step:  
Effective Date(s): 12/5/2025  
Removal from sub list. No outstanding obligation to the district

**SCHEDULE -- P --TENURE APPOINTMENTS (Instructional)**

**Katie Cestaro**  
John Quincy Adams School  
Position: Teaching Assistant  
Salary/Step:  
Effective Date(s): 1/18/2022 - 1/17/2026  
TENURE DATE: January 18, 2026

**Susan Fichter**  
May Moore School  
Position:Teaching Assistant  
Salary/Step:  
Effective Date(s): 1/10/2022 - 1/9/2026  
TENURE DATE: January 10, 2026

**Shalay Ward-Rutherford**  
May Moore School  
Position:Teaching Assistant  
Salary/Step:  
Effective Date(s): 1/10/2022 - 1/9/2026  
TENURE DATE: January 10, 2026

**SCHEDULE -- Q --LEAVES OF ABSENCE (Instructional)**

**Ellen Bello**  
May Moore School  
Position:Teaching Assistant  
Salary/Step:  
Effective Date(s): 10/30/2025 - 12/22/2025  
Extension (11/27-12/22) of Unpaid LOA (WC)

**Kayla Brusca**  
John F Kennedy Intermediate School  
Position:Probationary Special Education Teacher  
Salary/Step:  
Effective Date(s): 5/16/2026 - 6/26/2026  
Paid Maternity LOA (FMLA)

**Jessica Caputo**  
May Moore School  
Position:Special Education  
Salary/Step:  
Effective Date(s): 1/6/2026 - 1/21/2026  
Paid Medical LOA (FMLA)

**Elizabeth Gramble**  
May Moore School  
Position:Probationary Teaching Assistant  
Salary/Step:  
Effective Date(s): 5/11/2026 - 6/19/2026  
Maternity LOA (FMLA); Paid 5/11-5/18; Unpaid 5/19-6/19

**Eileen Muller**  
May Moore School  
Position:Probationary Teaching Assistant  
Salary/Step:  
Effective Date(s): 12/3/2025 - 1/14/2026  
Changed to: Paid 12/3-12/9; Unpaid 12/10-1/14 Medical LOA (FMLA)

**Katelyn O'Brien -Pastore**  
Deer Park High School  
Position:Science Teacher  
Salary/Step:  
Effective Date(s): 4/29/2026 - 6/10/2026  
Paid Maternity LOA (FMLA)

**Marie Tortorici**  
John F Kennedy Intermediate School  
Position:Elementary Teacher  
Salary/Step:  
Effective Date(s): 8/27/2025 - 12/23/2025  
Extension (12/6-12/23) of Paid Medical LOA

**Beth Wallace**  
Robert Frost Middle School  
Position:Teaching Assistant  
Salary/Step:  
Effective Date(s): 11/20/2025 - 12/11/2025  
Change of LOA dates to return early; Paid Medical LOA (FMLA)

**Suzanne Wright**  
John F Kennedy Intermediate School  
Position:Teaching Assistant  
Salary/Step:  
Effective Date(s): 1/5/2026 - 3/31/2026  
Paid 1/5-3/18; Unpaid 3/19-3/31 Medical LOA (FMLA)

**SCHEDULE -- TA --PROBATIONARY TEACHING ASSISTANT (Instructional)**

**Kelly Manzella**  
May Moore School  
Position:Probationary Teaching Assistant  
Salary/Step: \$32,615.72  
Effective Date(s): 12/10/2025 - 12/9/2029  
Salary prorated @ \$21,689.45

**SCHEDULE -- TTPA --TEMPORARY ASSIGNMENT (Instructional)**

**Jake Cosentino**  
John F Kennedy Intermediate School  
Position:Orchestra  
Salary/Step: \$4771.76 Step 1/8 Units  
Effective Date(s): 9/1/2025 - 6/30/2026

**Jake Cosentino**  
John F Kennedy Intermediate School  
Position:Chamber Orchestra  
Salary/Step: \$2385.88 Step 1/4 Units  
Effective Date(s): 9/1/2025 - 6/30/2026

**Oscar Villalobos**  
District Wide  
Position:Document Translator  
Salary/Step: \$82.35/hr  
Effective Date(s): 1/1/2026 - 5/31/2026

**SCHEDULE 25/BP-887 – SCHEDULES OF BILLS PAYABLE**

General*	# 22	11/30/2025
General*	# 26	12/31/2025
Federal*	# 11	11/30/2025
Federal*	# 12	12/31/2025
School Lunch*	# 10	12/31/2025
Workers’ Comp.*	Daily Check Register	11/21/2025
Workers’ Comp.*	Daily Check Register	11/25/2025
Workers’ Comp.*	Daily Check Register	12/2/2025

**SCHEDULE D – BID AWARDS**

**Bids for Bid # BDP25-020 School, Facilities, Security, Admin and Technology Shirts, Sweatshirts, Jackets, Vests, Sweaters and Hats were received and opened at 11:00 AM on December 3, 2025.**

Bids were advertised in Newsday. Forms and specifications were processed in accordance with Section 103 of the General Municipal Law and bids were solicited on the Empire State Purchasing Group website at [www.BidnetDirect.com](http://www.BidnetDirect.com).

Bids were received from the following vendors:

BSN Sports, LLC	Signature Imagewear Inc.
Empire Printing, LLC (Non Responsive)	Woods Mens and Boys Clothing
Hanover Uniform	Bluemark Inc (Non Responsive)
Dreissig Apparel (Non Responsive)	Metro Team Sports (Non Responsive)
Mini Wing USA	Promo Solutions (Non Responsive)
Uniform and Accessories Warehouse	

Present at bid opening: Concetta Bertelle, Purchasing Agent and Tracy McGarty, Recorder. There were no vendors present.

It is recommended that the bid be awarded to the following vendors as the lowest responsible bidders meeting specifications (see attached pricing in file):

Signature Imagewear Inc.

**Bids for Bid # BDP25-021 Vehicle Mini-bid were received and opened at 11:00 am on November 25, 2025**

Bids were emailed to vendors from the NYS Contract PC70440, Award 23166/Group 40440. Forms and specifications were processed in accordance with Section 103 of the General Municipal Law and NYS Mini-bid requirements. The mini-bid was solicited from vendors on the NY State bid list.

Bids were received from the following vendors:

All American Ford of Paramus d/b/a Paramus Ford	\$68,963.00
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Present at bid opening: Concetta Bertelle, Purchasing Agent; Tracy McGarty, Recorder; and no vendors were present.

It is recommended that the bid be awarded to the following vendor as the lowest responsible bidder meeting specifications:

All American Ford of Paramus d/b/a Paramus Ford	\$68,963.00
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**SCHEDULE 25-E-508 - EXPLANATION OF BUDGETARY TRANSFERS**  
**#T9 & T10**



SCHEDULE 25-F-489 - CONTRACT REPORT

Category	Fund	Vendor	Purpose	Dates	Amount
Admin	G	Mallory Martilla	Color Guard Designer	7/1/2025-6/26/2025	\$1,000.00
Admin	G	Kelly Neary	Color Guard Instructor	7/1/2025-6/26/2025	\$1,750.00
Admin	G	Michael Reed	Marching Band Brass Instructor	7/1/2025-6/30/2026	\$500.00
Admin	G	Nathan Soric	Marching Band Percussion Instructor	7/1/2025-6/30/2026	\$1,000.00
Admin	G	Andrew Warren	Marching Band Percussion Instructor	7/1/2025-6/30/2026	\$1,250.00
Admin	G	Lindsay Williams	Woodwind Instructor	7/1/2025-6/30/2026	\$1,750.00
Spec Ed	F & G	Horizon Healthcare Staffing and Staffing Solutions	Special Ed Services	12/1/2025-6/30/2026	WSB RFP 22-23-04P-E51-LH

SCHEDULE 12-H-25 – HOME TEACHING (regular & S/E)  
(confidential)

SCHEDULE 12-S-25 – SPECIAL TRANSPORTATION  
(confidential)

SCHEDULE 12-SE-25 – COMMITTEE RECOMMENDATIONS  
(confidential)

RECEIPT  
OF  
SCHEDULES

Upon a motion by Mr. Centamore, seconded by Mr. Jean-Pierre, the Board of Education unanimously approved the following Receipt of Schedules collectively:

SCHEDULE 25-A-547 – TREASURERS REPORT

Statement of Revenues	
-	General Fund - July-October
	Federal Fund - July-October
	Special Revenue Fund - July-October
	School Lunch Fund - July-October
Treasurer's Report	July-October
Cash Flow	July-October

SCHEDULE 25-B-865 – APPROPRIATION BUDGET STATUS REPORT

Appropriation Budget Status Report	General Fund - July-October
	Capital Fund - July-October
	Federal Fund - July-October
	Special Revenue Fund - July-October
	School Lunch Fund- July-October
Extra-Classroom Activities Funds	High School - July-October
	Robert Frost - July-October
Trial Balance (July - October)	General School Lunch
	Special Revenue Fund
	Workers' Comp & Unemployment
	Federal
	Capital

**DISCUSSION/  
APPROVAL**

- Draft 2026-2027 School Holiday Calendar – will be approved in January
- Fieldtrip – HS boys winter track – New Haven, Ct. - 1/9/26 (Mr. Agostino) - APPROVED
- Fieldtrip – HS trip to Sacred Heart – 4/16/26 (Ms. Kraus) - APPROVED

**PUBLIC**

**BE**

**HEARD** Carla DeVito – Charter Schools & Happy Holidays!

**QUESTIONS/COMMENTS/CONCERNS, Board of Education**

Mr. Cummings – Lead in Schools – DP not named

**ADJOURN**

Upon a motion by Mrs. Heyne, seconded by Ms. Gulli Grunseich, the Board of Education adjourned at 8:15 p.m.

