

**MINUTES
UNOFFICIAL COPY**

DATE: TUESDAY, D

TIME: 7:00 P.M. *

TIME: 7:00 P.M.
2025-2026-10

2023-2026-10

**OPEN MEETING
OF THE BOARD OF EDUCATION**

ADMINISTRATION OFFICE
1881 DEER PARK AVENUE

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DEER PARK NY 11729

DEER PARK, NY 11729

MEMBERS PRESENT: Mrs. Kristine Rosales, Vice President
Mr. Al Centamore, Trustee
Ms. Donna Gulli Grunseich, Trustee
Mrs. Grace Heyne, Trustee
Mr. Jerry D. Jean-Pierre, Trustee
Mrs. Mahwish Yaqoob, Trustee

EXCUSED: Mrs. Donna Marie Elliott, President

STAFF PRESENT: Mr. James Cummings, Superintendent
Ms. Marguerite Jimenez, Asst. Superintendent
Ms. Alicia Konecny, Asst. Superintendent
Mr. Dennis O'Brien, Attorney
Ms. Lisa Brennan, District Clerk

EXCUSED: Miss Jayden Schabe, Student Representative

CALL TO ORDER

*The meeting was called to order at 7:00 p.m. Upon a motion by Ms. Gulli Grunseich, seconded by Mr. Centamore, the Board of Education adjourned for an Executive Session to discuss Personnel matters. The Board of Education reconvened at 8:00 p.m. into an open session and continued with the pledge of allegiance.

APPROVAL
OF
MINUTES

Upon a motion by Ms. Gulli Grunseich, seconded by Mrs. Heyne, the Board of Education made the necessary corrections and moved for the approval of the Minutes of the Open Meeting on November 25, 2025.

PRESENTATION:

State of Technology
by
Mr. Jay Murphy, Executive Director of IT & Innovation
Postponed to a future meeting

NEW BUSINESS:

ACCEPTANCE OF THE AUDITED FINANCIAL STATEMENTS FOR THE YEAR ENDED JUNE 30, 2025

Upon a motion by Ms. Gulli Grunseich, seconded by Mrs. Yaqoob, the Board of Education unanimously approved the following Resolution:

RESOLVED, that the Board of Education accepts the Independent Audit Report from Nawrocki Smith, LLP for the fiscal year 2024-2025.

The information will be available at the following locations:

Administration Building, 1881 Deer Park Avenue, Deer Park, NY 11729
Deer Park Library, 44 Lake Avenue, Deer Park, NY 11729

CORRECTIVE ACTION PLANS FOR THE FISCAL YEAR ENDED JUNE 2025

Upon a motion by Mr. Centamore, seconded by Mr. Jean-Pierre, the Board of Education unanimously approved the following Resolution:

RESOLVED, that the Board of Education accept the Corrective Action Plans as a response to the external Auditors', Nawrocki Smith LLP, findings and recommendation for the fiscal year ended June 2025.

DISPOSAL OF AN ICE MACHINE AT THE DPHS

Upon a motion by Mrs. Heyne, seconded by Mrs. Yaqoob, the Board of Education unanimously approved the following Resolution:

RESOLVED, that based on the recommendation of Mr. Billy Fitzgerald, Director of Operations, the Board of Education approve the disposal of a Manitowoc ice machine Property #111674 at the DPHS. The machine is not in working condition and finding parts for it has become difficult.

RESIDENCY APPEAL

Upon a motion by Ms. Gulli Grunseich, seconded by Mrs. Yaqoob, the Board of Education unanimously approved the following Resolution:

RESOLVED, that the Board of Education denies the residency appeal of the student contained in confidential Attachment "A".

**APPROVAL
OF
SCHEDULES**

Upon a motion by Ms. Gulli Grunseich, seconded by Mrs. Heyne, the Board of Education unanimously approved the following Schedules collectively:

NON-INSTRUCTIONAL

SCHEDULE -- NN --APPOINTMENTS (Non-Instructional)

Bailey Corcoran
Deer Park High School
Position:Lifeguard
Salary/Step: \$16.50/hr
Effective Date(s): 12/10/2025

Isabel Marcos
District Wide
Position:District Wide Float School Nurse
Salary/Step: \$54,238.18 Step 5
Effective Date(s): 1/5/2026
Salary prorated @ \$32,542.91

Michelle Wardlaw-Jackson
Transportation
Position:Transportation Aide
Salary/Step: \$20.57/hr
Effective Date(s): 12/10/2025

James Wittong
Robert Frost Middle School
Position:Day Security Guard
Salary/Step: \$22.46/hr
Effective Date(s): 12/10/2025

SCHEDULE -- NNPS --PER DIEM SUBSTITUTES (Non-Instructional)

Ilham Zia
District Wide
Position:Per Diem Substitute Aide
Salary/Step: \$16.50/hr
Effective Date(s): 12/10/2025

SCHEDULE -- OO --RESIGNATIONS / RETIREMENTS / REMOVALS / TERMINATIONS (Non-Instructional)

Julio Castro
District Wide
Position:Per Diem Substitute Security Guard
Salary/Step:
Effective Date(s): 12/5/2025
Removal from sub list. No outstanding obligation to the district

Susan Grabhorn
Transportation
Position:Transportation Aide
Salary/Step:
Effective Date(s): 12/19/2025
Resignation for the purpose of Retirement

Gregory Julian
District Wide
Position:Per Diem Substitute Security Guard
Salary/Step:
Effective Date(s): 12/5/2025
Removal from sub list. No outstanding obligation to the district

SCHEDULE -- QQ --LEAVES OF ABSENCE (Non-Instructional)

Antonietta Cafiso
May Moore School
Position:3 hr. Non-Instructional Aide
Salary/Step:
Effective Date(s): 11/13/2025 - 12/5/2025
Extension (12/2-12/5) of Unpaid Medical LOA

Leslie Sachs
Transportation
Position:School Bus Driver
Salary/Step:
Effective Date(s): 11/24/2025 - 12/23/2025
Unpaid Medical LOA (FMLA)

INSTRUCTIONAL

SCHEDULE -- CSS --CHANGE OF STATUS / SALARY (Instructional)

Patricia Katz
John F Kennedy Intermediate School
Position:Deer Park Retiree Long Term Substitute Teacher
Salary/Step: \$250/day
Effective Date(s): 12/6/2025 - 12/23/2025
Extension of salary for M. Tortorici LOA

Courtney Shannon
Deer Park High School
Position:Permanent Substitute Teacher
Salary/Step: \$150/day
Effective Date(s): 12/4/2025 - 6/30/2026

SCHEDULE -- LR --LONG TERM SUBSTITUTE / LEAVE REPLACEMENT (LR) APPOINTMENTS (Instructional)

Caroline Kelley
May Moore School
Position:Long Term Substitute Teacher
Salary/Step: \$200/day
Effective Date(s): 1/5/2026 - 1/21/2026
J.Caputo LOA

SCHEDULE -- NPS --PER DIEM SUBSTITUTES (Instructional)

Joseph Falcon
District Wide
Position:Per Diem Substitute Teacher
Salary/Step: \$125/day
Effective Date(s): 1/5/2026

SCHEDULE -- NS --PERMANENT SUBSTITUTES (Instructional)

Caroline Kelley
May Moore School
Position:Permanent Substitute Teacher
Salary/Step: \$150/day
Effective Date(s): 12/17/2025 - 12/23/2025

**SCHEDULE -- O --RESIGNATIONS / RETIREMENTS / REMOVALS / TERMINATIONS
(Instructional)**

Erin Bloodnick
May Moore School
Position:Probationary Teaching Assistant
Salary/Step:
Effective Date(s): 12/8/2025
Resignation, no outstanding obligation to the district

Daniella Cornelia
District Wide
Position:Per-Diem Substitute Teacher
Salary/Step:
Effective Date(s): 12/5/2025
Removal from sub list. No outstanding obligation to the district

Maddison Feraca
Robert Frost Middle School
Position:Permanent Substitute Teacher
Salary/Step:
Effective Date(s): 12/23/2025
Resignation

Harrison Finnerty
District Wide
Position:Per Diem Substitute Teacher
Salary/Step:
Effective Date(s): 12/5/2025
Removal from sub list. No outstanding obligation to the district

Melanie Mannino
John Quincy Adams School
Position:Permanent Substitute Teacher
Salary/Step:
Effective Date(s): 12/8/2025
Resignation, no outstanding obligation to the district

Sean Saporito
Robert Frost Middle School
Position:Permanent Substitute Teacher
Salary/Step:
Effective Date(s): 12/12/2025
Resignation

Darcie Wallace
District Wide
Position:Per Diem Substitute Teacher
Salary/Step:
Effective Date(s): 12/5/2025
Removal from sub list. No outstanding obligation to the district

SCHEDULE -- P --TENURE APPOINTMENTS (Instructional)

Katie Cestaro
John Quincy Adams School
Position:Teaching Assistant
Salary/Step:
Effective Date(s): 1/18/2022 - 1/17/2026
TENURE DATE: January 18, 2026

Susan Fichter
May Moore School
Position:Teaching Assistant
Salary/Step:
Effective Date(s): 1/10/2022 - 1/9/2026
TENURE DATE: January 10, 2026

Shalay Ward-Rutherford
May Moore School
Position:Teaching Assistant
Salary/Step:
Effective Date(s): 1/10/2022 - 1/9/2026
TENURE DATE: January 10, 2026

SCHEDULE -- Q --LEAVES OF ABSENCE (Instructional)

Ellen Bello
May Moore School
Position:Teaching Assistant
Salary/Step:
Effective Date(s): 10/30/2025 - 12/22/2025
Extension (11/27-12/22) of Unpaid LOA (WC)

Kayla Brusca
John F Kennedy Intermediate School
Position:Probationary Special Education Teacher
Salary/Step:
Effective Date(s): 5/16/2026 - 6/26/2026
Paid Maternity LOA (FMLA)

Jessica Caputo
May Moore School
Position:Special Education
Salary/Step:
Effective Date(s): 1/6/2026 - 1/21/2026
Paid Medical LOA (FMLA)

Elizabeth Gramble
May Moore School
Position:Probationary Teaching Assistant
Salary/Step:
Effective Date(s): 5/11/2026 - 6/19/2026
Maternity LOA (FMLA); Paid 5/11-5/18; Unpaid 5/19-6/19

Eileen Muller
May Moore School
Position:Probationary Teaching Assistant
Salary/Step:
Effective Date(s): 12/3/2025 - 1/14/2026
Changed to: Paid 12/3-12/9; Unpaid 12/10-1/14 Medical LOA (FMLA)

Katelyn O'Brien -Pastore
Deer Park High School
Position:Science Teacher
Salary/Step:
Effective Date(s): 4/29/2026 - 6/10/2026
Paid Maternity LOA (FMLA)

Marie Tortorici
John F Kennedy Intermediate School
Position:Elementary Teacher
Salary/Step:
Effective Date(s): 8/27/2025 - 12/23/2025
Extension (12/6-12/23) of Paid Medical LOA

Beth Wallace

Robert Frost Middle School

Position:Teaching Assistant

Salary/Step:

Effective Date(s): 11/20/2025 - 12/11/2025

Change of LOA dates to return early; Paid Medical LOA (FMLA)

Suzanne Wright

John F Kennedy Intermediate School

Position:Teaching Assistant

Salary/Step:

Effective Date(s): 1/5/2026 - 3/31/2026

Paid 1/5-3/18; Unpaid 3/19-3/31 Medical LOA (FMLA)

SCHEDULE -- TA --PROBATIONARY TEACHING ASSISTANT (Instructional)**Kelly Manzella**

May Moore School

Position:Probationary Teaching Assistant

Salary/Step: \$32,615.72

Effective Date(s): 12/10/2025 - 12/9/2029

Salary prorated @ \$21,689.45

SCHEDULE -- TPPA --TEMPORARY ASSIGNMENT (Instructional)**Jake Cosentino**

John F Kennedy Intermediate School

Position:Orchestra

Salary/Step: \$4771.76 Step 1/8 Units

Effective Date(s): 9/1/2025 - 6/30/2026

Jake Cosentino

John F Kennedy Intermediate School

Position:Chamber Orchestra

Salary/Step: \$2385.88 Step 1/4 Units

Effective Date(s): 9/1/2025 - 6/30/2026

Oscar Villalobos

District Wide

Position:Document Translator

Salary/Step: \$82.35/hr

Effective Date(s): 1/1/2026 - 5/31/2026

SCHEDULE 25/BP-887 – SCHEDULES OF BILLS PAYABLE

General*	# 22	11/30/2025
General*	# 26	12/31/2025
Federal*	# 11	11/30/2025
Federal*	# 12	12/31/2025
School Lunch*	# 10	12/31/2025
Workers' Comp.*	Daily Check Register	11/21/2025
Workers' Comp.*	Daily Check Register	11/25/2025
Workers' Comp.*	Daily Check Register	12/2/2025

SCHEDULE D - BID AWARDS

Bids for Bid # BDP25-020 School, Facilities, Security, Admin and Technology Shirts, Sweatshirts, Jackets, Vests, Sweaters and Hats were received and opened at 11:00 AM on December 3, 2025.

Bids were advertised in Newsday. Forms and specifications were processed in accordance with Section 103 of the General Municipal Law and bids were solicited on the Empire State Purchasing Group website at www.BidnetDirect.com.

Bids were received from the following vendors:

BSN Sports, LLC	Signature Imagewear Inc.
Empire Printing, LLC (Non Responsive)	Woods Mens and Boys Clothing
Hanover Uniform	Bluemark Inc (Non Responsive)
Dreissig Apparel (Non Responsive)	Metro Team Sports (Non Responsive)
Mini Wing USA	Promo Solutions (Non Responsive)
Uniform and Accessories Warehouse	

Present at bid opening: Concetta Bertelle, Purchasing Agent and Tracy McGarty, Recorder. There were no vendors present.

It is recommended that the bid be awarded to the following vendors as the lowest responsible bidders meeting specifications (see attached pricing in file):

Signature Imagewear Inc.

Bids for Bid # BDP25-021 Vehicle Mini-bid were received and opened at 11:00 am on November 25, 2025

Bids were emailed to vendors from the NYS Contract PC70440, Award 23166/Group 40440. Forms and specifications were processed in accordance with Section 103 of the General Municipal Law and NYS Mini-bid requirements. The mini-bid was solicited from vendors on the NY State bid list.

Bids were received from the following vendors:

All American Ford of Paramus d/b/a Paramus Ford	\$68,963.00
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Present at bid opening: Concetta Bertelle, Purchasing Agent; Tracy McGarty, Recorder; and no vendors were present.

It is recommended that the bid be awarded to the following vendor as the lowest responsible bidder meeting specifications:

All American Ford of Paramus d/b/a Paramus Ford	\$68,963.00
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SCHEDULE 25-E-508 - EXPLANATION OF BUDGETARY TRANSFERS
#T9 & T10

SCHEDULE 25-F-489 - CONTRACT REPORT

<u>Category</u>	<u>Fund</u>	<u>Vendor</u>	<u>Purpose</u>	<u>Dates</u>	<u>Amount</u>
Admin	G	Mallory Martilla	Color Guard Designer	7/1/2025-6/26/2025	\$1,000.00
Admin	G	Kelly Neary	Color Guard Instructor	7/1/2025-6/26/2025	\$1,750.00
Admin	G	Michael Reed	Marching Band Brass Instructor	7/1/2025-6/30/2026	\$500.00
Admin	G	Nathan Soric	Marching Band Percussion Instructor	7/1/2025-6/30/2026	\$1,000.00
Admin	G	Andrew Warren	Marching Band Percussion Instructor	7/1/2025-6/30/2026	\$1,250.00
Admin	G	Lindsay Williams	Woodwind Instructor	7/1/2025-6/30/2026	\$1,750.00
Spec Ed	F & G	Horizon Healthcare Staffing and Staffing Solutions	Special Ed Services	12/1/2025-6/30/2026	WSB RFP 22-23-04P-E51-LH

SCHEDULE 12-H-25 - HOME TEACHING (regular & S/E) (confidential)

SCHEDULE 12-S-25 - SPECIAL TRANSPORTATION (confidential)

SCHEDULE 12-SE-25 - COMMITTEE RECOMMENDATIONS (confidential)

RECEIPT

OF

SCHEDULES

Upon a motion by Mr. Centamore, seconded by Mr. Jean-Pierre, the Board of Education unanimously approved the following Receipt of Schedules collectively:

SCHEDULE 25-A-547 - TREASURERS REPORT

Statement of Revenues

-	General Fund -	July-October
	Federal Fund -	July-October
	Special Revenue Fund -	July-October
	School Lunch Fund -	July-October

Treasurer's Report	July-October
Cash Flow	July-October

SCHEDULE 25-B-865 - APPROPRIATION BUDGET STATUS REPORT

Appropriation Budget Status Report

General Fund -	July-October
Capital Fund -	July-October
Federal Fund -	July-October
Special Revenue Fund -	July-October
School Lunch Fund -	July-October

Extra-Classroom Activities Funds

High School -	July-October
Robert Frost -	July-October

Trial Balance (July - October)

General
School Lunch
Special Revenue Fund
Workers' Comp & Unemployment
Federal
Capital

DISCUSSION/
APPROVAL

- Draft 2026-2027 School Holiday Calendar – will be approved in January
- Fieldtrip – HS boys winter track – New Haven, Ct. - 1/9/26 (Mr. Agostino) - APPROVED
- Fieldtrip – HS trip to Sacred Heart – 4/16/26 (Ms. Kraus) - APPROVED

PUBLIC

BE

HEARD Carla DeVito – Charter Schools & Happy Holidays!

QUESTIONS/COMMENTS/CONCERNS, Board of Education

Mr. Cummings – Lead in Schools – DP not named

ADJOURN

Upon a motion by Mrs. Heyne, seconded by Ms. Gulli Grunseich, the Board of Education adjourned at 8:15 p.m.

